



Recognition Policy



Presentation By:
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Purpose



- Establish guidelines for recognition of individuals, groups, and events of significance to the community by issuance of Commendations, Proclamations, and Certificates

Background



- City does not have a formal written policy for Councilmembers and the public to request recognition of individuals, groups, and events of significance in the community

Process



- Submit recognition request which includes the written endorsement of at least one Councilmember
- Two options for approval
 - Mayor + Councilmember Approval
 - Three Councilmember Approval

Types of Recognition



- Commendation
 - Official decree awarded for exemplary service to the community
- Proclamation
 - Generally proclaims certain periods of time in honor of an event or activity promoting health, welfare, heritage of the community, and public service retirements

Types of Recognition



- Certificate
 - Recognize significant birthdays, express appreciation for exemplary service rendered to the community, or close Council meetings in memorial of individuals

Discussion Items



- Consider other types of recognition:
 - Distinguished Service Awards
 - Certificates of Appreciation
 - Certificates of Congratulations
 - Honorary Citizen Certificates
 - Church/Clergy Anniversary Certificates
 - Community Service Awards

Questions

