

CITY OF YUBA CITY
STAFF REPORT

Date: June 15, 2010
To: Honorable Mayor & Members of the City Council
From: General Services Department
Presentation By: Devin Barber, General Services Director

Summary

Subject: Fiscal Year 2010-2011 Citywide Purchases.
Recommendation: Approve citywide purchases from July 1, 2010 through June 30, 2011, based on each purchase recommendation being in the best interest of the City.
Fiscal Impact: \$752,000.00 total of all requests

Background:

The purpose of this staff report is to consolidate all known purchases that will be exceeding \$50,000 in the 2010–2011 fiscal year. This staff report will help streamline purchases during the year and allow City Council to have an overall understanding of sole source and professional services purchases.

Formal bid purchases will continue to go through the formal bid process outlined in the City’s Purchasing Policies and Procedures.

Analysis:

Fire Purchases:

L. N. CURTIS & SONS of Oakland, CA

Recommendation: Authorize staff to sole source in the estimated amount of \$100,000 for Fire personal protective equipment, hose and apparatus equipment, and vehicle extrication equipment. L.N. Curtis & Sons has exclusive contracts with many manufacturers of Fire Equipment used by the Yuba City Fire Department. Standardization of equipment for all fire units is necessary for efficient use in emergencies.

Police Purchases:

SUTTER BUTTES COMMUNICATIONS of Yuba City, CA

Recommendation: Authorize staff to sole source in the estimated amount of \$125,000 for Motorola radios, radio equipment and servicing, for use in all City safety operations. The main infrastructure of the City's radio system is based on Motorola products. Sutter Buttes Communication is currently the only authorized service center for Motorola equipment in our area; therefore, all Motorola radio equipment is purchased from Sutter Buttes Communication or directly from Motorola. In the case that purchasing directly from Motorola results in decreased costs, staff will purchase new equipment directly from Motorola.

SAN DIEGO POLICE SUPPLY of San Diego

Recommendation: Authorize staff to sole source in the estimated amount of \$55,000 for the purchase of Federal brand ammunition. Federal Ammunition has developed ammunition specifically designed for law enforcement use. San Diego Police Supply is the only authorized vendor for these products in our region.

Finance Purchases:

WILLDAN FINANCIAL SERVICES of Temecula, CA

Recommendation: Authorize staff to enter into a professional services agreement in the estimated amount of \$80,000 for assessment district administration, continuing disclosure and arbitrage rebate reporting.

OFFICE DEPOT of Los Angeles

Recommendation: Authorize staff to "piggyback" on US Communities contract with Office Depot for office supplies in the estimated amount of \$125,000. US Communities competitively bid the contract for office supplies and Yuba City started on this contract in 2000. The contract was re-awarded in March 2007 for 5 years.

APPEAL-DEMOCRAT of Marysville, CA

Recommendation: Authorize staff to enter into agreements in the estimated amount of \$80,000 for citywide advertising and publishing of public notices. California Government Code requires many public notices to be published in the local paper. The only option for local advertisement available to the City is to publish in the Appeal-Democrat.

SPILLMAN TECHNOLOGIES of Logan, UT

Recommendation: Authorize staff to sole source in the estimated amount of \$78,000 for the annual maintenance of the City's Police CAD/RMS System. This system is a collection of software modules that integrate to form a single system. Spillman is the developer and sole distributor of their software.

SUNGARD PENTAMATION of Bethlehem, PA

Recommendation: Authorize staff to sole source in the estimated amount of \$99,000 for the City's financial system annual maintenance and server upgrade. This system is a collection of software modules that integrate to form a single system. Pentamation is the developer and sole distributor of their software.

Public Works Purchases:

Murphy Austin Adams Schoenfeld, LLP of Sacramento, CA

Recommendation: Authorize staff to sole source for an amount not to exceed \$100,000 from account 1930-62701, 7120-62701, and various Capital Improvement Project accounts as the need arises. Murphy Austin Adams Schoenfeld provides legal support for construction activities, including Capital Improvement Projects and private development projects. They are currently providing legal services to the City for several projects.

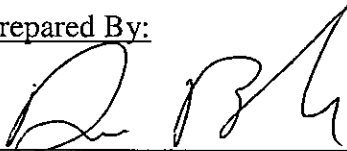
Alternatives:

Direct staff to formally bid the above sole source purchases and solicit proposals for the professional services agreements.

Recommendation:

Approve citywide purchases from July 1, 2010 through June 30, 2011, based on each purchase recommendation being in the best interest of the City.

Prepared By:



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General Services/IT Director

Submitted By:



Steven R. Jepsen
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Reviewed By:

Finance



City Attorney

