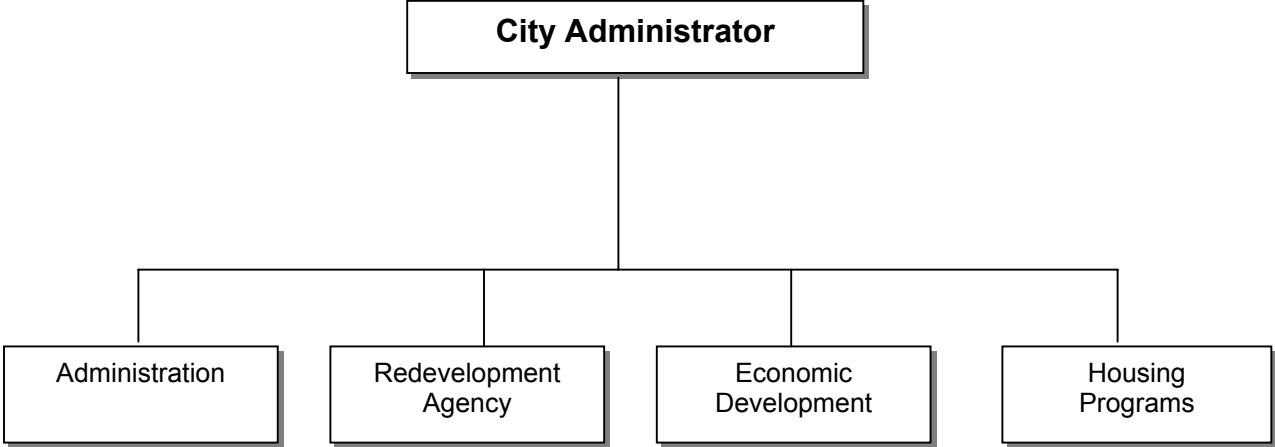


---

---

# City Administrator

---



---

# City Administrator

---

## BUDGET SUMMARY

	Actual Expenditures 2000-01	Total Budget 2001-02	Adopted Budget 2002-03	Change From Prior Year	% Change
Full Time Equivalent Positions	2.0	2.0	2.0	0.0	0.0%
Salaries & Benefits	\$ 170,310	\$ 198,730	\$ 219,785	\$ 21,055	10.6%
Supplies & Services	30,215	21,957	22,425	468	2.1%
Capital Acquisitions	-	-	-	-	0.0%
Contribution to Other Funds	-	-	-	-	0.0%
<b>Total</b>	<b>\$ 200,525</b>	<b>\$ 220,687</b>	<b>\$ 242,210</b>	<b>\$ 21,523</b>	<b>9.8%</b>

### Financing Sources

General Fund	200,525	220,687	242,210
--------------	---------	---------	---------

## PERSONNEL SUMMARY

(shown in full time equivalents)

	Total Budget 2001-02	Adopted Budget 2002-03
City Administrator	1	1
Senior Administrative Assistant	1	1
<b>Total</b>	<b>2</b>	<b>2</b>

---

---

# City Administrator

---

## MISSION STATEMENT

Facilitating the development and implementation of City organizational and community goals, policies and objectives.

## SERVICE DESCRIPTION

Helps facilitate the development and implementation of City organizational and community goals, policies, and objectives.

## STRATEGIC ISSUES

1. Planning for the future of the City both internally as well as externally produces long-term positive outcomes, making Yuba City a desirable place to live and work.
2. Implementing the new General Plan, the downtown Strategic Plan, and Feather River Plan will produce long-term economic benefits to the City in order to meet its service delivery requirements.
3. Impacts from the fiscal crisis and the statewide energy fiasco will have socioeconomic impacts on the City that can result in long-term fiscal implications to the City.

## FY 2001-2002 ACCOMPLISHMENTS

- ❖ Transitioned the Walton Fire Protection District into the Yuba City Fire Department adding two additional fire stations and adding 25 square miles of territory to protect.
- ❖ Completed the first phase of the General Plan Update and the Feather River Study.
- ❖ Commenced the planning process to reconstruct Plumas Street.
- ❖ Developed plans to reduce peak electrical demand in the City and looked to alternate energy sources at the wastewater plant through cogeneration and micro-turbines.
- ❖ Dedicated the opening of two medical facilities in the Town Center.

