

CITY OF YUBA
PARKS AND RECREATION COMMISSION
MINUTES

Regular Meeting
July 18, 2007 – 5:30 p.m.
Conference Room – Littlejohn/Madden House
1300 Franklin Road, Yuba City

I. CALL TO ORDER

The City of Yuba City Parks & Recreation Commission Regular Meeting was called to order by Chairperson Blake at 5:30 p.m. in the Conference Room at the Littlejohn/Madden House.

II. ROLL CALL

Commissioners Present:

Michele Blake, Richard Garmire, Lynne Koll, Clarine Musfelt and Vaughn Minnix

Commissioners Absent:

None

Staff Present:

Gary Marler - Parks Manager, Brad McIntire - Recreation Manager, Verna Cook-Stoddard – Recreation Supervisor, and Barbara Gilmore - Administrative Assistant

III. PLEDGE OF ALLEGIANCE

Chairperson Blake led the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

A. June 20, 2007 Regular Meeting – Copy to be submitted prior to meeting
Vice-Chairperson Koll moved to approve the minutes from the June 20, 2007 Regular Meeting as submitted. The motion was seconded by Commissioner Musfelt, and passed unanimously.

V. APPEARANCE OF INTERESTED CITIZENS

Public comment was invited regarding items of interest within the City's jurisdiction whether or not agendized for this meeting. No public comments were offered.

VI. BUSINESS FOR THE COMMISSION

A. Friends of the Parks & Recreation Foundation Special Event – Michele Blake
Chairperson Blake stated the fundraiser will be a Luau and held on October 5th at Gauche Aquatic Park. There are going to be 25 tables available, and will be \$500 each. This will be an annual event and a Silent Wine Auction will be held during the event, with Kaffe T Latta catering.

Commissioner Garmire asked how many people would be able to sit at a table. Chairperson Blake stated each table will seat eight. She asked if the Commission would be interested in purchasing a table, and asked that the Commissioners let her know at a later date.

B. Park Master Plan – Gary Marler

Mr. Marler informed the Commission that City Council had approved the expenditure of \$110,000 towards the Park Master Plan during the budget process. The Park Master

Plan is a support document of the General Plan specifically for Parks & Recreation to help standardize park amenities for the future. Pending approval from this Commission, staff will take this item before City Council on August 7th and request permission to authorize staff to send out a Request for Proposal (RFP) to create the City's Park Master Plan. Once City Council has approved staff's request, this RFP will be sent out to 15 – 18 architectural firms. This document should be good for up to 20 years, and updated as needed. Mr. McIntire stated that Yuba City has never had a Park Master Plan, and stated there may be times when citizens may come before this Commission should they have any park concerns. Mr. Marler stated there will be two public meetings for input and a committee will be formed to help with this process.

Commissioner Minnix made the motion to move forward with this process and bring the request before City Council at the August 7th, 2007 City Council meeting. Commissioner Musfelt seconded the motion, which passed unanimously.

Commissioner Garmire asked where the money would come from to pay for this process. Mr. Marler stated \$50,000 is through Development Impact Fees (DIF) and \$60,000 is from the General Fund.

VII. ITEMS FOR INFORMATION AND DISCUSSION

A. Parks & Recreation Reports

Directors Report –Skip King

Mr. McIntire stated there is no report at this time.

Parks Report - Gary Marler, Parks Manager –

- Gauche Aquatic Park – This process is going smoothly. With the Yuba-Sutter Fair coming up, the City is working with the Fair and is attempting to open C Street for traffic.

Construction is going well, with the first concrete slab around the activity pool being poured yesterday. The building is almost completely dry walled and they are getting ready to tape, texture and tile, with windows going in soon. The pool is almost completed and will be done once the pool decking is poured and complete, and the pool pump will be installed soon. The perimeter fencing is almost completed and shade cloth will be installed along the fencing that backs up to the recycling center. The playground equipment is almost completely installed, and the Parks Department will be putting in the fibar next week. Power has been installed, with all the power poles along C Street removed. The park will be sodded instead of hydro seeded, which will allow for this area to be used sooner.

- Parking for the Fair – The City owns the property across from Gauche on Wilbur Avenue and this year the Y-S Fairgrounds will be manning this parking area. A portion of the funds that will be collected will be donated to the Friends Foundation.
- Feather River Parkway – The City will be receiving \$1.4 million for the development of the parkway area. At this time the City is waiting for the State to see how they would like the City to spend the funds. They have indicated they would like the funds to be utilized on the southern portion of Willow Island, located on the north side of

the 10th Street Bridge. Commissioner Garmire asked where the access to this area would be, and Mr. Marler stated it would be from Von Geldern Way off Sutter Street.

