

CITY OF YUBA CITY
STAFF REPORT

Date: November 15, 2018
To: Honorable Mayor & Members of the City Council
From: Administration
Presentation By: Steven C. Kroeger, City Manager

Summary

Subject: Contract Services Agreement for City Attorney Services
Recommendation: Authorize the Mayor to sign an agreement for Contract City Attorney Services with Aleshire & Wynder LLP, appointing Shannon L. Chaffin as City Attorney effective December 1, 2018
Fiscal Impact: No change in the FY 2018/19 Adopted Budget for City Attorney.

Purpose:

To appoint Shannon Chaffin of Aleshire Wynder LLP as the new City Attorney for the City of Yuba City.

Background:

The City Attorney is one of two positions that are hired by and directly report to the City Council. The other position is the City Manager. The city attorney serves as chief counsel to the City for both elected officials and staff; reviews and drafts ordinances, resolutions, contracts, deeds, leases and other legal documents; and represents the City in litigation as a defendant or a prosecutor. City Attorney Timothy Hayes of Martinez, Hayes, Hill announced his retirement effective December 1, 2018 after serving as the City Attorney since February 1996.

In August 2018, the City issued a Request for Proposals for contract City Attorney services and received eleven qualified responses. Consultant Phil McKenney of Peckham and McKenny evaluated all proposals and recommended five firms to be interviewed by Council and staff, which occurred on November 1, 2018.

Analysis:

Aleshire & Wynder is a "full service" public law firm. They provide all aspects of most legal issues confronting municipalities such as police and civil rights cases, federal interface issues for airports, personnel issues and labor negotiations, general plan revision programs, subdivision legal issues, conflict of interest questions including interfacing with the FPPC ethics training, counseling and compliance (including AB 1234), public record requests, franchising programs and utility undergrounding, condemnation cases for site assembly for economic development and housing projects, negotiation of purchase, development agreements, impact fee ordinances, assessment districts and other public financing as well as municipal finance and Proposition 218 issues, CEQA litigation, trash contract renewals and AB 939 issues, and construction contract disputes and litigation.

Shannon Chaffin graduated with honors from the J. Reuben Clark Law School at Brigham Young University, and was a member of the Board of Advocates. He served as a summer associate for the U.S. Army JAG at Fort Irwin, and after receiving his Juris Doctorate, practiced in the private sector handling complex business litigation, commercial law, real estate and civil litigation matters. Mr. Chaffin has a Bachelor of Arts, with honors, from Hillsdale College, Michigan, where he majored in Political Economics and History.

Fiscal Impact:

There is no change to the adopted Fiscal year 2018-2019 Budget for City Attorney services. The hourly rate for General Services will be \$185.

Recommendation:

Authorize the Mayor to sign an agreement for Contract City Attorney Services with Aleshire & Wynder LLP and appointing Shannon L. Chaffin as City Attorney effective December 1, 2018.

Attachments:

- Contract Services Agreement for City Attorney Services

Prepared By:

/s/Terrel Locke

Terrel Locke
Assistant to the City Manager

Submitted By:

/s/ Steven C. Kroeger

Steven C. Kroeger
City Manager

Reviewed By:

City Attorney

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