

CITY OF YUBA
PARKS AND RECREATION COMMISSION
MINUTES

Regular Meeting
Wednesday, April 21, 2010 – 5:30 p.m.
Recreation Conference Room – Littlejohn-Madden House
1300 Franklin Road, Yuba City

I. CALL TO ORDER

The City of Yuba City Parks & Recreation Commission Regular Meeting was called to order by Chairperson Minnix at 5:32 p.m. in the Recreation Conference Room.

II. ROLL CALL

Commissioners Present:

Charles Anderson, Michele Blake, and Vaughn Minnix

Commissioners Absent:

Gary Hurlbut and Clarine Musfelt

Staff Present:

Brad McIntire, Parks & Recreation Director, Verna Stoddard, Recreation Supervisor, and Barbara Gilmore, Administrative Assistant

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Minnix

IV. APPROVAL OF MINUTES

A. March 17, 2010 Regular Meeting – Copy submitted

Commissioner Blake moved to approve the minutes from the March 17, 2010 Regular Meeting as submitted. The motion was seconded by Commissioner Anderson, which passed unanimously by the Commissioners present.

V. APPEARANCE OF INTERESTED CITIZENS

Public comment was invited regarding items of interest within the City's jurisdiction whether or not on the agenda for this meeting. No public comments were offered.

VI. BUSINESS FOR THE COMMISSION

A. Fire Station #4 Public Meeting Update

Mr. McIntire informed the Commission that the Winter Shelter was closed as of last week. As of April 6th, 70 individuals were assisted during the time it was open – 4 couples without children; 25 single women and 11 families. There were approximately 1,776 overnight stays, which averages 9½ guests per night.

Staff will go before City Council in May to request approval to begin pursuing an Agreement with the YMCA for use of Old Fire Station 4. City staff and the City Manager are concerned

about the Capital costs relating to that facility and the duel programming, which will be addressed in this agreement. Mr. McIntire stated he would keep the Commission informed as this process continues.

Chairperson Minnix voiced his concern on the program comparisons, and Mr. McIntire stated that is a concern of staff as well. He reiterated that this will be further addressed during the Agreement process.

B. Review of the Feather River Parkway Project

The Feather River Parkway Project is at 60% completion of its design. The Public Review process went out approximately a month ago, and will be finishing up this week. At this time, there have been no public comments. Drafts and requests for permits will be the longest part of this process. Permitting and drafts have been sent to the Army Corp of Engineers, the Department of Fish & Game, Levee District #1, the National Marine Fishery, Central Valley Regional Quality Board and the Flood Control Board. All of these organizations require permits to do anything in the Feather River area. Hopefully this will be taken care of this in a timely manner as the funding expires for the \$1.4 million in May of 2011.

C. Bikeway Master Plan

Mr. McIntire informed the Commission that an article was in the newspaper two weeks ago, and after reading this article, approximately 17 citizens called who are interested in serving on the Bikeway Master Plan Committee. Most comments were positive, however there was some concern regarding the cost of the project. Mr. McIntire informed those individuals that this project was going to be done in-house and the cost should remain low. This Committee will help to prioritize funding and resources for the master plan.

Mr. McIntire asked for two representatives from the Parks & Recreation Commission be on the Bikeway Master Plan Committee. He stated that first meeting will take place the week of June 7th, and asked if the Commission wanted to table this until all the Commissioners were present. Chairperson Minnix made a motion to schedule this conversation for the May 19th Parks & Recreation Commission meeting. Commissioner Anderson seconded the motion. This motion was passed unanimously by the Commissioners present.

VII. ITEMS FOR INFORMATION AND DISCUSSION

A. Senior Programs Presentation – Verna Stoddard, Recreation Supervisor

Ms. Stoddard gave an overview of how programming has changed in the past 10 years with programming for the “Baby Boomers”. In doing this there is a 50 year age span that is being programmed for. This can be challenging, however if you have good programs, people will come and participate. She stated there are quite a few of the “younger” seniors who are participating in programs now. The classes that are drawing these seniors are: Yoga, watercolor, drawing, cards, fitness programs, and much more. She stated that they are also volunteering their time. Chairperson Minnix asked if attendance is up, and Ms. Stoddard stated it was. He asked if this is due to people being retired or due to layoffs and them having more time. Ms. Stoddard stated it is due to them being retired.

