

CITY OF YUBA  
PARKS AND RECREATION COMMISSION  
MINUTES

Regular Meeting  
June 17, 2009 – 5:30 p.m.  
Conference Room – Littlejohn-Madden House  
1300 Franklin Street, Yuba City

I. CALL TO ORDER

The City of Yuba City Parks & Recreation Commission Regular Meeting was called to order by Chairperson Musfelt at 5:30 p.m. in the Conference Room at the Littlejohn-Madden House.

II. ROLL CALL

Commissioners Present:

Charles Anderson, Gary Hurlbut, Vaughn Minnix and Clarine Musfelt

Commissioners Absent:

Michele Blake

Staff Present:

Brad McIntire, Parks & Recreation Director, Tim Duvall, Parks Supervisor, and Barbara Gilmore, Administrative Assistant

III. PLEDGE OF ALLEGIANCE

Chairperson Musfelt led the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

A. May 20, 2009 Regular Meeting – Copy submitted prior to meeting

Vice-Chairperson Minnix moved to approve the minutes from the May 20, 2009 Regular Meeting as submitted. The motion was seconded by Commissioner Hurlbut, which passed unanimously by the Commissioners present.

V. APPEARANCE OF INTERESTED CITIZENS

Public comment was invited regarding items of interest within the City's jurisdiction whether or not on the agenda for this meeting. No public comments were offered.

VI. BUSINESS FOR THE COMMISSION

A. Adopt-A-Park – Tim Duvall, Parks Supervisor

Mr. Duvall stated this document has been updated and ready to be put out to the public. He stated this program has been downsized due to budget constraints. He further stated the idea is to make these groups self-sufficient. The next step is to make this information available to the public. A discussion ensued regarding what the program would entail and how much the City can assist in this program. Chairperson Musfelt asked if someone was willing to do clean-up around the parks, would the City provide them with garbage bags. Mr. Duvall stated the City could do that. Mr. McIntire stated that the City is willing to assist with

supplies depending on the commitment of the group who would like to volunteer. Mr. Duvall stated that if the groups turn in their hours, the City can see their commitment and will be able to decide what supplies can be given to assist in their work.

After this discussion, Commissioner Anderson moved to approve the Adopt-A-Park handbook as written. Commissioner Hurlbut seconded the motion, which passed unanimously by the Commissioners present.

B. Letter to the Editor

Chairperson Musfelt stated she does not feel this is the right time to put a Letter to the Editor in the newspaper regarding the Adopt-A-Park program. She further stated she would like to see an advertisement in the newspaper referencing the information being on the City of Yuba City website instead. If by next year the budget issues have not improved, she felt this would be a better time to address the issue in the Letter to the Editor. In doing this, it may make people aware of the situation and want to volunteer to help out the City.

Commissioner Minnix asked if this document could be put on the City's web site, and Mr. McIntire stated he would look into it.

B. No Smoking Ordinance

Mr. McIntire asked if the Commission had the opportunity to review the staff report that had been sent to them. He went over the information in this document. A discussion ensued regarding two Public Hearings that could possibly be held in July and August, with the recommendation going to City Council. He asked the Commission to check their calendars to see what their availability was, and to contact staff as soon as they know when they would be available.

Mr. McIntire stated that he added into the Ordinance the prohibition of tobacco in all City parks and within 50 feet of an entrance to any City owned facility. The 50 feet perimeter coordinates with an Ordinance that Sutter County has. Mr. McIntire felt this would alleviate any confusion between the City and County facilities.

Commissioner Minnix motioned to move forward with two Public Hearings held July 15<sup>th</sup> and August 19<sup>th</sup>, pending availability of the Commission. The Commission will then forward this recommendation to the City Council. This motion was seconded by Commissioner Anderson, which passed unanimously by the Commissioners present. Should the Commission not be available on these dates a second motion was made by Chairperson Musfelt. Chairperson Musfelt motioned to move forward with two Public Hearings held October 21<sup>st</sup> and November 18<sup>th</sup>. The Commission will then forward this recommendation to the City Council. This motion was seconded by Commissioner Minnix, which passed unanimously by the Commissioners present.

