

**MINUTES (Draft)
SPECIAL PRIORITY & GOALS WORKSHOP
CITY COUNCIL, CITY OF YUBA CITY
THE HARVEST ROOM
1475 THARP ROAD
MARCH 12, 2019 8:00 A.M. – 4:00 P.M.**

Special Meeting — Harvest Room

Call to Order

The Special Priority & Goals Workshop was called to order by Mayor Harris at 8:09 a.m.

Roll Call:

Present: Councilmembers Boomgaarden, Cardoza, Espindola, Shaw and Mayor Harris

Absent: None

Pledge of Allegiance to the Flag

The Pledge of Allegiance was led by Mr. Phil Treanor

Public Communication on Items on the Agenda

1. Appearance of Interested Citizens

The following person spoke:

Bob Renton, resident of the City of Live Oak

General Items

2. Priority and Goals Workshop

- Attachment A – Working Agenda
- Attachment B – Draft Notes of Council Priorities

Adjournment

Mayor Harris adjourned the Special Workshop of the City of Yuba City at 3:49 p.m.

/tal



WORKING AGENDA
Yuba City Council Priorities and Goal Setting Workshop
March 12, 2019
8:00am – 4:00pm

- 7:30am** **Arrival and Continental Breakfast**
- 8:00am** **Call the meeting to order** (Mayor Harris)
- Roll Call**
- Pledge of Allegiance to the Flag**
- 8:05am** **Public Comment on items on the Agenda**
- Bob Renton – Request to Speak
- We have a full day planned and in the interest of time, comment cards are available on the table by the door. Turn them in at the end of the day and staff will respond by end of the week
- 8:15am** **Welcome and Introductions**
- Mayor Shon Harris
- 8:15am** **Set the Workshop Context** (Juan Lopez, Facilitator)
- Agenda Overview
 - Conditions for Success
- 8:30am** **Administration Overview**
- Diana Langley, Interim City Manager
- 8:40am** **Finance Department Presentation**
- Robin Bertagna, Finance Officer
- 8:50am** **Yuba City Economic Assessment and Contingency Fiscal Plan**
- Russ Branson, Director PFM Consulting
- 9:30am** **Break**
- 9:45am** **Questions and Answers**
- Open floor for Q & A with Council and staff
- 10:15am** **City Clerk’s Office Presentation**
- Terrel Locke, Assistant to the City Manager
- 10:20** **Human Resources Presentation**
- Natalie Springer, Director
- 10:35am** **Community Services Presentation**
- Brad McIntire, Director

10:50am Development Services & Economic Development Presentation

- Darin Gale, Interim Director

11:05am Public Works Presentation

- Diana Langley, Interim City Manager
- Ben Moody, Interim Assistant Public Works Director

11:20am Police Department Presentation

- Rob Landon, Police Chief

11:40am Fire Department Presentation

- Pete Daley, Fire Chief

12:00pm Lunch

12:30pm Questions and Answers with Council and Staff

- Discussion with Council and staff regarding presentations

1:00pm Discussion of Councilmember Priorities and Goals

- Councilmember Espindola
- Councilmember Shaw
- Councilmember Boomgaarden
- Vice-mayor Cardoza
- Mayor Harris

3:00pm Wrap Up, Summary and Next Steps

- Juan Lopez, Facilitator

4:00pm Closing Remarks

- Mayor Shon Harris

Adjourn

March 12, 2019
Draft Notes

Six Major Categories:

1. Culture
2. Enhance Partnerships
3. Fiscal Stability
4. Public Safety / Public Works
5. Business Friendly
6. Quality of Life

CULTURE

- Retention
- Recruitment
- Empowerment
- Transparency
- Value Employee
 - Be fair, supportive, consistent policies
- One Team (all voices heard)
- Employee engagement
- Innovation
- Integrity
- Accountability
- Ownership
- Problem Solving – getting to YES!
- Succession Planning
- Cross Department Interaction
- Inclusiveness
- Open communications
- Mutual Synergy
- Develop Employees
 - Training
- Mutual Trust
- Open Communication

March 12, 2019
Draft Notes

ENHANCE PARTNERSHIPS

- With regional partners
- Grow Economy
- Workforce Development
- Homelessness
 - Provide employment
- Foster Volunteerism
- Community Engagement
- Partner with Schools
- Partner with Healthcare

FISCAL STABILITY

- PERS – Unfunded Liability
- Accountability
- Good community jobs
- Debt free
- Stabilize Rate Fees (water & wastewater)
- Revenue Generation
- Growth

PUBLIC SAFETY / PUBLIC WORKS

- Safe Community
- Staffing
- Emergency preparedness
- Code enforcement
- Fix the Roads
- Maintain infrastructure
- Partnership with other public safety agencies
- Police services for Walton area

March 12, 2019
Draft Notes

BUSINESS FRIENDLY

- Fair and consistent policies
- Laser focused strategies
- Target Growth
- Impact fees
- Enhance Image and Reputation
- Engaged community
 - Think tanks
- Civic Pride
- Timelines and Transparency
- Workforce Development
- Open for business!
- Aesthetics (be descriptive about what it means)

