

CITY OF YUBA
PARKS AND RECREATION COMMISSION
MINUTES

Regular Meeting
September 17, 2008 – 5:30 p.m.
Conference Room –Littlejohn-Madden House
1300 Franklin Street, Yuba City

I. CALL TO ORDER

The City of Yuba City Parks & Recreation Commission Regular Meeting was called to order by Vice-Chairperson Musfelt at 5:30 p.m. in the Conference Room at the Littlejohn-Madden House.

II. ROLL CALL

Commissioners Present:

Richard Garmire, Clarine Musfelt and Vaughn Minnix

Commissioners Absent:

Michelle Blake and One vacancy

Staff Present:

Brad McIntire, P & R Director and Barbara Gilmore, Administrative Assistant

III. PLEDGE OF ALLEGIANCE

Commissioner Musfelt led the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

A. August 20, 2008 Regular Meeting – Copy submitted

Commissioner Minnix moved to approve the minutes from the August 20, 2008 Regular Meeting as submitted. The motion was seconded by Commissioner Garmire, and passed unanimously by the Commissioners present.

V. APPEARANCE OF INTERESTED CITIZENS

Public comment was invited regarding items of interest within the City's jurisdiction whether or not on the agenda for this meeting. No public comments were offered.

VI. BUSINESS FOR THE COMMISSION

A. Park Master Plan Presentation – Matt Mathes

Mr. McIntire stated he had received a call from Mr. Mathes informing him he would be a little late for the meeting. Mr. McIntire asked that the Commission move on to the next item, and when Mr. Mathes arrives, this item would be discussed.

VII. ITEMS FOR INFORMATION AND DISCUSSION

A. Parks & Recreation Report

Mr. McIntire informed the Commission of the following:

- Holly Tree Park – Completed three weeks ago, with the irrigation being completed at this time. The park is open to the public and children are now enjoying the equipment.
- Feather River Parkway Update – The City is still in the process of property acquisition from a private individual (11.6 acres). The City of Marysville has property at the site also, due to the river moving over the past years. Their property line is now on the Yuba City side of the river and is approximately 8-9 acres. A meeting was held with their City officials last month to discuss the acquisition of this property, and Mr. McIntire is waiting to hear back from them.
- Sam Brannan Park – City Council approved the design and cost for a shade structure, benches and sand volleyball court to be build where the swimming pool was located. This project should be completed this coming Spring.
- GAP – Weekday open swim has been closed due to decreased numbers, however it is still open for the weekends. Approximately 57,000 customers have participated in the Open Swim program throughout the summer.
- Friends Foundation – Fundraising efforts raised: \$49,000 during the Mayor’s Cup Golf Tournament and the Yuba-Sutter Fair Concession raised \$12,000. Ninety-eight volunteers were used to run this event. This year was the end of the 3-year contract, and the Friends Foundation will need to apply again for next year.
- The United Way Campaign – October will be the start of the City’s campaign. This will consist of a Kick-Off BBQ, a Silent Auction and a softball tournament.
- Re-Dedication of Kingwood Park – This event will be held the first week in October when the Bocce Ball courts are open, and will also highlight the new walking path.

Vice-Chairperson Musfelt asked how long the pool will be kept open for the weekends, and Mr. McIntire replied that it would depend on the attendance numbers. He informed the Commission that the Master Swim and competitive programs will continue to use the pool at this time. A cost analysis is being done regarding keeping the pool open for nine months versus 12 months. This information will be shared with the Commission when it become available.

Commission Minnix asked if it would it be possible to have a tour of the Senior Center. Mr. McIntire stated that could be arranged, and gave Commission Minnix the phone number for the Supervisor in charge of the facility.

Mr. McIntire said that the Commission had probably heard of the problems with the Nutrition Program that is held at the Senior Center, and at this time, Fremont-Rideout Hospital has donated \$5,000 towards a program. Also, the City has waived all fees associated with this program, and donated \$12,000+ so this service could continue. Yuba City Unified School District is preparing the meals at River Valley High School and delivering them to the Senior Center. This process has been going on for eight working days, and seems to be going well. Commissioner Minnix asked if these meals were free, and Mr. McIntire stated there is a suggested donation of \$2-\$3 per person. Participation has ranged from 55 – 85 participants during this time. It is anticipated that some time in the near future an outside provider will take over the program.

Commissioner Garmire stated he and his wife had the opportunity to attend Senior Swim time at GAP, and stated he hoped to see more participation for this type of event in the future. Mr. McIntire informed the Commission that Fremont-Rideout had reserved the facility for their employee picnic, and many of those in attendance had never seen the facility before the picnic. Commissioner Garmire said he would like to see more companies do this so more people will know how great the facility is.

Mr. McIntire informed the Commission that there is still one vacancy on the Commission and asked them to spread the word.

Item VI. Business for the Commission – Park Master Plan Presentation was done at this time.

