

CITY OF YUBA
PARKS AND RECREATION COMMISSION
MINUTES

Regular Meeting
Wednesday, May 19, 2010 – 5:30 p.m.
Recreation Conference Room – Littlejohn-Madden House
1300 Franklin Road, Yuba City

I. CALL TO ORDER

The City of Yuba City Parks & Recreation Commission Regular Meeting was called to order by Chairperson Minnix at 5:32 p.m. in the Recreation Conference Room.

II. ROLL CALL

Commissioners Present:

Charles Anderson, Gary Hurlbut, Vaughn Minnix and Clarine Musfelt

Commissioners Absent:

Michele Blake

Staff Present:

Brad McIntire, Parks & Recreation Director, Rachel Ah Sam, Recreation Supervisor, and Barbara Gilmore, Administrative Assistant

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Minnix

IV. APPROVAL OF MINUTES

A. April 21, 2010 Regular Meeting – Copy submitted

Commissioner Hurlbut moved to approve the minutes from the April 21, 2010 Regular Meeting as submitted. The motion was seconded by Commissioner Musfelt, which passed unanimously by the Commissioners present.

V. APPEARANCE OF INTERESTED CITIZENS

Public comment was invited regarding items of interest within the City's jurisdiction whether or not on the agenda for this meeting. No public comments were offered.

VI. BUSINESS FOR THE COMMISSION

A. Bikeway Master Plan Committee – Nominate Two Commissioners for Committee

Mr. McIntire stated he needs two members of the Commission to serve on the Bikeway Master Plan Committee, and Commissioner Blake has already volunteered to be on this committee. He gave the Commissioners a list of the meeting dates and what would be on the agendas, stating these meetings would last approximately 1 ½ to 2 hours each time. At this time there will be 15 – 20 members on the committee, which will include the two members of this Commission. Chairperson Minnix asked who would be chairing this committee. Mr. McIntire stated that he and someone from the Public Works Department.

Chairperson Minnix asked to table this to later in the meeting when Commissioner Anderson is present to give him an opportunity to volunteer should he be interested.

B. Update on YMCA Agreement

Mr. McIntire informed the Commission that the Exclusive Negotiation Agreement (ENA) had been approved by the City Council at last night's meeting. The City made it clear to the YMCA that the funding that they could potentially be asking for will not be there due to the budget. The YMCA stated they will begin a capital fundraising effort as it relates to the facility. In doing this, if the community supports their efforts, it will give the City a sense of the support the YMCA will receive in the area. It was stated that their operational costs would be between \$250,000 to \$300,000 per year, which could be recovered through their programs, grants and fundraising.

Chairperson Minnix asked who will be spearheading the fundraising efforts. Mr. McIntire replied that the YMCA would be doing this. He handed out a copy of the ENA to the Commissioners and asked that they look at Exhibit B (see attached) to see what will be discussed and agreed upon during the Memorandum of Understanding (MOU) phase of this process. The largest items will be the funding mechanism as it relates to the YMCA and the evaluations of what they do, how they do it and the programs that they will offer, identifying the maximizing of building utilization (the City would like a variety of programs offered), and resolve the duplication of services between the Recreation Department and the YMCA.

The next step in this process is for the City Manager and Mr. McIntire to discuss an MOU, which will be presented to the Parks & Recreation Commission. It will then be forwarded to the City Council for their approval. Staff will be reviewing this document prior to it going to City Council.

At this point in the meeting, the Commission returned to A. Bikeway Master Plan Committee. Chairperson Minnix asked Commissioner Anderson if he would like to serve on this committee. Commissioner Musfelt made a motion for Commissioner Michele Blake and Commissioner Charles Anderson as the representatives for the Parks & Recreation Commission on the Bikeway Master Plan Committee. Commissioner Hurlbut seconded the motion, which passed unanimously.

C. Feather River Parkway – Discuss and Adopt 60% Design

Mr. McIntire updated the Commission on the Feather River Parkway, stating that he hopes to bring a final update on this project to the Commission's next meeting. Hopefully this project will break ground in August 2010. At this time the City is waiting to hear from the Army Corp of Engineers to finalize the permit process. Mr. McIntire explained the components of the area, i.e. trails, benches, shade structures, disc golf, location maps, etc. An education component will be included in this project through interpretive signage showing points of interest, i.e. plants & trees, birds, fish, reptiles & other items.

One of the challenges of the project is the elderberry shrubs. These need to be identified and the waling paths need to be worked around them throughout the area.

Mr. McIntire explained Phase II of this project, which is unfunded at this time. The City is in the process of applying for grants for this phase, along with the Sutter County Resource Conservation District (SCRCD). Mr. McIntire met with SCRCD last week to walk them through the project area. There is approximately 100 acres in the second phase. Contained in this area are old sewage lagoons that the City used to use. They are no longer being used, however they are still there and during high water events, fish get caught in these

areas. The City will need to create an exit strategy for the fish/animals that could be trapped in these lagoons. Unless this is taken care of, the Department of Fish & Game and the Army Corp of Engineers will not give the necessary permits. Commissioner Hurlbut asked if an environmentalist would be on site when the project was being done. Mr. McIntire stated yes.