Ms. Stoddard stated that the average attendance at the Senior Center on a daily basis is 150 – 200 people. She stated this is a conservative number on some days.

Ms. Stoddard stated that some of the newer programs offered this past year were: Letters to the Troops, Caps for Cancer Patients, and a Back to School Drive where items were given to Yuba City Unified School District to distribute to students.

Ms. Stoddard informed the Commission that the Senior Center is open Monday – Friday from 7:30 a.m. to 4 p.m., however there are many classes being offered in the evenings as well. On Monday night there are card games that run until 9 p.m. On Tuesday & Thursday nights the Center has a Yoga class at 6 p.m., and on Tuesday & Wednesday there is an art class that starts at 5 p.m. Other programs that are held after traditional hours are: once a month dances and Bingo every Friday beginning at 5:30 p.m. Commissioner Blake asked if there is staff that works these hours or are there volunteers? Ms. Stoddard stated it is mostly volunteers.

Commissioner Blake asked if there were many participants from Live Oak? Ms. Stoddard stated the participants are primarily Yuba City seniors, however there are a few from the outlying areas.

Commissioner Blake asked about the new solar panels. Ms. Stoddard stated they are going up and there hasn't been much of a disruption to classes. There will be a monitor in the hallway so you can see how much is being saved.

Commissioner Blake asked if it would be possible to plan a trip to visit the Senior Center? Mr. McIntire stated this could be done.

Ms. Stoddard said the Senior Center had just finished their AARP Tax Assistance Program for seniors and low-income individuals, with approximately 800 appointments and over 1,200 calls. Appointments are held at the Senior Center and the Moose Lodge, with the Senior Center making all of the appointments for both locations. Ms. Stoddard stated she felt this is good exposure for people coming to the Senior Center who have never been there before.

Mr. McIntire stated that the citizens of Yuba City are very fortunate to have this facility and the programs that are offered. He further stated that Verna has a big part in making this facility as successful as it is, and that she goes above and beyond what is expected of her. Mr. McIntire stated that the City is very lucky to have her in this position.

Mr. McIntire informed the Commission that Ms. Stoddard oversees the Senior Commission, which meets on a monthly basis. That Commission discusses senior programming and facility issues for the Senior Center. When the solar panels were going to be put on the Senior Center, Mr. McIntire and someone from General Services went to one of their meetings to inform them of what was going to take place.

Mr. McIntire asked Chairperson Minnix to discuss with the Commissioners when they would like to have a tour of the Senior Center and he would facilitate it. Chairperson Minnix asked if it would be possible to hold a Parks & Recreation Commission meeting at the Senior Center. Mr. McIntire stated this could be done, however the meeting would need to be changed to one held during the day in order for the Commission to see what goes on at the facility.

B. Parks & Recreation Report – Brad McIntire

Mr. McIntire had nothing more to add at this time.

B. Agenda Items for the Next Commission Meeting

- A. Bikeway Master Plan Committee
- B. Update on YMCA Agreement

VIII. TREE ADVISORY BOARD

Chairperson Minnix asked about this Agenda Item. Mr. McIntire informed him that it is a requirement that the City have a Tree Advisory Board in order to maintain its "Tree City USA" designation. It was decided to have the Parks & Recreation Commission be the Tree Advisory Board in order to fulfill this requirement. Also required for this designation is that the City has an Arborist on staff and that the City holds an Arbor Day recognition and education component.

There was nothing to report at this time.

IX. NEXT COMMISSION DATE

Regular Meeting – May 19, 2010 Regular Meeting at 5:30 p.m. – Recreation Conference Room, Littlejohn/Madden House, 1300 Franklin Road, Yuba City, CA.

Commissioner Blake stated she will not be in attendance at this meeting.

X. ADJOURNMENT

Chairperson Minnix adjourned the meeting at 6:13 p.m.

Respectfully submitted,

Brad McIntire
Parks & Recreation Director

BM/bg