Mr. Mathes introduced himself and handed our copies of the Draft Parks and Recreation Facilities Master Plan to the Commissioners. He stated since this document was first put together, Chapter One had not changed too significantly, with a few maps being edited with the assistance of City staff. An area that has been added to this report and to the maps is the area north of Northridge Park. Another change that has been made is the standard of five park acres per 1,000 population, which will no longer be done through the City. Future neighborhood parks will be designed, owned and maintained by developers. The City's focus will be on community parks, city parks and specialized recreation areas, including trails. Mr. McIntire informed the Commission that the concept of not building the smaller parks is that the City would like to get away from the cost and time it takes to maintain such small areas. More discussion ensued regarding the cost of maintaining the existing facilities and what it will cost in the future.

In Chapter 2–7 Development Impact Fees are discussed. In having Development Impact Fees, new residents will be paying for the new parks. It will take until Fiscal Year 2011/2012 to get the full amount that was adopted recently applied to projects that aren't already in the process. In the information that has been provided by the City, some transition numbers were built in to reflect this. Beginning in 2011/2012, rates are projected to increase an average of 3% per year.

Mr. Mathes stated that page Table 2.2 (Attachment A) is a summary of Appendix A & B of the Master Plan. This table reflects the balancing of the budget without using the City's General Fund too often. More discussion ensued regarding this table and the Grants, Fees and Donations portion. He stated that approximately 12% of the build out will come from grants, fees and donations. He further stated that in having this document, the City can prepare for future projects. When the funds are readily available, the City can move forward with construction of a project.

Mr. McIntire stated that this is a conservative plan, as the City is fiscally conservative, and this plan falls under this methodology. The economy has been taken into account in putting this document together, and is a fluid document, meaning any of the projects can be moved as needed. Mr. Mathes stated that the document reads, "The plan is designed to enable the City to control the timing for bidding of several parks or trail designed projects at a time to maximize the City's advantage for low bids during market cycles when prices are relatively low". This means that if you have several projects waiting to be built, the City can take an opportune time to save money and begin/complete projects.

Appendix A of this document is the summary of the following 19 pages. He stated what was found is the City is in need of Community Parks, approximately 20+ acres in size. At this time, the City knows that a couple of these parks are going to be provided by the developers – Harter Specific Plan and Lincoln East plans. Improvements on existing sites was also covered during this discussion, i.e. the property north of town along Live Oak Boulevard, which is slated to have sports fields. Mr. McIntire stated that from the public session that was previously held, it was felt there is a definite need for sports fields.

A discussion ensued regarding the future need of another aquatic park, and Mr. Mathes stated that this could be done in the future on the site of any of the large parks (City park) slated for future development. This would most likely occur when the population has increased by at least 50,000 residents and another high school is built.

Mr. Mathes explained Table 1: Basis for Development Impact Fees – Existing Parks, 2009-2014 of the document (Attachment B). He stated that some changes needed to be made to this table as some of the information needs to be corrected. Commissioner Garmire questioned the amount of \$250,000 for PR-03, Clark-Ainsley Mini-Park, asking why this

large amount for such a small park. Mr. Mathes stated this is a site slated for full redevelopment after the year 2012. As the park is so small, Commissioner Garmire could not fathom what redevelopment could be done with \$250,000. Mr. Mathes stated he would get back to Commissioner Garmire regarding this.

It was reiterated that this is a draft of this document and more changes will need to be made before it is finalized and forwarded to City Council. Commissioner Garmire asked what the next step in this process is. Mr. McIntire stated the Commission will do their second review of the document in October and the Commission would then vote on whether or not to forward it to the City Council.

Commissioner Minnix asked how Mr. Mathes came up with the amounts in column five of Table 1. Mr. Mathes stated they used the cost for replacement of equipment at this time. He stated these projects are listed in priority, however sometime in the future one project may be moved above another, so the actual cost could change due to timing. He stated it is easier to put all costs in current year costs. Commissioner Minnix suggested a footnote be attached to that column to the effect that the amounts are current year. Mr. Mathes agreed that this is a good idea. This footnote will also be put in Table 2.2 (Attachment A) as these tables relate to each other. Mr. Mathes stated that another item that is not included is the accrued interest over time, which can be included as a footnote as well.

Mr. McIntire stated that this document is a picture of what the City projects at this time. This will help with the long range and budget planning throughout the years to come. He reiterated that this is a fluid document, and as the needs of the City change, so can the priorities set in this document. Mr. McIntire thanked the Commission for their comments.

B. Agenda Items for the Next Commission Meeting

1. Park Master Plan – 2nd Review

VIII. TREE ADVISORY BOARD

There was nothing to report at this time.

IX. NEXT COMMISSION DATE

Regular Meeting – October 15, 2008 at 5:30 p.m. – Littlejohn Madden House, 1300 Franklin Road, Yuba City.

X. ADJOURNMENT

Vice-Chairperson Musfelt adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Brad McIntire
Interim Parks & Recreation Director

BM/bg