

CITY OF YUBA CITY
STAFF REPORT

Date: December 19, 2006
To: Honorable Mayor & Members of the City Council
From: Steven R. Jepsen, City Manager

Summary

Subject: Cancellation of the January 2, 2007 City Council Meeting
Recommendation: Cancel the City Council meeting scheduled for January 2, 2007
Fiscal Impact: Minor savings for the cost of preparation and televising one additional Council meeting.

Background:

The City Council traditionally meets on the first and third Tuesdays of each month. This coming year, the January 2, 2007 meeting is the day after the New Year's Day holiday. The New Years Day holiday compiled with the Christmas holiday limits the amount of time for preparation for the January 2nd meeting.

Analysis:

The cancellation of the January 2, 2007 City Council meeting will require doubling up on the agenda items for the next Council meeting on January 16th. This will undoubtedly require additional time to take care of the extra items at the January 16th meeting. At this time, staff is unable to estimate the number of items or extra time that would be required for the meeting on the 16th; however, based on recent meeting agendas this would likely add one to 1 ½ hours to the meeting on January 16th.

Fiscal Impact:

Minor savings to the cost of preparing and televising one additional Council meeting.

Alternatives:

1. The meetings on the first and third Tuesday could be switched to the second and fourth Tuesdays for January '07. This would require rescheduling some meetings already set for January, including the Goal Setting Session tentatively scheduled for all day Tuesday, January 9th.
2. Stay with the current schedule and hold the meeting currently set for January 2, 2007. If this alternative is selected, no action would be required.

Recommendation:

Cancel the City Council Meeting scheduled for January 2, 2007.