QUALITY OF LIFE

- Long term vision of the City of Yuba City
- What does the Community value
- Honesty
- Tourism
- Create opportunities
- Homelessness / Vagrancy
- Civic pride
- City involvement in local events
- Affordable Housing
- Community aesthetics
- honesty

**MINUTES (Draft)
REGULAR MEETING
CITY COUNCIL
CITY OF YUBA CITY
MARCH 19, 2019**

**5:00 P.M. – CLOSED SESSION
6:00 P.M. – REGULAR MEETING**

Regular Meeting – Council Chambers

The Regular Meeting of the City Council was called to order by Mayor Harris at 5:03 pm

Roll Call:

Present: Mayor Harris and Councilmembers Boomgaarden, Cardoza, Espindola and Shaw

Public Comment

Mike Short of Yuba City addressed the Council

Mayor Harris adjourned to Closed Session at 5:13 pm

Closed Session – Butte Room

- A. Conference with Legal Counsel—Existing Litigation (Government Code, § 54956.9(d)(1))
Name of Case(s): Stephanie Maky, Claim No. NCWA-556433/WCAB No. ADJ9849935; and Claim No. NCWA-556763/WCAB No. ADJ10058569
- B. Conference with Legal Counsel—Existing Litigation (Government Code, § 54956.9(d)(1))
Name of Case(s): Robert Stoddard, Claim No. NCWA-556687/WCAB No. ADJ10992819; Claim No. NCWA-557596/
WCAB No. ADJ10992824; and Claim No. NCWA-557980/WCAB No. ADJ11409585
- C. Conference with Real Property Negotiator (Government Code § 54956.8)
Property: APN 54-010-039, 10.5 acres generally located east of Garden Highway and west of Levee Road, between Burns Drive and River Oaks Drive, to the south of the City's Waste Water Treatment Facility, Yuba City, California 95991
Negotiator: Diana Langley, Interim City Manager
Negotiating parties: Yuba City and the John M. Smith/The Marilee Smith Decedents Trust
Under negotiation: Price and terms of payment.
- D. Conference with Legal Counsel – Existing Litigation (Pursuant to Government Code, § 54957.9(d)(1).)
Name of case: *Joyce Jeremiah, et al. v. Sutter County, City of Yuba City* (U.S. District Court, Eastern District of CA, Case No. 2:18-cv-00522-TLN-KJN)
- E. Conference with Labor Negotiators (Pursuant to Government Code, § 54957.6.)
Agency designated representatives: Diana Langley, Interim City Manager
Employee organizations: Yuba City Police Officers; Police Sergeants; Yuba City Firefighters Local 3793; Yuba City Fire Management; First Level Managers; Mid Managers; Sworn Mid Managers; and Public Employees Local No. 1
Unrepresented employees: Confidential Employees; Executive Services Employees
- F. Public Employee Performance Evaluation (Pursuant to Government Code §54957(b)(1).)
Position: Interim City Manager

Regular Meeting—Council Chambers

Call to Order

The Regular Meeting of the City Council was called back to order by Mayor Harris at 6:03 pm. City Attorney Shannon Chaffin stated that no reportable action was taken during Close Session and that the Council would resume Closed Session after the Regular Meeting.

Roll Call:

Present: Mayor Harris and Councilmembers Boomgaarden, Cardoza, Espindola and Shaw

Invocation

Police Chaplain Bob Fischetti delivered the Invocation

Pledge of Allegiance to the Flag

Mayor Harris led the Pledge of Allegiance

Presentations and Proclamations

1. Certificate of Achievement for Riley's Gymnastics Academy, Nicole Riley CEO

Mayor Harris and the Council presented Nicole Riley and State Competition Gymnasts Mariah Hay, Sophia Martinez and Kyra Riley with Certificates of Achievement.

Public Hearing

2. Accept Grant Funding and Expenditure Recommendations for the California Citizens' Option for Public Safety (COPS) Grant of \$100,000

Councilmember Cardoza moved and Councilmember Espindola seconded the motion to:

- A. Conduct a Public Hearing and after consideration;
- B. Adopt **Resolution No. 19-012** authorizing the Chief of Police to accept the FY 2018/2019 California Citizens' Option for Public Safety (COPS) funding and approve expenditure recommendations
- C. Authorize the Finance Director to make a supplemental budget appropriation for grant revenues to 100-43117 and grant expenditures to 2180-69201

The motion was passed with a unanimous vote

Bid Opening

3. 2019 Striping and Marking Project Award

Councilmember Cardoza moved and Councilmember Shaw seconded the motion to:

Adopt **Resolution No. 19-013** which adopts a CEQA Class 1 Categorical Exemption, awarding a construction contract to Chrisp Company and authorize the City Manager to Execute an Agreement for the 2019 Striping and Marking Project