VII. ITEMS FOR INFORMATION AND DISCUSSION

A. Parks & Recreation Report

Mr. McIntire gave a very comprehensive report of the activities and programs that have been taking place in the Recreation Department (a copy of this information is attached).

In regards to the Bocce Ball Court at Kingwood Park, Mr. McIntire gave Mr. Duvall kudos for coming up with this idea. Mr. Duvall stated this sport is really popular nationwide and felt this would be a nice addition to this park. Commissioner Anderson stated he noticed

there are no BBQ's at this park, and further stated he felt that would be a nice addition. Mr. McIntire stated that this park has been receiving more use since the courts were added, along with the walking path.

Mr. Duvall informed the Commission of the following:

- The Parks crew is performing their routine maintenance work on the parks at this time.
- He is working with the contractors at Sam Brannan Park with the new upgrades at the park. The sod for the area was laid today. The electrical and shade structure needs to be done in order to complete this project.
- The Interwest properties north of town are putting in their streetscapes, so he is watching this progress.
- The sign for Civic Center Field is supposed to arrive the week of June 22<sup>nd</sup>. An entrance gate and drive through gate for maintenance are being placed on Poole Boulevard. The Public Works Department will be putting diagonal parking on Poole Boulevard so more people can use the facility.
- Botanical Landscapes was awarded the bid for the landscape maintenance districts around town. This contract was previously held by Landscapes by Stentzel.
- The Parks crew will be assuming the smaller contracts for all the City property that was contracted out in the past – i.e. the fire stations, the Littlejohn Madden House, Sutter Pump 5<sup>th</sup> Street off-ramp area, islands and well sites around town, and Plumas Street/Tower.
- Attended a HazMat training today and received some very good information on what hazards to look for in playground areas.

Commissioner Minnix said he noticed a decline in activity at the basketball courts at Blackburn-Talley Sports Complex and asked what may have occurred. Tim Duvall stated the department put a gate up to prevent people from driving into the field, but the access to the courts is not blocked.

Commissioner Anderson asked if the electricity at the Happy Park structures is available, stating when he had gone there with his family in March and it wasn't working. It was stated that people overload the circuits and they shut off. The Parks Department is going to put these outlets on a timer, and they will be checked periodically.

#### B. Potential Capital Improvement Projects for 2009/2010

Mr. McIntire informed the Commission of the following:

- The Feather River Parkway Project is moving forward with the \$1.4 million in funds received. There are some property challenges at this time, but the City is addressing these.
- Shanghai Detention Pond – Proposed turf and irrigation to be installed at this facility. This would give people the ability to use this area most of the year for various sports practices. It is proposed that the gates be opened and closed on a daily basis during the time the facility could be used. The City would like to notify the neighbors in the next couple of months that this may occur. This item would go before the Parks and Recreation Commission so individuals could voice any concerns they may have regarding this area. The water captured from the water feature at Shanghai-Garden Park would be held to irrigate this area.

C. Agenda Items for the Next Commission Meeting

None at this time

X. TREE ADVISORY BOARD

Staff is pruning and doing spring planting of the residential street trees.

Mr. McIntire asked Mr. Duvall to inform the Commission of how many City trees there were in the past and how many there are now. Mr. Duvall stated that in 1999 there were 900 trees, and in 2006 there were over 9,000. At this time there are over 10,000. He stated he could get an exact number for the Commission should they wish. The Commission thanked Mr. Duvall for this information.

XI. NEXT COMMISSION DATE

Regular Meeting or Public Hearing – July 15 at 5:30 p.m. – Littlejohn Madden House, 1300 Franklin Road, Yuba City (if Public Hearing – 1201 Civic Center Boulevard, Yuba City, CA).

XII. ADJOURNMENT

Chairperson Musfelt adjourned the meeting at 6:15 p.m.

Respectfully submitted,

Brad McIntire  
Parks & Recreation Director

BM/bg

Attachment

# Parks and Recreation Commission Highlights

Wednesday, June 17, 2009

## YOUTH SPORTS AND SPECIAL CLASSES

- Youth Basketball will start on Saturday, June 20<sup>th</sup>. We have 28 teams - 20 boys teams with 188 enrolled and 8 girls teams with 68 enrolled.
- We will be using both gyms at Yuba City High and River Valley High.
- High School Football Skills class started with Yuba City High at 65 and River Valley High at 105
- Gymnastic Camp started today, June 15<sup>th</sup> at Palmer Hall with 10 participants.
- Summer Camp is in its second week. This week's trip is to Sunsplash in Roseville. We have a record number of 101 registered for that day!

