

CITY OF YUBA
PARKS AND RECREATION COMMISSION
MINUTES (**Revised 2/9/07**)

Regular Meeting
January 17, 2007 – 5:30 p.m.
Conference Room – Littlejohn/Madden House
1300 Franklin Road, Yuba City

I. CALL TO ORDER

The City of Yuba City Parks & Recreation Commission Regular Meeting was called to order by Vice Chairperson Blake at 5:30 p.m. in the Conference Room at the Littlejohn/Madden House.

II. ROLL CALL

Commissioners Present:

Michele Blake, Richard Garmire (arrived at 5:42 pm), Lynne Koll, Clarine Musfelt and Vaughn Minnix

Commissioners Absent:

None

Staff Present:

G.M. "Skip" King, Parks & Recreation Director, Gary Marler, Parks Manager, and Barbara Gilmore, Administrative Assistant

III. PLEDGE OF ALLEGIANCE

Commissioner Minnix was asked to lead the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

A. November 15, 2006 Regular Meeting – Copy submitted

Commissioner Koll moved to approve the minutes from the November 15, 2006 Regular Meeting as submitted. The motion was seconded by Commissioner Musfelt, and passed unanimously by the Commissioners present.

B. December 13, 2006 Re-Schedule Regular Meeting – No meeting held

No minutes

V. APPEARANCE OF INTERESTED CITIZENS

Public comment was invited regarding items of interest within the City's jurisdiction whether or not agendaed for this meeting. No public comments were offered.

VI. BUSINESS FOR THE COMMISSION

No business at this time.

VII. ITEMS FOR INFORMATION AND DISCUSSION

A. Parks & Recreation Reports

Directors Report - Skip King, Parks & Recreation Director –

- Friends – Mr. King explained to Commissioner Minnix that the Friends Foundation was formed in 2002 as a non-profit 501-C3. As of November 7th, there is \$47,485.52 in their account. Friends was founded to help promote recreation activities and enhance the City's parks. There are approximately 18 members, and Michele Blake represents this Commission on the Foundation. The Youth and Senior Commissions also have representatives. The Foundation meets 6 times a year, and the big fundraiser of the Foundation is the Beverage Concession at the Yuba-Sutter Fair. This generates approximately \$8,000-10,000 per year. Other forms of income include employee

contributions and a drive that is put out to the public for donations. The next meeting will be held February 6th. A Dinner Committee has been formed to organize a fundraising dinner. At this time they are discussing holding this event at the Gauche Aquatic Facility when it opens.

Commissioner Minnix asked what the purpose of the Friends Foundation is? Mr. King stated it is to help fund scholarships for the Recreation Division and purchase park equipment or other items for the department that are not budgeted for.

- Lowes had their ribbon cutting (board sawing) last Thursday, and has donated \$1,000 to the Friends Foundation. A playground jeep was purchased to be placed at Lloyd Park.
- Geweke Field – The all-weather track is in need of replacement at this time. The City is in a joint agreement with Yuba City Unified School District for the replacement of the track, with each entity putting \$3,000 per year into a fund for replacement. The projected lifespan on the track was 10 years, however it is need of replacement at this time, which is scheduled to be done July of this year. At this time \$43,000 is in the joint fund, and the replacement is projected to cost \$75,000. The additional funds will come from the school district.
- Development Impact Fee Presentation – On February 21st there will be a presentation to the Commission regarding Development Impact Fees, with Aaron Busch from the Planning Department making the presentation. This is a fee that the developers pay for new construction to cover the impact of their development to the City, i.e. the infrastructure for the City. The fees at this time are at \$27,000, which are extremely low in comparison to the surrounding area (\$60,000-\$100,000). The City is in the process of meeting with the developers and City Council to review these fees.
- Resident Discount Fee – This item was discussed previously, and the department is hoping to go before City Council on March 6, 2007 with information regarding this. Commissioner Koll stated that the minutes reflected that the Commission had tabled this item, and asked if the Commission needed to vote on this item to go before City Council. Mr. King stated that there is still more data to receive, which will be brought to the next meeting. At this time the department is planning on using the benchmark that other recreation departments are using, which is \$10. Commissioner Blake asked if this fee would go into effect with the summer programs, and Mr. King stated that is staff's desire as the department's summer brochure process will begin in March.

