

Frequently Asked Questions

- **When does the City Council meet?**

The regular meetings are held the first and third Tuesdays of each month beginning at 7pm in the City Hall Council Chambers at 1201 Civic Center Blvd. The Public is always encouraged and welcome to attend.

- **How can I get copies of agendas?**

Agendas are available on the City's website or you may request a copy from the City Clerk's office at 822-4609. They are generally available on the Thursday prior to the meeting.

You also have the option of signing up to receive notice of meetings and the agendas automatically by signing up on the website: <http://www.yubacity.net/city-clerk/agenda-mailing-list.htm>.

- **When can I watch Council Meetings on TV and what channel are they on?**

Council meetings are aired on Comcast channel 18 and may be viewed after the 8 p.m. Sutter County Supervisors' meeting on the Wednesday following the Tuesday meeting. The start time varies depending on the length of the Supervisors' meeting. You may also view the meeting at 8 p.m. on the Friday of the same week in which the meeting occurred.

- **Can I speak at a City Council Meeting?**

Yes. You are welcome and encouraged to participate in public meetings. Complete a speaker slip that is available in the lobby and hand it to the City Clerk prior to the beginning of the meeting. You will have the opportunity to speak up to 3 minutes. Audience comments for items **not** on the agenda will be taken at the meeting during Public Communication. Members of the public submitting written requests, at least 24 hours prior to the meeting will normally be allotted 5 minutes to speak. Comments for items on that evening's agenda will be taken when that item is called.

- **How do I contact members of the City Council?**

You can leave a message for a Council member by calling the City Manager's office at 822-4602, sending an email to feedback@yubacity.net, or by using the DirectLink option on the City's website.

- **How do I get copies of staff reports?**

All staff reports are posted on the City's website at the same time they are sent to the City Council — generally Thursday afternoon prior to the City Council meeting. You may also come to City Hall and inspect a copy of the staff reports in the City Clerk's office. If you would like copies, charges do apply after the first 10 pages.

- **How do I obtain a Marriage License?**

The City does not issue marriage licenses. Licenses may be obtained from the Sutter County Clerk Recorder's Office, which is located at 433 2nd Street. For more information, please call 822-7134 or visit their website at: <http://www.co.sutter.ca.us/doc/government/depts/cr/crhome>.

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- **How do I obtain a copy of my Birth Certificate?**

The Sutter County Clerk Recorder's Office, which is located at 433 2nd Street, keeps all copies of official vital records. For more information, please call 822-7134 or visit their website at: <http://www.co.sutter.ca.us/doc/government/depts/cr/crhome>.

- **Where do I get my business License?**

Business Licenses are issued by our Finance Department/Customer Services Division. You may contact us at 822-4619, City Hall 1201 Civic Center Blvd. You can pay your bills through our online service at: <https://oss.yubacity.net/>.

- **Where do I pay my water bill?**

The Finance Department/Customer Services Division collects all utility payments. You may contact us at 822-4619 with any questions regarding your bill. We are located at City Hall, 1201 Civic Center Blvd. You can pay your bills through our online service at: <https://oss.yubacity.net/>.

- **Where do I get a building permit?**

Building Permits are issued by our Community Development Department. You may contact them at 822-4629, City Hall 1201 Civic Center Blvd. You can access your building permit through our online service at: <https://oss.yubacity.net/>.

- **When is the next City Council election and what are the requirements to run for office?**

City Council elections are held on the first Tuesday after the first Monday of November in even-numbered years. Each candidate must be at least 18 years of age, a citizen of the United States, and a registered voter residing within the City limits at the time nomination papers are issued. For more information on timelines and procedures, please contact the City Clerk's Office at 822-4609.