The motion was passed with a unanimous vote

Public Communication

4. Written Requests

None received

5. Appearance of Interested Citizens

The following persons spoke:
Bob Renton – Live Oak
Cindy Paine – Yuba City of Yuba City
Elaine Miles – Yuba City
Holly Stout – Yuba City
Tony Kurlan – Yuba City

Consent Calendar

Councilmember Cardoza moved and Councilmember Boomgaarden seconded the motion to:

6. Minutes of February 26 and March 5, 2019

Approve the City Council Meeting Minutes of February 26 and March 5, 2019

7. Dedication of Right-of-Way to the State of California [Western Parkway North of State Route 20]

Adopt **Resolution No. 19-014** authorizing the Mayor to execute a grant deed for fee ownership transferring title to the State of California for a portion of Western Parkway on the north side of State Route 20

8. Memorandum of Understanding pertaining to the Yuba Sutter Regional SWAT Team

Adopt **Resolution No. 19-015** authorizing the Mayor to execute a Memorandum of Understanding between the County of Yuba, Bi-County Ambulance and the City of Yuba City pertaining to the Yuba Sutter Regional SWAT Team

9. Supplemental Appropriation – City Attorney

Authorize a supplemental appropriation in the amount of \$130,000 to Account No. 1210-62701 City Attorney Professional Services from unallocated General Fund

The motion was passed with a unanimous vote.

General Items

10. Requests for Water and/or Wastewater Connections Outside of the City Limits (continued from March 5th Council Meeting)

Establish a policy for water and/or wastewater connections outside of the City limits and direct staff to prepare the necessary documents to formalize and execute the policy

The following person spoke:

Bob Renton – Live Oak

Councilmember Cardoza moved and Councilmember Espindola seconded the motion to:

- 4 Adopt option #4: single service connections, such as an existing single-family home with a failing well or on-site sewage system, can connect to City water and/or wastewater facilities with the execution of an extraterritorial service agreement, but a new or existing development requesting to receive City water and/or wastewater, such as a subdivision with multiple properties involved, is required to annex to the City prior to connection to City water and/or wastewater.

The motion was passed with a unanimous vote

11. Yuba Sutter Lodging Association 2019 Annual Report

After discussion, Council directed staff to continue this item at the June 4th Council Meeting. Councilmember Shaw requested that the Lodging Association bring back an updated budget and outreach information to the Council.

Business from the City Council

12. Administrative Policy – Community Sponsorship Policy

The following person spoke:

Sandee Drown – Happy Viking

Pat Miller – Sutter County Tax Payers Association

Cindy Payne – Yuba City

Councilmember Shaw moved and Councilmember Cardoza seconded the motion to:

Adopt **Resolution No.19-016** establishing an administrative policy to set guidelines for City sponsorship of community events/organizations stating that all events must have public benefit and that the Mayor and City Manager will determine the use of the tickets to the events.

The motion was passed with a unanimous vote

13. Administrative Policy – Issuance of Commendations, Proclamations, and Certificates

Councilmember Cardoza moved and Councilmember Shaw seconded the motion to:

Adopt **Resolution No. 19-017** establishing an administrative policy for Council to provide recognition through the issuance of Commendations, Proclamations, and Certificates with an amendment to include Plaques and Resolutions.

The motion was passed with a unanimous vote

14. Administrative Policy – Agenda Items

Councilmember Shaw moved and Councilmember Cardoza seconded the motion to:

Adopt **Resolution No. 19-018** establishing a process to Agendize Councilmember Requests

The motion was passed with a unanimous vote

15. Boards and Commissions Appointment Process Discussion (continued from the March 5th Council meeting)

The following persons spoke:

Tony Kurlan – Senior Commission and Personal Board

Dale Eyeler – Planning Commissioner

Councilmember Cardoza moved and Councilmember Boomgaarden seconded the motion to:

Keep the current policy for Boards and Commissions appointments and increase the Economic Development Commission from 5 to 7 members and move the Economic Development Commission meeting time to 6 pm

The motion was passed with a unanimous vote

16. Citizens Committee – Unfunded Liability

Discuss the Request for a Citizens Committee to participate on a solution for the Unfunded Liability

The following persons spoke:

Phil Treanor – Yuba City of Yuba City

Elaine Miles – Yuba City

Bob Renton – Live Oak

Pat Miller – Sutter County Tax Payers Association

17. City Council Reports

- Councilmember Boomgaarden
- Councilmember Espindola
- Councilmember Shaw
- Vice Mayor Cardoza
- Mayor Harris

Adjournment

Mayor Harris adjourned the Regular Meeting of the City Council at 10:10 pm

Closed Session

Closed Session resumed in the Butte Room

Closed Session was adjourned at 11:51 pm

Adjournment

No reportable action was taken during Closed Session and Mayor Harris adjourned the Regular Meeting at 11:52 pm

Shon Harris, Mayor

ATTEST:

Patricia Buckland, City Clerk