

CITY OF YUBA CITY  
STAFF REPORT

**Date:** June 18, 2019  
**To:** Honorable Mayor & Members of the City Council  
**From:** Development Services Department  
**Presentation By:** Darin Gale, Interim Development Services Director

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**Summary:**

**Subject:** Consideration of the 2019-2020 Community Development Block Grant (CDBG) Annual Action Plan.

- Recommendation:**
- A. Conduct a Public Hearing to receive comments; and, after consideration:
  - B. Adopt a Resolution approving and authorizing staff to submit the required documentation to the Department of Housing and Urban Development (HUD), on the proposed 2019-2020 Annual Action Plan, which allocates \$647,714 in CDBG funds.

**Fiscal Impact:** \$647,714 from 2019-2020 CDBG Allocation

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**Purpose:**

To provide decent housing, a suitable living environment, and to expand economic opportunities primarily for low and moderate income persons by allocating the City of Yuba City's 2019-2020 CDBG funds.

**Background:**

The City of Yuba City is an entitlement jurisdiction receiving a federal formula grant from the U.S. Department of Housing and Urban Development (HUD).

*Annual Reports*

On an annual basis, the City must submit two reports, the Annual Action Plan which outlines planned activities for the upcoming fiscal year, and the Consolidated Annual Performance and Evaluation Report (CAPER). The purpose of the CAPER is to highlight the City's success in using CDBG funds to meet the housing and community development goals contained in the City's five-year Consolidated Plan.

*Annual Action Plan*

Prior to releasing funds, HUD requires each entitlement jurisdiction to develop and submit to HUD an Annual Action Plan. The 2019-2020 Action Plan is the Fifth-Year Action Plan in the 2015-2019 Consolidated Plan. Action Plans are required to be consistent with the goals and objectives

established in the five-year “Consolidated Plan” that outlines a strategy for addressing the City’s housing and community development needs of low and moderate-income residents.

### **Eligible Activities:**

Per HUD guidelines, CDBG funded activities must benefit at least 70 percent of low-income persons, and must also address one of three national objectives:

1. Low-income benefit
2. Slums or blight
3. A particularly urgent community development need

While local agencies have discretion on how funds are allocated, activities must generally include:

- Housing activities
- Real property improvements (acquisition, disposition, clearance, rehabilitation)
- Public facilities and public improvements
- Economic development
- Public services (limited to a maximum of 15 percent of annual CDBG funding)
- Planning activities
- Program administration (limited to a maximum of 20 percent of annual CDBG funding)

### **Analysis:**

#### ***2019-2020 Annual Action Plan***

The 2019-2020 Annual Action Plan contains next year’s budget for CDBG funded projects and activities. The City has received an allocation of \$647,714 in funding for the 2019-2020 CDBG program year. According to CDBG regulations, up to 20 percent (\$129,543) of the allocation may be utilized for administration costs; an amount not to exceed 15 percent (\$97,157) may be allocated to public service activities; and the remaining 65% (\$421,014) is to be allocated to projects and activities.

Receipt of this grant requires compliance with federal requirements for citizen participation. To fulfill the citizen participation requirements, a noticed public meeting was held on February 6, 2019 to receive comments regarding community needs, as well as to provide the public with an overview of the CDBG application review and scoring process. The City received five applications totaling slightly over \$732,000 by the March 13, 2019 submittal deadline. Following the application scoring, staff prepared and released the draft 2019-2020 Annual Action Plan for the required 30-day public comment period that commenced on May 17, 2019. During this review period, citizens were encouraged to provide feedback on the recommendations for funding within the 2019-2020 Annual Action Plan. As of the writing of this report, no comments have been received.

### **Recommended Funding:**

Attachment 1 depicts the proposed activities and funding levels for the 2019-2020 Annual Action Plan. All proposed activities are intended to address the community development and public service needs of low- and moderate-income persons in the City and all proposed activities meet a national objective identified by HUD. Additionally, all proposed activities are consistent with the City’s priorities identified in the 2015-2019 five-year Consolidated Plan. The City’s Consolidated Plan

emphasizes programs aimed at homelessness prevention, neighborhood building and accessibility improvements.

Applications for funding were evaluated based on several factors, including the priority need identified in the Consolidated Plan, the capacity of the applicant to administer the grant funds, readiness and if applicable, timeliness of expenditures of past CDBG grants. A list of the applicants and their proposed projects is contained in Attachment 1.

**Fiscal Impact:**

- \$647,714 from the 2019-2020 CDBG Allocation

**Alternatives:**

Do not adopt the 2019-2020 Annual Action Plan and provide staff with further direction.

