



**City of Yuba City  
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TO: Mayor & City Council  
FROM: Steven Jepsen, City Manager  
DATE: April 6, 2007  
SUBJ: **City Manager's Weekly Report**

cc: Department Heads  
Timothy Hayes

## **A M E N D E D (addition to page 3)**

### **Flood Control**

- **Citizen's Advisory Committee Update:** Yuba City Council Members have recommended their selections for the Flood Control Citizen's Advisory Committee as follows:

Mayor Miller.....Sarab Basrai  
Vice Mayor Ramirez ..... Darin Gale  
Councilmember Gill ..... Kenneth Calhoun  
Councilmember Maan ..... Leela Rai  
Councilmember McBride ..... Donald Covey

The appointments will be confirmed at the April 17<sup>th</sup> City Council Meeting. Meetings for this new group are expected to begin in early May. All meetings will be open to the public.

- **Core Drilling:** The State Department of Water Resources is continuing to forward its test borings of the Feather River levees south of Yuba City. These borings are being conducted at 1,000 foot intervals to a depth of 120+ feet. We have no preliminary data on the borings at this time. It is anticipated that preliminary data on these test borings will not be available until August of 2007.
- **West Feather River Levee Reconstruction Agency (WFRLRA):** Sutter County is preparing draft documents to reconfigure the WFRLRA to allow for the expansion of membership to include Butte County, Gridley and Biggs. Consideration of funding and staffing for this new group will be an item for discussion at its next meeting on April 17<sup>th</sup> at 9:30 a.m. at the Sutter County Health Department auditorium. If expansion is approved, it will require approval by all individual member legislative bodies.

### **Community Development**

- **Residential permit activity:** During the month of March, the City's Building Division issued 60 new single family residential building permits, bringing the year-to-date total for the first quarter of 2007 to 81. The total for the same timeframe for 2006 was 41 single family permits.
- **Cinemark Movie Theater:** The proposed 38,888 square foot theater continues to move through the City's development review process. Next Thursday, the applicant for the theater project will meet with the City's *Development Review Committee*, to discuss the status of the proposed project and identify any corrections that need to be made in order to forward the proposal to the City's Planning Commission.
- **In-N-Out Burger:** "I'll have a double-double" will hopefully be heard in town soon. The Building Division recently completed a plan check review for a change order request to the new In-N-Out Burger restaurant that will be located in the new Geweke Crossing's retail center. The 3,265 square foot restaurant has been approved by all applicable City departments and is ready for permit issuance. A local representative for the popular restaurant chain indicated in March that they hope to begin construction this summer.
- **Lincoln East Specific Plan Reimbursement Agreement:** A final version of the Lincoln East Specific Plan (LESP) Reimbursement Agreement has been completed and signed by both parties involved which means that work can resume on the LESP project. According to the lead consultant working on the project, an Administrative Draft Environmental Impact Report will be ready for staff review within several weeks.

### **Administrative Services**

- **Purchasing Ordinance and Policy Review:** General Services is preparing to take a revised Purchasing Ordinance and Policy for Council's consideration on April 17th. The revisions propose an increase to the small PO/Cal Card limit from \$500 to \$1,000. If approved, Directors would have the authority to increase the spending limits for their personnel to the new level. Also included are changes required by State code, updating the language to be gender neutral, allows for electronic processing, and incorporates the City Manager form of government.
- **Animal Control Services:** Administrative Services continues to work with Sutter County on the needs of animal control services for our region. Recently, the County awarded a contract to Citygate Consultants to review the animal control function and make recommendations that encompass both facilities and operational procedures. The consultant RFP process was completed by the City's General Services Division. Most recently City staff was interviewed by Citygate on our expectations of the Animal Control facility. This is important because they provide service to our citizens and the City currently funds 66% of this operation based on our percent of the total County population. Animal control is a state mandated service that all government jurisdictions are required to provide. Yuba City has contracted for these services with Sutter County for many years.

### **Parks & Recreation**

- The new dog leash and scoop signs were installed last week at the four sides of Happy Park. The signs were designed and manufactured by our Public Works Department (see last page).

### **Human Resources**

- Human Resources recently updated our retiree healthcare billing statements. Retiree's now receive one statement with their dental/vision and health whereas the past generated two separate statements. The updated statement also includes a "tear off" sheet for the retiree to return with their payment. The updates made will make it easier for the customer when making their payments as well as assist Finance in crediting the payments. The first updated statement was sent for the April billing and the feedback has been positive from all those effected by the statements.

### **City Clerk**

- April 1, 2007 was the final filing date for the Statement of Economic Interest Form 700's. The City of Yuba City met the final filing date with 100% completion. Each year specified positions and elected officials are required by the Fair Political Practices Commission (FPPC) to complete the Form 700. The City Clerk's Office files these statements on behalf of the City. This process begins in early March to insure compliance with the filing deadlines. Thank you to all those required to complete the form and for returning it to the Clerks Office in a timely matter.

