



**City of Yuba City
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TO: Mayor & City Council

cc: Department Heads
Timothy Hayes

FROM: Steven Jepsen, City Manager

DATE: March 14, 2008

SUBJ: **City Manager's Weekly Report**

Human Resources

- Susan Pearson has agreed to stay on as Yuba City's Human Resources Director in a part time capacity. Ms. Pearson previously served as Yuba City's Personnel Director for several years, retiring from that position in 2003. She will be working with us on a half time contract basis to comply with the PERS retirement system limitations.

Please join us in welcoming Ms. Pearson to Human Resources and to Yuba City.

General Services Department

- The City's General Services Administration Team has received its 5th Achievement of Excellence in Procurement Award from the National Procurement Institution. The General Services Facilities Team has received its 2nd Public Facilities Award of Excellence from the California Counties Facilities Services Association.

Both awards serve as a report card on the City's procurement and facility functions. They evaluate and compare how Yuba City is performing in procurement and facilities management in relation to other jurisdictions. To achieve these awards, the City must continually strive to improve procurement and facility functions to ensure they are staying at the cutting edge in each of their respective fields.

Economic Development

- **Economic Development Advisory Group:** The first meeting of the Economic Development Advisory Group was held on Thursday, March 13, at the Wastewater Treatment Plant. The members of the Advisory Group represent a cross section of community leaders who brought a lot of energy and ideas to the session.

The Advisory Group was provided with an overview of what Economic Development means for the City of Yuba City, an overview of Public Capital Investments, and information regarding economic indicators for Yuba City. Outside businesses use these indicators to

research communities when deciding where to locate or invest. The Advisory group broke into three smaller groups to discuss what their top three objectives are in four different categories: Physical, Economic, Social, and Political. The next meeting will take place in April.

Community Development Department

- **Beale AFB Draft JLUS available:** The Draft Joint Land Use Study (JLUS) for Beale Air Force Base has been completed and is available for public review and comment. City Council representatives and City staff have been actively participating in this collaborative planning process between local governments, Beale AFB, land owners, interested individuals, and representatives from agencies serving the area around the base. The goal of the JLUS is to protect the viability of current and future missions at Beale while at the same time accommodating growth, sustaining the economic health of the region, and protecting public health and safety. Copies of the plan are available online at www.cajlus.com. Following the public review period of the draft document, a final document will be prepared incorporating comments received. Once completed, the City Council will be asked to support the document through the formal adoption of a resolution.
- **Draft Housing Element available:** The City has completed its updated draft Housing Element and submitted it to the California Department of Housing and Community Development (HCD) for review and comment. This begins a 60-day review for HCD as well as a opportunity for public review and comment. A copy of the document will be available on the City's website today. During the public review period, the draft document will be forwarded to the City's Planning Commission for their review and comment. Once HCD has completed their review, a final document which incorporates all comments received will be prepared and forwarded to the City Council for review and approval. In accordance with HCD requirements, the final Housing Element document must be submitted to HCD by June 30, 2008.
- **CDBG applications:** Today marked the City's deadline for individuals to submit their applications for Community Development Block Grant (CDBG) funding for 2008-2009 projects. Yuba City's CDBG program is intended to benefit low- and moderate-income persons by providing decent housing and a suitable living environment as well as expanding economic opportunities for low-income persons. This year the City has over \$400,000 to allocate to eligible projects. Following an evaluation of the applications received, staff will prepare the Annual Action Plan which identifies the proposed recipients of the CDBG funds for the City Council's review and approval. This item will be forwarded to the Council in April.

Public Works

- **Fire Station Number 4:** Fifteen bids were received and opened today for the construction of the new fire station. The lowest bidder was Aulabaugh Construction Inc of Chico at a cost of \$4,059,239.00. The engineer's estimate for construction is approximately \$6.00 million.