**Recommendation:**

Adopt a Resolution approving and authorizing staff to submit the required documentation to the Department of Housing and Urban Development (HUD), on the proposed 2019-2020 Annual Action Plan, which allocates \$647,714 in CDBG funds.

**Attachments:**

1. 2019-2020 CDBG Annual Action Plan Funding Requests and Recommendations
2. Resolution approving the 2019-2020 Annual Action Plan
3. 2019-2020 CDBG Annual Action Plan
4. SF-424 – Application for Federal Assistance
5. HUD Certifications

**Prepared By:**

*/s/ Jaspreet Kaur*  
Jaspreet Kaur  
Administrative Analyst

**Submitted By:**

*/s/ Diana Langley*  
Diana Langley  
Interim City Manager

**Reviewed By:**

Finance  
City Attorney

RB  
SLC by email

# ATTACHMENT 1

**2019 CDBG ALLOCATION \$ 647,714.00**

<b>ADMINISTRATION AND PLANNING</b>		<b>Funded Amount</b>	<b>Admin Cap</b>
			<b>20%</b>
City Staff	Administration Costs	\$ 129,543	
<b>TOTAL</b>		<b>\$ 129,543</b>	<b>\$ 129,543.00</b>

<b>PUBLIC SERVICES</b>			<b>Public Services Cap</b>
<b>AGENCY</b>	<b>PROGRAM/SERVICE</b>	<b>AMOUNT REQUESTED</b>	<b>FUNDED AMOUNT</b>
			<b>15%</b>
Sutter-Yuba Homeless Consortium	Homeless Services Consolidation	\$ 97,500.00	\$ 97,157.00
	(CoC Admin/Coordinator - \$23K, Central Valley Homeless Veterans- \$7K, Salvation Army - \$49K, Hands of Hope - \$10K and Bridges to Housing - \$9K)		
<b>TOTAL</b>		<b>\$ 97,500.00</b>	<b>\$ 97,157.00</b>

\*Contingency in agreement that SYHC will receive all money, but 50% will be allocated for new homeless shelter. Will decide by Dec 31 if they can allocate elsewhere

<b>HOUSING PROGRAMS/PROJECTS</b>			
	<b>PROGRAM/PROJECT</b>	<b>AMOUNT REQUESTED</b>	<b>FUNDED AMOUNT</b>
FREED Center for Independent Living	Home Repair/Modification Program for Disabled	\$ 15,000.00	\$ 15,000.00
City of Yuba City	Owner-Occupied Housing Rehabilitation Program	\$ 50,000.00	\$ 46,014.00
Regional Housing Authority	Kingswood Commons Roofing Project, Building A	\$ 70,000.00	\$ 60,000.00
<b>TOTAL</b>		<b>\$ 135,000.00</b>	<b>\$ 121,014.00</b>

<b>PUBLIC FACILITY &amp; IMPROVEMENTS</b>			
<b>AGENCY</b>	<b>PROGRAM/PROJECT</b>	<b>AMOUNT REQUESTED</b>	<b>Funded Amount</b>
City of Yuba City - Public Works	ADA Sidewalk and Public Facility Improvements	\$ 210,000.00	\$ 140,000.00
City of Yuba City - Parks Department	Sam Brannan Park - Playground Replacement	\$ 160,000.00	\$ 160,000.00
<b>TOTAL</b>		<b>\$ 370,000.00</b>	<b>\$ 300,000.00</b>

**TOTAL \$ 647,714.00**

<b>TOTAL FUNDING REQUESTS</b>	<b>\$ 732,043.00</b>
<b>AMOUNT IN EXCESS OF 2019 ALLOCATION</b>	<b>\$ 84,329.00</b>

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# ATTACHMENT 2

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY  
APPROVING THE 2019-2020 FIFTH YEAR ACTION PLAN, CERTIFYING COMPLIANCE WITH  
THE REQUIREMENTS OF THE CDBG PROGRAM, AND AUTHORIZING STAFF TO SUBMIT ALL  
APPROVED DOCUMENTS TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

WHEREAS, the Department of Housing and Urban Development has determined that the City of Yuba City will receive \$647,714 under program year 2019-2020 of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Yuba City held a public meeting on February 6, 2019, as well as a public hearing on June 18, 2019, to consider public comments and proposals regarding the 2019-2020 Fifth Year Action Plan, the community development objectives and the projected use of CDBG funds contained therein; and

WHEREAS, the City of Yuba City has provided the citizens with an opportunity to review and comment on concerns involving the amount of funds available for proposed community development and housing activities, the range of activities that may be undertaken and other important program requirements, and provided citizens with adequate opportunity to participate in the development of the 2019-2020 Fifth Year Action Plan, including any revisions, changes or amendments thereto for a 30-day period commencing on May 17, 2019 and ending on June 18, 2019.