- The Parks Department has been performing their standard maintenance for the summer.
- The Parks Department has taken over the maintenance from CalTrans for the 10th Street off ramps.

Commissioner Minnix asked about the two parks Mr. Marler had talked about at the June meeting, and Mr. Marler stated these were the detention ponds. He further stated the area on the north side of town will be worked on this spring, with the one closest to Shanghai Garden Park next year.

Commissioner Koll asked about Friends Concession at the Yuba-Sutter Fair and Mr. McIntire stated he will pass around the sign-up sheet after the meeting.

Recreation Report –Brad McIntire, Recreation Manager -

- Swim Lessons – The Department is averaging 125 participants per session.
- Fun Daze Summer Camp – Approximately 1,100 children have participated since the beginning of summer.
- Softball – At this time the Department is four teams short of capacity at the softball complex, which is higher than in the past two years. The summer registration was the first time the Department instituted the Resident/Non-Resident Fee and staff was concerned that the number of teams would drop.
- Resident/Non-Resident – Registration for all programs have not been impacted due to this fee, which is being charged for Non-Residents. There have been a few customers who were not happy with this increase, but overall it has gone well.
- There will be a Movie in the Park on July 27th. This event is co-sponsored by Comcast and the Parks & Recreation Department. “Open Air Cinema” is providing a 30’ screen for participants to view the movie Happy Feet. The event is free to the public, and free popcorn and snow cones will be available. The Department is in the process of purchasing one of these screens for the Gauche Aquatics Park, and is interested in seeing what the turn out for this event will be.

Chairperson Blake commended the Department for it’s part in the 4th of July Parade. She stated her friends and family enjoyed the event. Mr. McIntire stated this was the largest turnout since the beginning of the event.

Mr. McIntire turned the meeting over to Verna Cook-Stoddard, Recreation Supervisor for the Senior Center.

- Senior Programming Presentation – Verna Cook-Stoddard

Ms. Cook-Stoddard gave some background on the Senior Center, stating it opened its door in 1988. The Center was a joint venture between the City of Yuba City and Sutter County.

Ms. Cook-Stoddard stated the main topic she wanted to discuss was the Senior Center being named a "Focal Point" by Area 4 Agency on Aging. As a "Focal Point" the Senior Center has the opportunity to apply for State funds available at the end of the year that were not spent on other senior programs throughout the State. To be considered a "Focal Point" you need to be a well known place where seniors can come and be provided a Nutrition Program, Information & Assistance and Transportation to the Center. She stated that last year was the first time the Senior Center received these funds.

Some of the special programs offered are Stretch & Flex Workshops, where it is felt if a senior can keep themselves mobile, they can keep themselves healthier, and can be home alone instead of being placed somewhere that you are cared for; a Handyman program where basic home repairs are made for up to \$300 per year (there is an income level you must meet before you are accepted for this program); a scholarship program for individuals who cannot afford to participate in programs (trips, activity cards, etc.); and a tax service that does free taxes during tax time. The Senior Center also has links to other senior organizations throughout the community.

As a "Focal Point", a Council was set up with members from Area 4 Agency on Aging, seniors who participant in the nutrition program, seniors who participate in classes & activities, several community members and staff representation. This Council meets twice a year to discuss what the needs of the Senior Center are should the funds become available. In 2004/2005 the Senior Center was awarded \$18,000 to upgrade the restrooms in the Nutrition Program, and in 2005/2006 \$3,000 was awarded for tables and chairs. In 2006/2007 there were Community Development Block Grants funds available through the City, so it was not necessary to apply for additional funds.

Mr. McIntire stated that Ms. Cook-Stoddard does a wonderful job programming for the different age groups who participate in programs at the Center. Ms. Cook-Stoddard stated there is a 30 year age span, ranging from 50 years and up. There is also a large volunteer staff who gives over 500 hours per month to help the Center run.

Ms. Cook-Stoddard stated the Senior Center has compiled a survey that is going to be distributed soon, and handed one out to the Commissioners to complete. She stated this will give her a better idea of what the seniors would like to see offered in this area. She stated that information gathered would go to the Senior Commission.

Ms. Cook-Stoddard answered questions at this time. She stated she is in the process of programming more classes and in this process, offering some classes in the early evening. The Commissioners felt the Senior Center is a great asset to the community.

- B. Agenda Items for the Next Commission Meeting
No items at this time.

- VIII. TREE ADVISORY BOARD
No information at this time.

IX. NEXT COMMISSION DATE

The next regular scheduled meeting will be held August 15, 2007 at 5:30 p.m. in the Recreation Conference Room at the Littlejohn/Madden House, 1300 Franklin Road, Yuba City.

X. ADJOURNMENT

Chairperson Blake adjourned the meeting at 6:30 p.m.

Respectfully submitted,

Gary Marler
Parks Manager

GM/bg