

**City of Yuba City
Utilities Department
Staff Report**

Date: December 5, 2006
To: Honorable Mayor & Members of City Council
From: William P. Lewis, Utilities Director
By: Maria C. Solis, Assistant Director of Utilities

Summary:

Subject: Designation of Utilities Department staff as the primary contact with FEMA for preparation of the Sutter County All Hazard Mitigation Plan

Recommendation: Adopt Resolution designating of Utilities Department staff as the authorized agent for approved FEMA grant funding for the Sutter County All Hazard Mitigation Plan.

Alternative: Direct Fire Department staff to retain current status as FEMA authorized agent.

Fiscal Impact: None

Background In late 2005, the Fire Department applied for two different FEMA grants to prepare the Sutter County All Hazard Mitigation Plan that is scheduled to be completed in April 2007. Since April 2006, due to staffing availability, the Department of Utilities has assumed principal responsibility and management of the grant funds from FEMA to prepare the Sutter County All Hazard Mitigation Plan per the Disaster Management Act of 2000. Public Safety staff has remained involved in the project and is co-managing the project.

The plan identifies all potential natural hazards and identifies mitigation projects that mitigate these hazards in the future. Once the plan is approved by FEMA, Sutter County and the City of Yuba City are eligible for Hazard Mitigation Grant funding for these projects. Management of those projects will be determined on a case by case basis.

Discussion Staff from the Department of Utilities is now responsible for all correspondence with FEMA, including quarterly reporting and reimbursement correspondence. Staff from the Department of Utilities and the Fire Department will continue to coordinate along with emergency response personnel from Sutter County. This "Designation of Applicant's Agent Resolution," will ensure that correspondence pertaining to the grant funds is directed to the correct department. FEMA requires that their format of the Resolution be used.

Recommendation: Adopt Resolution designating Utilities Department staff as the authorized agent for approved FEMA grant funding for the Sutter County All Hazard Mitigation Plan.


William P. Lewis
Utilities Director

WPL/MS/rn

**DESIGNATION OF
APPLICANT'S AGENT RESOLUTION**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YUBA CITY THAT

Maria C. Solis, Assistant Utilities Director , OR
(Title of Authorized Agent)
William P. Lewis, Director of Utilities , OR
(Title of Authorized Agent)
Steven Jepsen, City Manager
(Title of Authorized Agent)

is hereby authorized to execute for and in behalf of the City of Yuba City, a public entity established under the laws of the State of California, this application and to file it in the Office of Emergency Services for the purpose of obtaining certain federal financial assistance under P.L. 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Yuba City, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the State Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Passed and approved this 5th day of December, 2006

Ayes: _____
(Name and Title)

Noes: _____
(Name and Title)

Absent: _____
(Name and Title)

CERTIFICATION

I, Steve Johnson, duly appointed and City Clerk of City of Yuba City, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council of the City of Yuba City on the 5th day of December, 2006. Date: _____

City Clerk
(Official Position)

(Signature)