NOW, THEREFORE, be it resolved by the City Council of the City of Yuba City that the 2019-2020 Fifth Year Action Plan is hereby approved, that the City Manager is authorized to execute all documents related thereto, and that staff is authorized to submit all documents to the United States Department of Housing and Urban Development.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on June 18, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

\_\_\_\_\_  
Patricia Buckland, City Clerk

\_\_\_\_\_  
Shon Harris, Mayor

APPROVED AS TO FORM  
COUNSEL FOR YUBA CITY:

\_\_\_\_\_  
Shannon Chaffin, City Attorney  
Aleshire & Wynder, LLP

# ATTACHMENT 3



## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The City of Yuba City is an entitlement jurisdiction for Community Development Block Grant (CDBG) funds, one of several Department of Housing and Urban Development (HUD) formula entitlement programs. As an entitlement jurisdiction, HUD requires the City to complete and submit an Annual Action Plan (Action Plan) in order to receive CDBG funds annually. The Draft 2019 Action Plan is the fifth Action Plan covered by the 2015 Consolidated Plan (Con Plan).

The format of the Draft 2019 Action Plan is required and consistent with HUD's Integrated and Disbursement Information System (IDIS).

The 2019 Action Plan consists of five (5) sections including: 1) Executive Summary; 2) Expected Resources; 3) Annual Goals and Objectives; 4) Affordable Housing; and, 5) Program Specific Requirements.

Yuba City's Development Services Department is the lead agency responsible for developing the 2019 Action Plan and is responsible for administration of CDBG funds, including implementation of projects and programs and monitoring projects and programs to ensure compliance with HUD requirements and regulations.

#### **2. Summarize the objectives and outcomes identified in the Plan**

The City is required to implement and use HUD's Outcome Performance Measurement System (OPMS). The OPMS was developed to enable HUD to collect and standardize performance data on entitlement-funded activities from all grantees nationwide for use in reporting to Congress on the effectiveness of HUD's formula entitlement programs.

Based on the Needs Assessment and Market Analysis information, the City's 2015 Con Plan identifies the following affordable housing and community development goals by OPMS objectives and outcomes.

#### **3. Evaluation of past performance**

In addition, annually the City is required, at the conclusion of the Program Year (PY), to complete and submit to HUD a Consolidated Annual Performance and Evaluation Report (CAPER) reporting on the Action Plan Goal outcomes and expenditures. Subsequently to the submittal of the CAPER, HUD assesses the City of Yuba City's management of CDBG program funds.

Overall, the City has performed satisfactorily managing the CDBG Program and addressing its priority needs through the programs set out in the 2015 Con Plan.

#### **4. Summary of Citizen Participation Process and consultation process**

The Citizen Participation process included a variety of efforts to encourage public participation, especially from lower income residents and service providers, in development of the Draft 2019 Action Plan. Two meetings were held during the Action Plan development process to solicit public input. The first public meeting was held on February 6, 2019 to solicit input and request participation in the development of the 2019 Action Plan. The second meeting, a Public Hearing, will be held on June 18, 2019 before the City Council. The meetings were noticed on the City's website as well as information regarding the meetings was mailed directly to the City's CDBG Interest List, including public and private service providers and government agencies. The Public Hearing will be held on June 18, 2019 and will be published in the Appeal-Democrat 30 days prior to the meeting in accordance with the City's Citizen Participation Plan. A 30-day public review and comment period will begin on May 17, 2019 and end on June 18, 2019. A summary of the Draft 2019 Action Plan will be published on May 17, 2019 in the Appeal Democrat, noting that a public hearing will be held on June 18, 2019 to solicit public comment on the Draft 2019 Action Plan. The Draft 2019 Action Plan will also be made available on the City's website and in hard copy at City Hall.

#### **5. Summary of public comments**

RESERVED FOR PUBLIC COMMENTS.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

RESERVED FOR PUBLIC COMMENTS.