- ❖ Completed team-building training and leadership training for the Fire Department and management employees.
- ❖ Dedicated seven miles of bicycle trails along the levee.
- ❖ Updated Development and Impact Fees and a Master Fee Schedule.

## FY 2001-2002 PERFORMANCE MEASURE RESULTS

1. Complete the transition of Walton Fire Protection District through LAFCO and into Yuba City Fire By September 2001. (The transition was completed.)
2. Complete the General Plan draft for the sphere of influence by July 2002. (Completed the first phase of the General Plan Update).
3. Commence the Downtown Specific Plan update by January 2002. (Focus has been given to Plumas Street reconstruction and Community Center development).
4. Develop plans for alternative energy sources for the City by July 2002. (Developed plans to reduce peak electrical demand in the City and looked to alternate energy sources at the wastewater plant through cogeneration and micro-turbines).

## FY 2002-2003 INITIATIVES

- ❖ Work with the Community Development Department and community leaders to update and implement the General Plan for the City, the Feather River Study, and the Harter Specific Plan.
  - ❖ Continue to market the Town Center including developing plans for the Plumas Streetscape, possible Community center, and improvements to Gauche Park.
  - ❖ Promote the downtown and City industrial sites and monitor tourism efforts developed
-

through an M.O.U. with the Chamber of Commerce.

- ❖ Continue to work on improving team building and customer service training throughout the City organization, and continue to develop future leaders through training within the organization.
- ❖ Continue to work with Caltrans on developing entry signs, improving streetscape along state highways in Yuba City. Work on improvements to Highway 99, the third bridge, and Highway 65.
- ❖ Provide municipal government in a way that is responsive to the needs of the Yuba City residents and businesses and one that is characterized by an open public process and a strong partnership with our residents, schools, businesses, and other governmental agencies.
- ❖ Monitor the development of infrastructure to further the City's ability to grow within its boundaries.
- ❖ Monitor the development of the Fire Administration Building.

### **FY 2002-2003 PERFORMANCE MEASURES**

1. Complete the General Plan Update and EIR by June 2003.
  2. Commence the reconstruction of Plumas Street by June 2003.
  3. Issue bonds for the construction of Plumas Street and possible Rec center in the Town Center.
  4. Complete entrance signs into the City by November 2002 and commence design of streetscapes on Highway 20 and 99 by December 2003.
  5. Complete the construction of the Fire Administration Building by November 2002.
-

---

# City Administrator

---

100-1305

Appropriation Line-Item	Actual 2000-2001	Adopted 2001-2002	Adopted 2002-2003
612 Salaries & Wages	\$ 153,730	\$ 170,984	\$ 181,546
613 Extra Help	42	1,000	10,000
614 Overtime	-	1,000	-
615 Total Benefits	16,538	25,746	28,239
<b>Salaries &amp; Benefits Sub -Total</b>	<b>170,310</b>	<b>198,730</b>	<b>219,785</b>
622 Telephone	2,448	3,000	3,000
623 Postage & Freight	909	500	500
625 Forms & Supplies	1,840	2,100	1,900
626 Printing & Binding	-	500	500
627 Professional Services	-	-	-
628 Travel & Meeting	10,759	7,100	7,100
629 Car Allowance	5,568	-	-
631 Dues & Subscriptions	2,204	1,785	1,880
633 Equipment - O & M	-	-	-
635 Vehicle & Special Equip. ISF	-	-	-
643 Insurance	3,458	3,973	4,147
658 Computer ISF	2,389	2,399	2,798
660 Other Material and Supplies	640	600	600
<b>Supplies &amp; Services Sub -Total</b>	<b>30,215</b>	<b>21,957</b>	<b>22,425</b>
692 Capital Acquisitions	-	-	-
<b>Acquisitions Sub -Total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Appropriations</b>	<b>\$ 200,525</b>	<b>\$ 220,687</b>	<b>\$ 242,210</b>

---