

CITY OF YUBA CITY
STAFF REPORT

Date: *June 5, 2007*
To: Honorable Mayor & Members of the City Council
From: *City Clerk's Office*
Presentation By: *Mayor John Miller*

Summary

Subject: Creation of an Ad Hoc Committee

Recommendation: Adopting a Resolution authorizing the Mayor to nominate an Ad Hoc Committee for the purpose to screen and interview candidates for various City Boards and Commissions and to make recommendation to the City council for such appointments.

Fiscal Impact: None

Background:

Historically, a standing committee comprised of the Mayor and Vice Mayor met to review City Board and Commission applications, interview candidates and recommend to the full City Council for the appointments to be made. The attached Resolution creates a process whereby recommending appointments for vacant Board and Commission openings could be made through an Ad Hoc Committee which would be formed once a year. The Ad Hoc Committee could meet as often as necessary based on the number and status of Boards and Commission vacancies.

Currently we have 10 vacancies on various City Boards and Commissions that would be affected by this process.

Analysis:

Creating an Ad Hoc Committee will the allow appointed City Council representatives to meet for the purpose of:

- Reviewing Applications for Board and Commission Vacancies
- Interviewing Board and Commission Applicants
- Recommending appointments to various Boards and Commissions
- Answering questions from City Council Members

Fiscal Impact:

None


Alternatives:

Do not approve the recommended Ad Hoc Committee Resolution and proceed with the process currently in place.

Recommendation:


Adopting a Resolution authorizing the Mayor to nominate an Ad Hoc Committee for the purpose to screen and interview candidates for various City Boards and Commissions and to make recommendation to the City council for such appointments.

Prepared By:



Steve Johnson
City Clerk

Submitted By:



Steven R. Jepsen
City Manager

Reviewed By:

Department Head

Finance

City Attorney

Other: (Name, Title)

 SJ

RESOLUTION NO. 07-

RESOLUTION OF THE CITY OF YUBA CITY CREATING AN AD HOC COMMITTEE FOR THE PURPOSE TO SCREEN AND INTERVIEW CANDIDATES FOR VARIOUS BOARDS AND COMMISSIONS AND MAKE RECOMMENDATIONS TO THE FULL CITY COUNCIL FOR SUCH APPOINTMENTS

BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF YUBA CITY AS FOLLOWS:

WHEREAS, the City endeavors to select qualified candidates for City Boards and Commissions, and

WHEREAS, the City of Yuba City endeavors to provide potential Boards and Commission applicants with a fair and confidential review and selection process, and

WHEREAS, the City Council wishes to entrust the review and recommendation of Boards and Commission to an Ad Hoc Committee comprised of two members of the City Council, to be formed once per year and meet as necessary.

NOW, THEREFORE BE IT RESOLVED that the Council of the City of Yuba City, as follows:

The City of Yuba City City Council hereby creates an Ad Hoc Committee comprised of two members of the City Council, to be formed once per year, for the purpose of meeting as necessary to review applications, interview candidates and recommend appointments to the full City Council for City Boards and Commission vacancies. Such Ad Hoc Committee will be appointed for one year or until the second Tuesday in November of each year, whichever occurs first.

The foregoing Resolution was duly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 5th day of June, 2007 by the following vote

AYES:

NOES:

ABSENT:

Attest:

John Miller, MAYOR

Steve Johnson, CITY CLERK