

# **\* ATTENTION \***

## **City of Yuba City Building Inspection Announcement**

### **NEW INSPECTION CARD REQUIREMENTS!**

**Effective April 2, 2007 field inspection approvals will not be granted or commenced without a valid inspection card.**

**2001 California Building Code Section 108.2 Inspection Record Card states:** *Work Requiring a permit shall not be commenced until the permit holder or an agent of the permit holder shall have posted or otherwise made available an inspection record card such as to allow the building official to conveniently make the required entries thereon regarding inspection of work. This card shall be maintained available by the permit holder until final approval has been granted by the building official.*

All inspection approvals must be documented on the applicant's job site inspection card. If the applicant does not have a valid inspection card onsite, they must provide the original inspection card they were provided at permit issuance or obtain a new one from the building department counter staff. If a card is not made available at the time of the inspection, a correction notice will be generated advising the applicant of this and any other inspection deficiencies. The inspection will be failed until the applicant provides the required inspection card.

**Effective April 2, 2007 Certificates of occupancy will not be issued without the original inspection card brought to the front counter with all appropriate approvals and signatures.**

**2001 California Building Code Section 109.1 Use and Occupancy states:** *No building or structure shall be used or occupied, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the building official has issued a certificate of occupancy.....*

When making a request for issuance of a final certificate of occupancy, the building division will need the original signed inspection card brought into the front counter with all appropriate signatures of approval. To insure timely issuance of your certificate of occupancy, please insure that all related departments and agencies are documenting their approvals on your inspection card. It is too your benefit to maintain accurate and timely records for all of your project inspections and reviews in the field during construction.

Typical project approvals needed include the following:

#### Residential Single Family Dwellings

- Public Works - Engineering Division 822-4626
- Building Division 822-4629

#### Commercial/Industrial Buildings

- Fire Department 822-4686
- Public Works – Engineering/Water/Sewer Division 822-4626
- Planning 822-4700
- Environmental Health (Food Service establishments) 822-7400
- Building Division 822-4629

#### Miscellaneous Permits

- Building Division 822-4629

*Please contact the Yuba City Building Inspection Division at (530) 822-4629 or [www.YubaCity.net](http://www.YubaCity.net) for specific submittal requirements and/or questions.*