Commissioner Koll complimented the department on the new brochure that was in the City water bill.

Chairperson Garmire apologized for being late and took over the meeting at this point.

Mr. King asked for the Commission's support of the Resident Discount Fee. A discussion ensued.

Chairperson Garmire made a motion for a vote of support for the concept of the Resident Discount Fee, and asked that this be brought back in February to the Commission for a formal vote to be forwarded to the City Council. The Commission voted unanimously to support this motion.

Parks Report - Gary Marler, Parks Manager -

- Lloyd Park – The new playground equipment was installed December 5, 6 & 7. This equipment is geared for 5 – 12 year olds. The jeep that was discussed during Mr. King's "Friends" report was placed at this park for the younger children.

- Sam Brannan Park – The renovation of trees and turf has been done, and the department will be replacing the BBQ pits. Public Works will be assisting with a concrete monument to place the existing plaque at the site.
- Landlogic Maintenance Software – This program is up and running with one of the Parks personnel beginning to input the information into the system. Chairperson Garmire asked how long it would take to finish the input process? Mr. Marler stated it would take 3 – 4 years. He further stated the lengthy time period is due to the amount of input, i.e. height of tree, type of tree, location of irrigation, etc.. This will help in the future maintenance of City trees and park sites.
- Gauche Aquatic Park – The weather has been excellent and this has allowed the contractors to continue the construction of the facility. He stated the sewer lines are in and the storm drain lines will be in the ground by Friday. He further informed the Commission of all the work that is being done at this time. Mr. Marler stated he would like the Commission to take a field trip to visit the site. Mr. King said this would be a good idea, and stated he would send out an e-mail with the date and time. Chairperson Garmire asked what the target date to open was, and Mr. King stated it is still August 1, pending the weather.

Mr. Marler stated the Yuba City High School Swim Team will begin using the pool at Sam Brannan Park on February 10th. Chairperson Garmire asked what the plans for the old pool were once the Gauche Aquatic Park is completed? Mr. King stated staff is looking at the demolition of the pool. After this is done, some more picnic areas will be added to Sam Brannan Park. Commissioner Minnix asked if there was the possibility that the School District would want to take it over? Mr. King stated they were asked if they were interested, and they showed no interest. At this time, it is the plan for the School District to use the new facility.

The Kunde property at the corner of Wilbur and C Street is in the process of being cleared. A report is due regarding the possibility of asbestos or lead on site, and pending the findings, work will begin on that portion of the property.

Commissioner Musfelt asked about the dog park which had been discussed at a previous meeting. Mr. King stated he and the Planning Director met with the dog park people. To date they have not gotten back to him regarding permits required, etc.

Recreation Report – Barbara Gilmore, Administrative Assistant

- Youth Basketball began last weekend, with games/practices being played at Yuba City High School, Andros Karperos, Gray Avenue, Sutter High School and River Valley High School. There are approximately 600 participants in the programs, with ages ranging between 7 – 14.
- The Progressive Dinner is scheduled for this Friday and will be held at The Refuge and Paradiso. There are 12 enrolled to date.
- The Father/Daughter Dinner Dance is scheduled for February 9th & 10th and will be held at The Refuge. This program was changed to a two night event due to the popularity of the program.
- New this year is a Bowling Extravaganza for Mother/Son.

B. Agenda Items for the Next Commission Meeting

1. Resident Discount Fee

VIII. TREE ADVISORY BOARD

Mr. Marler notified the Commission that some of the Sycamores on B Street between Plumas and Percy will be removed. The Valley Oaks are beginning to distort, so removal of these trees is necessary

IX. NEXT COMMISSION DATE

The next regular scheduled meeting will be held February 21, 2007 at 5:30 p.m. in the Recreation Conference Room at the Littlejohn/Madden House, 1300 Franklin Road, Yuba City.

X. ADJOURNMENT

Chairperson Garmire adjourned the meeting at 6:14 p.m.

Respectfully submitted,

G. M. "SKIP" King
Parks and Recreation Director

GMK/bg