

CITY OF YUBA
PARKS AND RECREATION COMMISSION
MINUTES

Regular Meeting
June 20, 2007 – 5:30 p.m.
Conference Room – Littlejohn/Madden House
1300 Franklin Road, Yuba City

I. CALL TO ORDER

The City of Yuba City Parks & Recreation Commission Regular Meeting was called to order by Vice-Chairperson Koll at 5:30 p.m. in the Conference Room at the Littlejohn/Madden House.

II. ROLL CALL

Commissioners Present:

Richard Garmire, Lynne Koll, Clarine Musfelt and Vaughn Minnix

Commissioners Absent:

Michele Blake

Staff Present:

Gary Marler, Parks Manager, and Barbara Gilmore, Administrative Assistant

III. PLEDGE OF ALLEGIANCE

Vice-Chairperson Koll led the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

A. April 18, 2007 Regular Meeting – copy attached

Commissioner Garmire moved to approve the minutes from the April 18, 2007 Regular Meeting as submitted. The motion was seconded by Commissioner Musfelt, and passed unanimously by the Commissioners present.

V. APPEARANCE OF INTERESTED CITIZENS

Public comment was invited regarding items of interest within the City's jurisdiction whether or not agendaized for this meeting. No public comments were offered.

VI. BUSINESS FOR THE COMMISSION

A. Friends of the Parks & Recreation Foundation Special Event – Michele Blake

Chairperson Blake was not in attendance to give this report, however Mr. Marler stated the date of the Luau has been moved to October with this information being given at a later date.

B. Gauche Aquatic Park Dedication – Skip King

Mr. Marler informed the Commission that the Gauche Aquatic Park Dedication is tentatively planned for September 21st. The pool will then officially open to the public on September 22nd. The plan is for the pool to be open for a couple of weekends so people will be able to get a look at the facility. Depending on the weather, the facility may open in February for use by Feather River Aquatic Club and Yuba City Unified School District.

Vice-Chairperson Koll asked if there will be a water polo team, and Mr. Marler replied that Yuba City High School has a team using the existing pool at this time.

C. Park Master Plan – Gary Marler

Mr. Marler and Mr. King are in the process of developing a Staff Report to be presented to City Council requesting authorization to go out for Request for Proposals for development of the Park Master Plan. The budget was approved last night, and the Master Plan was part of the budget. Commissioner Garmire asked what the budget for the Master Plan development is, and Mr. Marler replied it is \$110,000.

VII. ITEMS FOR INFORMATION AND DISCUSSION

A. Parks & Recreation Reports

Directors Report – Gary Marler for Skip King

- The budget was approved last night and the Parks and Recreation Department budget increased by ½% from last year. The parks operation and maintenance account was increased to \$50,000 due to the increase in vandalism and the cost of replacing equipment. Commissioner Garmire asked if there is more vandalism in certain areas, and Mr. Marler stated that Sam Brannan and Shanghai Garden Parks receive the majority. This past year Greenwood Park had a tunnel slide that needed to be replaced due to someone setting it on fire and the slide in itself was \$3,000.

A discussion ensued regarding the park that is located at West Walton School, and Mr. Marler stated this park is owned by Yuba City Unified School District. Mr. Marler gave some history on this facility and stated one of the entrances to the park has been locked.

- The Capital Improvement Program budget was also approved. Projects included in this program are some of the detention ponds located throughout the City, i.e. West Onstott and open area across from Shanghai Garden Park. Turf will be planted, and irrigation system will be installed. These areas will be open for public for use for soccer and Little League practice. These areas will be closed during the winter months as they receive the excess of storm water.
- Sam Brannan Project – The old pool will be demolished and two shade structures will be installed at that location. The pump room will remain and will be used for storage equipment to maintain the park.
- Holly Tree Park – There are some existing impact monies that need to be used, and along with some additional monies the department has asked for, some playground equipment to be installed. More trees will also be planted, and picnic tables and trash receptacles will be added.
- Feather River Parkway - The City should hear by the end of the month whether it will receive the grant that was applied for.
- Impact Fees – Mr. Marler and Mr. King were involved in a Ad-Hoc committee that is establishing Developer Impact Fees. Mr. Marler stated this committee is nearing the end of discussing the single family resident fees, and will be looking at the commercial fees. Historically commercial impact fees do not pay for Parks & Recreation. At this time it appears that Parks & Recreation will receive \$6,100 from the single family impact fees (currently it is \$2,700). More discussion ensued regarding this and how this is determined.

Parks Report - Gary Marler, Parks Manager –

- Gauche Aquatic Park – This project is going well. The building is coming along, but the pools are in the same position as the last time the Commission met. Commissioner Minnix asked why things are not moving along as smoothly as it had been, and Mr. Marler stated when there are any changes to the plans, there is a time frame for each change that needs to be met. He stated it is going well, now.

The parking lots are all complete and ½ of the wrought iron fence has gone up. Also, the shade structure concrete pads have been poured and the colored concrete at the entrance of the park has been poured as well. All electrical is ready to go once PG&E is ready to make the switch up on the street. The play equipment should be completed on Friday, and the Parks crew will put the drain rock, fabric and fibar in. In doing this, the City is saving money on the project. More discussion ensued regarding some changes that are going to be made, i.e. concrete work and fencing.

- The Parks Division is performing their normal upkeep of the parks, i.e. mowing, cleaning and irrigating.

Commissioner Garmire asked if the water feature at Regency Park was working, and Mr. Marler stated it is available for use from 10 a.m. – 9 p.m. Commissioner Garmire asked about the feature that was to go in at Shanghai Garden Park, and Mr. Marler stated the contractor and supplier are discussing how the electricity supply will be connected. It is the hope of the Department that this is constructed this fall.

Recreation Report – Barbara Gilmore for Brad McIntire -

- Youth Basketball – 26 teams are participating in the summer season. Most coaches are practicing outside.
- Swim Lessons are in their second session. Registration is picking up due to the weather warming up.
- Fun Daze Summer Camp is in its third week. Campers are enjoying movies on Tuesdays, field trips on Wednesdays, and bowling on Friday. We are averaging 60+ per day.
- Monthly classes are going strong.
- The elevator at the LJM House is now working, and they will begin painting the house in the next couple of weeks.

Commission Koll asked if the new gymnastics center had hurt our enrollment and Ms. Gilmore stated our programs haven't experienced any change yet.

- Internet registration for the month of May was 280 enrollments and \$14,680.50 in fees. At this time the department is upgrading its recreation registration program and all registration will be internet based instead of in-house registration being City server based. There are transaction costs, however the City will be absorbing this cost. Staff feels there will be a cost savings in this process as there will no longer be

yearly maintenance fees. This program will be activated at the time the new brochure goes out in the fall.

- B. Agenda Items for the Next Commission Meeting
No items at this time.

- VIII. TREE ADVISORY BOARD
No information at this time.

- IX. NEXT COMMISSION DATE
The next regular scheduled meeting will be held July 18, 2007 at 5:30 p.m. in the Recreation Conference Room at the Littlejohn/Madden House, 1300 Franklin Road, Yuba City.

- X. ADJOURNMENT
Vice-Chairperson Koll adjourned the meeting at 6:09 p.m.

Respectfully submitted,

Gary Marler
Parks Manager

GM/bg