

**City of Yuba City
Staff Report**

Date: November 6, 2007
To: Honorable Mayor & Members of the City Council
From: General Services/IT Department
Presentation By: Devin Barber, General Services/IT Director

Summary

Subject: **Pesticides and Fertilizers (FB 08-10)**
Recommendation: Award a contract to low bidder Sierra Pacific Turf Supply of Rocklin, CA for \$62,383.84.
Fiscal Impact: Estimated \$62,383.84. Special O&M Weed Control account #5115-63685 and Special O&M Fertilizer account # 5115-63683.

Background:

Pesticides and Fertilizers were last bid in November, 2005. The agreement signed contained a clause that allowed for annual CPI adjustments, but limited them to no more than 5%. A CPI adjustment was given for year two of the agreement but the requested CPI adjustment for year three exceeds the 5% cap. Accordingly, staff prepared and advertised a new formal bid. By departmental request, the general conditions of the bid informed all potential bidders that the bid would be awarded in its entirety to one vendor. The initial contract is for one (1) year with three (3) one year options to extend. The contract timeframe is not to exceed four (4) years.

Analysis:

General Services' staff worked with the Parks and Recreation Department to ensure that the specifications for fifteen (15) pesticides and three (3) fertilizers meet the City's requirements. A formal bid was developed and advertised according to the City's ordinances. Thirty (30) vendors received bid notification. The following bids were received:

<u>Vendor</u>	<u>Total Bid</u>
Sierra Pacific Turf Supply Rocklin, CA	\$62,383.84
Target Specialty Products San Jose, CA	\$68,284.49
Lesco, Inc Cleveland, OH	*non responsive

**Did not bid on all items.*

Fiscal Impact:

Estimated \$62,383.84. Funds are budgeted for and available through the normal budget process. Bid amount is for estimated quantities required over a one year period. The actual cost may vary based on usage. The account balance for 5115-63685 is \$14,851.75 and the account balance for 5115-63683 is \$14,527.48. Fund balances reflect amounts already expended in this fiscal year on existing contract.

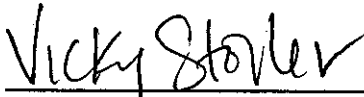
Alternatives:

- 1) Award to alternate vendor
- 2) Reject the bid
- 3) Request new bid process
- 4) Do not purchase

Recommendation:

Award a contract to Sierra Pacific Turf Supply of Rocklin, CA, for Pesticides and Fertilizers in the amount of \$62,383.84.

Prepared By:



Vicky Stoller
Administrative Analyst

Submitted By:



Steven R. Jepsen
City Manager

Reviewed By:

Department Head

Parks and Recreation

Finance

City Attorney

