

CITY OF YUBA CITY
STAFF REPORT

Date: January 19, 2010
To: Honorable Mayor and Members of the City Council
From: Human Resources Department
Presentation By: Steven R. Jepsen, City Manager

Summary

Subject: Extend the contract of the Limited Term Project Manager position in the Public Works Department

Recommendation: Adopt a resolution approving the extension of one limited term Project Manager position in the Public Works Department for a period not to exceed January 19, 2012 and authorize the Director of Finance to allocate funding through the Capital Improvement Program for the cost of the position.

Fiscal Impact: Approximately \$52,272 for FY09/10, \$134,753 for FY10/11, and \$81,878 for FY 11/12 will be allocated through the Capital Improvement Project (CIP) program.

Background:

The Public Works Department currently has a limited term Project Manager who has been assigned to manage CIP facilities projects including the Bridget Street Widening, Hillcrest Water Conversion Project, Water Tanks Project at Lincoln Road and Sanborn, Walton Avenue and Franklin Road Widening, Fire Station No. 7 and Fire Station No. 2 Projects, Willow Island Project, and is assisting the Parks and Recreation Department in the preparation of Master Plans. Previously, this limited term Project Manager managed the completed Plumas Streetscape Project, the Police Department Expansion and construction of Fire Station No. 4.

Analysis:

Staff is requesting that the City Council extend the limited term Project Manager position with benefits to assist in providing construction management services for the above mentioned projects and for future projects that are listed below. The projects assigned to this individual have consistently come in under budget and within specified time frames because of the hands on oversight. In addition to continuing the needed work on the above mentioned projects, other upcoming projects that this position would be overseeing include the Hillcrest Water Conversion Project, remodel of the Yuba Sutter Transit Building, Garden Highway Widening, Lincoln Road Widening, Fifth Street Bridge and other CIP Facility Projects related to the Utilities Department, Streets, Highways, and other City facilities as they are assigned. The remodel of the Yuba Sutter

Transit Building is a contract that the City has entered into with Yuba Sutter Transit to provide project management services.

Fiscal Impact:

Approximately \$52,272 for FY09/10, \$134,753 for FY10/11, and \$81,878 for FY 11/12 will be allocated through the Capital Improvement Project (CIP) program.


Alternatives:

Do not allocate the limited term Project Manager position.

Recommendation:

Adopt a resolution approving the extension of one limited term Project Manager position in the Public Works Department for a period not to exceed January 19, 2012 and authorize the Director of Finance to allocate funding through the Capital Improvement Program for the cost of the position.

Prepared By:



Susan Pearson
Human Resources Director

Submitted To Council By:



Steven R. Jepsen
City Manager

Reviewed By:

Finance

City Attorney

RESOLUTION NO. 10-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY APPROVING THE EXTENSION OF ONE LIMITED TERM PROJECT MANAGER POSITION IN THE PUBLIC WORKS DEPARTMENT FOR A PERIOD NOT TO EXCEED JANUARY 19, 2012 AND AUTHORIZE THE DIRECTOR OF FINANCE TO ALLOCATE FUNDING THROUGH THE CIP FOR THE COST OF THE POSITION

WHEREAS, the efficiency of governmental operations is of paramount concern to the City Council, City Management and taxpayers alike;

WHEREAS, in support of our Public Works Department and to more efficiently and effectively meet the needs of the department;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuba City as follows:

SECTION I.

The Public Works Department is authorized to extend the one limited term project manager position for a period not to exceed January 19, 2012;

SECTION II.

The Director of Finance is hereby authorized to make the necessary budget adjustments and allocate funding through the CIP program to implement the provisions of the resolution.

The forgoing Resolution of the City Council of the City of Yuba City was duly introduced, passed and adopted at a regular meeting thereof held on the 19th day of January 2010.

AYES:

NOES:

ABSENT:

ATTEST:

Kash Gill, Mayor

Terrel Locke, City Clerk