More discussion ensued regarding some of the challenges of the project.

VII. ITEMS FOR INFORMATION AND DISCUSSION

A. Program Presentation – Rachel Ah Sam Recreation Supervisor

Ms. Ah Sam informed the Commission that she received a promotion to Supervisor in January. Following are the programs that she oversees:

- Lifeguard Training for new hires (35 participants trained)
- Oversees the school parties for local schools (22 parties booked at this time)
- Special Classes (ongoing programs) – Cheerleading, Tots at Play, Basic Art, Gymnastics, CPR
- Fly fishing (held four Thursdays in April w/2 hands-on field trips)
- Spring Break Camp held in April (week long camp) – 81 participants
- Summer Camp – Preparing for this program. It will be a 9-week program beginning June 8th. This program is held at Gray Avenue School, Sam Brannan Park and Gauche Aquatic Park.
- Specialty Camps – 8 camps this year. Four of the camps are science based camps, and are run through a program called Sciensational. This program is for ages 6 - 11. There will also be an Acting Camp (ages 7-18), Basic Art Camp (ages 6 - 13), and Gymnastics Camp (ages 5-10)
- Youth Commission – Advisor for this Commission. Currently they are working on an event that was supposed to take place as a Spring Break kick-off, however it was cancelled and rescheduled due to the weather. This event has been rescheduled for this Friday. This is a free event held at GAP for 6th – 12th graders. Swimming, inflatable jousting, music and each person coming to the event will receive a raffle ticket.
- Contract classes – Kuk Sool Won, Cookie Decorating through the Cookie Tree, Golden State Martial Arts, and Kumon Math & Reading. A new contract has been signed with Kang Martial Arts, who will be instructing Cardio Kickboxing and a Mini Lion Dancing class for children.

B. Parks & Recreation Report – Brad McIntire

Mr. McIntire informed the Commission of the following:

- Youth Track & Field, Mighty Mite Soccer and T-Ball programs just ended in the last three weeks. Between these programs, there were approximately 800 participants.
- Annual Hershey Track Meet is going to be held this Saturday (May 22)
- Summer Youth Basketball will be starting in June. At this time there are 230 participants enrolled.
- Aquatics – Water Aerobics classes continue to increase in participation (from 20 to 33 people in the month of May); Tot Time for ages 0-5 (younger children and parents get to use the facility in the morning when it is now as impacted with participants); Swim Lessons have over 500 participants enrolled to date; Public Swim began the weekend of May 8th, with over 300 participants.
- Spring Adult Softball is ending – 74 teams participated throughout the Spring.

- Summer Adult Softball has a deadline of May 20th.
- Adult Men's Basketball will be finishing their championship games next week.
- Senior Programming – 236 individuals participated in various classes in the month of May; 2 individuals will be traveling to Germany to see the Passion Play in June; all local trips are full for May and June; and 2 volunteers do Blood Pressure at the Senior Center (Tuesday and Thursday from 10 – 11 am)
- The 2010 Summer Activity Guide will be in the local paper on May 25th.
- Mass e-mails have been going out to our participants, with good results.

He informed the Commission that staff is gearing up for the summer months. They will be meeting soon to discuss the services that the Recreation Department provides and review these for the future.

C. Senior Center Tour – Discuss Date/Time for Tour of the Facility

Chairperson Minnix reiterated the conversation from the last meeting, stating there was a consensus to hold a meeting at the Senior Center and having a tour of the facility. After some discussion, it was decided to hold the June 2010 meeting at the Senior Center and tour the facility prior to the meeting.

D. Agenda Items for the Next Commission Meeting

None

VIII. TREE ADVISORY BOARD

There was nothing to report at this time.

IX. NEXT COMMISSION DATE

Regular Meeting – June 16, 2010 Regular Meeting at 5:30 p.m. – Yuba City Senior Center, 777 Ainsley Avenue, Yuba City, CA.

X. ADJOURNMENT

Chairperson Minnix adjourned the meeting at 6:25 p.m.

Respectfully submitted,

Brad McIntire
Parks & Recreation Director

BM/bg

Exhibit B

Identify Programs and Use of Facility. Discussion will include the uses proposed by the YMCA for the Facility, which are:

- Maximize Building Utilization
- Resolve Duplication of Services
- Annual Audit of Programs and Use of Facility
- Target Population
- Coordination with Andros Karperos
- Potential Teen Programming of Adjacent Residential Property
- Limitations:
 - Hours
 - Noise
 - Outside activity

Building/Facility Design. Discussion of design will include City and YMCA input on design and the following information will be discussed by each party:

YMCA Improvements on the Building. YMCA's determination for improvement costs and amount of money it will spend on the improvements.

- Before opening
- Over a 5-10 year period
- YMCA 5 Year Commitment
- Parking Lot
- Building Improvements
- Grounds
- Adjacent property

City Improvements. City's determination of its contribution.

Funding/Financing. Discussion of funding and financing will include:

- YMCA
 - Operational commitments under the Sacramento YMCA
 - Building improvements
 - Local Capital funding campaign
- City of Yuba City

Lease Agreement. Discussions will include:

- Length of Lease
- Terms of Renewal