

Memo

Date: September 2, 2008

To: Honorable Mayor and members of the City Council

CC: Steve Jepsen, City Manager

From: Steve Kroeger, Assistant City Manager

Re: Agenda Item 10 – Economic Development Commission Ordinance

Per recommendation from the City Attorney, the following change has been made to the second paragraph of Section 2-12-02 – Terms of Office:

Members of the Economic Development Commission serve at the pleasure of the City Council and maybe removed without cause. The City Council may appoint a successor for the unexpired term of office of the removed member.

Previous language read:

The terms of office set forth in this section shall not be deemed arbitrary. If it is determined by a majority vote of the City Council that it would be in the best interest of the Economic Development Commission that a member be removed, Council may so order and appoint a successor for the unexpired term of office of the removed member.

ORDINANCE NO. ____-08

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
CREATING AND ESTABLISHING AN ECONOMIC DEVELOPMENT
COMMISSION WITHIN THE CITY AND SETTING FORTH THE TERMS OF
OFFICE OF SAID COMMISSION AND PROVIDING FOR THE POWERS AND
DUTIES THEREOF**

The City Council of the City of Yuba City does hereby ordain as follows:

Section 1:

Title 2 entitled "Administration" of the Yuba City Municipal Code is hereby amended by adding thereto Chapter 12 entitled "Economic Development Commission" and as so entitled shall read as follows:

Section 2-12.01 – Creation/Membership

The City of Yuba City Economic Development Commission is hereby established. It shall be composed of five (5) members confirmed by the City Council. The City Council may choose to appoint one (1) alternate member to the Commission, who would serve normally as a nonvoting member. In the absence of a regular member of the Commission, the alternate member shall take the absent individual's seat and have the right to vote. The City Manager or his/her designee shall be an ex officio member and shall serve as Secretary of the Commission. All members of the Commission except ex officio members shall have the right to vote.

Section 2-12.02 – Terms of Office

Members of the Economic Development Commission shall be appointed for the following terms of office:

- a. Two (2) shall serve in office for a period of four (4) years; and
- b. Three (3) shall serve in the office for a period of two (2) years.

Thereafter, each member appointed shall serve in office for the term of four (4) years and the method of appointment shall remain the same. The anniversary date for all appointments shall be December 31st of any year.

Members of the Economic Development Commission serve at the pleasure of the City Council and maybe removed without cause. The City Council may appoint a successor for the unexpired term of office of the removed member. Should a vacancy occur during the term of a regular member of the Commission, it is the City Council's expectation that the alternate member will be appointed to complete the unexpired term of the vacant position. Vacancies on the Commission, other than that to be filled by the alternate member, shall be filled in the same manner as appointments for the unexpired term of office.

Council may establish by resolution appropriate service requirements and criteria and attendance standards governing service on the Economic Development Commission.

Section 2-12.03 – Powers and Duties

The Economic Development Commission shall act in an advisory capacity to the City Council, the City Manager, the Redevelopment Executive Director, and the City's Economic Development Staff in all matters pertaining to economic development. The Commission shall provide input to the City's Economic Development Strategy/Work Plan, oversee its implementation,

and recommend changes as economic market conditions shift and opportunities arise. The Commission may be a network conduit for the City's Economic Development Staff with businesses and key business influencers and identify opportunities and available resources.

The Economic Development Commission, in coordination with City Staff, shall develop and submit for City Council approval an annual work program establishing the priority work items each year.

Section 2-12.04 – Officers

The Commission shall choose one (1) of its members to serve as chairperson and one (1) of its members as vice chair. The chair and vice chair shall be elected each calendar year at the first meeting following January 1. The chairperson shall preside at all meetings, submit all motions to vote and in general do all things ordinarily required of a chairperson. The vice chair shall assume the duties of the chairperson in his/her absence. The secretary shall take and keep minutes of all the meetings and provide information and assistance to the Commission. Copies of the minutes shall be submitted to the City Council for review.

Section 2-12.05 – Procedures

The Economic Development Commission may adopt rules of procedure, determine the order of business for its meetings, time and place, and conduct of its members. Three (3) members of the Economic Development Commission shall constitute a quorum for the transaction of business.

Section 2:

This ordinance shall be effective thirty (30) days after its adoption and after it is adopted, it shall be published as provided for by law.

Introduced and read at a regular meeting of the City Council of the City of Yuba City on the 2nd day of September, 2008 and adopted at a regular meeting thereof held on the ___ day of _____, 200_.

AYES:
NOES:
ABSENT:

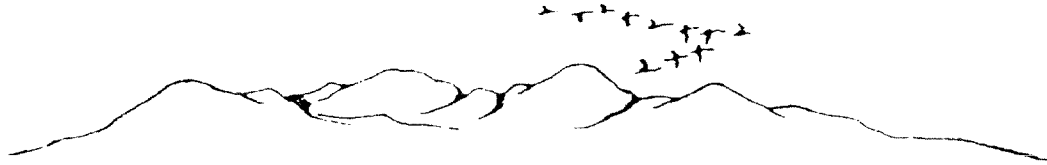
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Timothy P. Hayes, Esq.
City Attorney



Memo

Date: September 2, 2008
To: Councilmembers Maan, Gill, McBride, and Miller
CC: Steve Jepsen, City Manager
From: Rory Ramirez, Mayor
Re: Economic Development Commission Recommendations

It is my recommendation that the following individuals be appointed to the Economic Development Commission for the terms listed below:

Karm Bains	New Appointment	Term Expires 12/31/2010
David Burrow	New Appointment	Term Expires 12/31/2010
Scott Oakes	New Appointment	Term Expires 12/31/2010
Greg Heckman	New Appointment	Term Expires 12/31/2012
Paul Mendoza	New Appointment	Term Expires 12/31/2012