
To Apply for the Volunteer Program

You can obtain application by contacting Human Resources at:

Phone: (530)822-4610

or in person

City Hall
1201 Civic Center Blvd.
Yuba City, CA 95993

The City of Yuba City Mission Statement

To anticipate and provide for the needs of the Community through quality service, innovation and leadership now and in the future

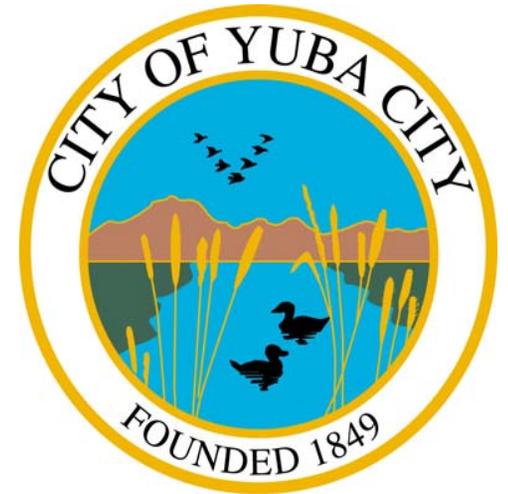
YUBA CITY, the count seat of Sutter County, is located in California's Northern Sacramento Valley with a current population of nearly 61,000. The city currently provides all municipal services to residents. It is a dynamic community with a small-town family oriented identity.

The city government enjoys the well earned reputation being a leader within the surrounding communities, its citizen volunteers make important contributions to both the city government and the community. As the city continues to grow, the commitment to citizen participation helps keep city government responsive and approachable in the small town tradition. The partnership between volunteers and city government is on Yuba City's major assets.

City of Yuba City

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Fax: (530)822-4805

City of Yuba City Volunteer Program



The Key to Success...

**The City of Yuba City and it's
Citizens working together**

Have time and talent to share?

The City of Yuba City is committed to Community Participation in the enhancement and expansion of city services. The City is dependent on its staff and the invaluable support of its Volunteers. Being a Volunteer encourages civic pride and provides a person sense of satisfaction. By providing quality service to The City of Yuba City, both the community and its volunteers benefit in the following ways.



The City and its citizens working together

- Volunteers Strengthen their skills and their talents benefit the community.
- Volunteers are personally enriched and meet others who share their desire to better the community.
- Volunteer are placed according the their skills and interests.

Interested in working with the Police Department? How about coaching sports? Or working with the Senior Center? If you are interested in volunteering but are not sure what opportunities are available please contact us at (530) 822-4609 for assistance.

Some of the Volunteer Opportunities available in the city:

- **Office Work**
- **Recreational Activities**
- **Coaching Sports**
- **Senior Center**
- **Landscape Maintenance**
- **Marketing/Public Relations**
- **Computer Related Activities**
- **Special Events**

Who Can Volunteer?

- People of all ages and backgrounds
- Men and Women
- Retirees
- People in career transition
- Parents
- Grandparents
- Teenage Children
- Disabled
- Professional & Technical Experts
- People who want to improve their community





**CITY OF YUBA CITY
VOLUNTEER PROGRAM APPLICATION**

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Section I: Required Information

T-Shirt size: S M L XL

Name

Address City, State, Zip Code

Home Phone Work Phone Email

Social Security Number California Driver's License Number

Please provide an emergency contact:

Name Address

Phone Relationship

Have you ever been convicted of a crime? Yes No

If yes, please specify the court, place/date of conviction, and the penalty. A finger print check may be made. A YES answer will not automatically disqualify you. NOTE: Public Safety positions require additional information during the course of standard background checks.

Do you speak, read or write another language? Yes No

Language: _____ Speak Read Write

List all relevant training, education, experience you have that pertains to the volunteer opportunity for which you are applying.

List any formal training you have received in coaching and/or first aid/CPR:

Section II: Optional Information

This portion of the form is optional, but in order for the City to find a volunteer position which meets both your wish to volunteer and the City's volunteer requirements, we would like to have information about you, the skills you have, the time you are available and the type of volunteer work which interest you. Those still in High School are required to provide a work permit.

Special Training, Licenses or Certificates _____

Status: Check as many as apply:

Employed: Full-time Part-time Retired Temporarily Unemployed Looking for Work
Student: Full-time Part-time Homemaker

If employed please provide employer's name, address and phone number.

If in School, please provide name of school and current grade

Skills or talents which you have and would like to volunteer:

Office Work

- data entry
- filing
- mass mailing
- multi-phone lines
- taking surveys
- photocopying
- receptionist
- faxing
- accounting
- typing

Maintenance

- carpentry
- gardening
- swimming pool
- equipment, specify

Artistic Skills

- calligraphy
- theater
- graphic arts
- photography
- videography

Landscape

- grounds maintenance
- planting flowers/shrubs

Computer

- teaching
- trouble shooting
- using software

Teaching or Training

subject or topic

Sports/Recreational Activities

- sports coach
- youth sport coach specify
- sports official
- other, please specify

Police

- volunteers in policing*
 - cadets*
- *special requirements*

Days and hours you are available for volunteer activities:

Volunteer Experience (previous or current):

Organization: _____ Dates: _____

Responsibilities: _____

Organization: _____ Dates: _____

Responsibilities: _____

Please provide two references of persons who are not related to you. References may be personal or business.

Name Address

Phone Company Relationship

Name Address

Phone Company Relationship

Section III: Signature Required

If you volunteer for an assignment which require you to operate a vehicle, you will be asked to provide a copy of your valid Driver's License, the name of your Automobile Insurance Carrier, and a copy of your current DMV record. You will be reimbursed for the cost to the DVM printout.

I authorize the City of Yuba City to obtain information from my prior and current employers, except any information regarding a disability or medical condition as prohibited by law. Information that may be obtained includes, but is not limited to: performance, attendance, personal history, I achievement, and disciplinary information. I direct prior and current employers to release such information at the request of a representative of the City of Yuba City, regardless of any prior agreement I may have had with such prior or current employers. I release the City of Yuba City and any outside individual or organization, including records custodians, from all liability for damages that bay result from compliance or attempted compliance with this authorization. Copies of background information obtained will only be provided to applicants as required by law. Public safety applicants as required by law. Public safety applicants agree to submit to a more comprehensive background check as required by law and will be asked to execute an additional release.

I have read, understand and agree to the information and terms above.

Signature of Applicant: _____ Date: _____

Signature of Parent/Guardian (if applicant is a minor): _____ Date: _____

OFFICE USE ONLY:

Interviewed by: _____ Date: _____

Notes:

Reference Check Referrals Fingerprints

Placed with _____ Department

Left the Volunteer Program _____

VOLUNTEER'S ACKNOWLEDGEMENT

I, _____, hereby state and agree as follows:

1. I am a volunteer, donating my time, services and energies to the City of Yuba City.
2. I understand and acknowledge I will receive no salary, remuneration or benefits extended to the employees of the City.
3. I understand and acknowledge that I will be covered by worker's compensation insurance. I further acknowledge that California worker's compensation laws provide my exclusive remedy for recovery from the City of Yuba City for any injury sustained by me while performing my volunteer duties.
4. I further state that I have carefully read the foregoing release and indemnity agreement and know the contents thereof, and sign this instrument of my own free act.

Volunteer's Signature

Date

Human Resources Signature

Date

Parent/Guardian's Signature
(Must be signed if Volunteer is under 18 years of age)

Date