## AQUATICS AND SPECIAL EVENTS

- Between 5/9/09 and 6/14/09 - 10,748 people have attended Open Swim
- Swim Lessons are currently underway. A total of 779 participants are signed up for the summer season so far, with more registrations on the way.
- Stroke and Turn classes are full with another session recently added to accommodate additional participants.
- Diving is being offered for 8 – 12 year olds and 13+. Both sessions are up and running, and are being offered during Open Swim.
- Recreational Water Polo is catching on with 24 signed up for June.
- Water Aerobics is being offered at 5 different times with 5 different formats - all are running successfully. Classes offered include Deep Water, Shallow Water, Low Impact, Senior, Step, and Adult Shallow Water Aerobics.
- Victor Kent entertained in the park on 6/11 with approximately 500 people attending.
- Masters and Lap Swimming continue to be successful with participants swimming on a daily basis.
- Feather River Aquatics Club held a two day swim meet on 6/13 & 6/14 with approximately 175 swimmers. Teams attended from all over Northern California.

### Upcoming Programs & Activities

- Father's Day Public Swim: Father gets in free with paid admission
- Twilight Swimming: Offered a few Fridays during the summer from 8:30 – 10:30pm
- Kid's Swim: Offered for 6 – 10 year olds with a parent getting in for free
- Little Swimmers Tot Time: Offered for 0 – 5 year olds with a parent getting in for free
- The Children's 4<sup>th</sup> of July Parade will be held on July 4<sup>th</sup> beginning at 10am on Plumas Street and will run from A Street to the Town Center.
- 100 Songs of Summer begins 6/18 with the movie Singing in the Rain, followed by Wylde Side performing on 6/25. Concerts and movies are offered each week free of charge in Gauche Park.

## **ADULT SPORTS AND AFTER SCHOOL PROGRAMMING**

### Softball:

- Wrapped up spring season with 34 men's teams and 25 co-ed teams
- Summer season just started with a total of 77 teams. 35 co-ed and 42 mens. (Program runs June 1st - August 7th)
- Seniors are finishing the spring/summer season with 8 teams and will be starting the summer/fall season with 8 teams.
- The weekends continue to be full of excitement with senior, girl's fast pitch and men's softball tournaments.

### Basketball:

- Wrapped up spring season with 10 men's teams and 4 women's teams
- Just started the summer season with 8 men's teams (June 16th - August 18th)

### Girls on the Run Summer Camp:

- July 13th - 17th. Girls will be entered into the Peach Festival 5K run/walk on the 18th.

### Youth Commission:

- Going to put together a youth event at the beginning of August utilizing the new volleyball court at Sam Brannan Park.
- They are currently designing new, fun t-shirts to wear around town at functions to help promote the Youth Commission.

## **SENIOR ACTIVITIES**

“Giving back and supporting the Community” has been the emphasis at the Senior Center the last couple of months.

Volunteer, Judi Temby, has been the responsible person for making these projects happen.

- First project: Making caps to be donated to cancer patients going through chemotherapy. There are 45 crocheted and knitted caps to be passed along to the cancer center.
- Second Project: “Operation Military Support”, where seniors send a card expressing their “Thank you and/or Christmas Cards” to soldiers who have no family to support them through their tour of duty. Presently we have 30 cards ready to be sent forward and with a couple of weeks before this project is wrapped up.
- July will start our “Seniors Helping Students” annual back to school supply drive, which is in its 5<sup>th</sup> year. We traditionally receive hundreds of items that are passed along to the Yuba City Unified School District office, and they distribute the items to the schools with the greatest needs. This program was started by another volunteer, Marty Workman, who has volunteered at the center for 20 years. Good things happen in the community because volunteers care.
- 22 people are currently enrolled in our new “instructional bocce ball class” that started two weeks ago.