#### **7. Summary**

The 2019 Draft Action Plan identifies the activities the City will undertake during the 2019 Program Year to address the goals identified in the 2015 Con Plan. The 2019 Draft Action Plan identifies the following activities the City and/or its sub-recipients will undertake with the CDBG funds:

- **Public service activities that address homeless needs, including:**

1. Sutter-Yuba Homeless Consortium – Homeless Services Consolidation
  - 1.1. Bridges to Housing
  - 1.2. Central Valley Homeless Veterans Assistance
  - 1.3. Sutter-Yuba Homeless Consortium
  - 1.4. Hands of Hope

1.5. Salvation Army Rapid Re-Housing Program

1.6. Sutter County Homeless Shelter

- **Housing activities, including:**

1. FREED HOME Repair/Modification Program

2. Regional Housing Authority – Owner-Occupied Housing Rehabilitation Program

3. Regional Housing Authority - Kingwood Commons Roofing Project, Building A

- **Public Facilities and Improvements, including Removal of Architectural Barrier activities:**

4. City's Parks Department – Sam Brannan Park – Equipment Replacement

5. City's Public Works Department – ADA Sidewalk and Public Facility Improvements

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	YUBA CITY	Development Services Department

**Table 1 – Responsible Agencies**

**Narrative**

The City’s Development Services Department (DSD) is the lead agency responsible for overseeing development of the Action Plan.

HUD requires entitlement jurisdictions that receive CDBG, HOME Investment Partnership Program (HOME) or Emergency Shelter Grant (ESG) funds directly from HUD to complete an Annual Action Plan.

The City does not receive HOME or ESG funds directly from HUD; as a result, the Action Plan focuses only on identifying and prioritizing programs allowed under CDBG funding.

The City’s Development Services Department is responsible for the administration of the CDBG funds, including facilitating project/program implementation, monitoring project activities and outcomes, and ensuring compliance with all HUD requirements and regulations such as fair housing, Davis-Bacon requirements (prevailing wages), environmental reviews, affirmative action, competitive bidding procedures, and fiscal and contract administration. CDBG activities are carried out by both internal City Departments as well as external sub-recipients.

## **Consolidated Plan Public Contact Information**

Comments and/or inquiries regarding the Action Plan should be directed to:

Jaspreet Kaur, Development Services Analyst, City of Yuba City, Development Services Department, 1201 Civic Center Blvd., Yuba City, CA 95993, phone: (530) 822-3233, e-mail: [jkaur@yubacity.net](mailto:jkaur@yubacity.net).

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City has developed and maintained on-going, collaborative relationships with the Regional Housing Authority, Sutter Yuba Homeless Consortium, local service providers, Sutter County agencies and the Yuba-Sutter Economic Development Corporation in an effort to enhance the coordination of services to low and moderate-income persons, special needs groups, and businesses. The City’s efforts have included attending meetings, exchange of information and coordination of services.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City works in cooperation with the Sutter-Yuba Homeless Consortium to address the needs of homelessness in the community. The Sutter-Yuba Homeless Consortium consists of over 50 members, including Yuba City, that utilize the Continuum of Care planning process to address homeless needs in Yuba City and throughout the region. The Sutter-Yuba Homeless Consortium allows for maximizing funding resources, helps to avoid duplication of services and provides for a comprehensive approach to homelessness. During the 2019 Action Plan process, the City consulted members of the Sutter-Yuba Homeless Consortium in order to meet the Action Plan requirements.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

This section is not applicable as the City is not an ESG grantee. The Sutter-Yuba Homeless Consortium is the entity that administers the HMIS.

### **2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

Agencies representing the homeless, non-homeless and housing providers participated in the annual CDBG Community Needs Workshop. The agencies were encouraged to apply for CDBG funding. The agencies were asked to review and comment on the Draft 2019 Action Plan. Public service agency

consultations assist the City to prioritize funding and to identify trends in housing and human service needs.

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	YUBA CITY
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	By email communication and public workshops. The City maintains a close working relationship with service providers and also open communication to ensure participation and coordination.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Sutter Yuba Homeless Consortium	The goals contained in the 2015 Con Plan and Draft 2019 Action Plan are consistent with the Continuum of Care. The City will work within the framework of the Sutter/Yuba Homeless Consortium and Continuum of Care to address homeless needs.
Yuba City Housing Element	City of Yuba City	The goals contained in the 2015 Con Plan and Draft 2019 Action Plan are consistent with the Programs outlined in the 2013 Housing Element.



Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Yuba City Economic Development Strategic Work Plan	City of Yuba City	The goals contained in the 2015 Con Plan and Draft 2019 Action Plan are consistent with the initiatives outlined in the Economic Development Strategy.
PHS 5-Year Plan	Regional Housing Authority of Sutter and Nevada Counties	The goals contained in the 2015 Con Plan and Draft 2019 Action Plan are consistent with the needs, goals and objectives outlined in the PHA 5-year Plan.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City will, in conjunction with the development of affordable housing, submit applications for funding, implementation of activities and delivery of services targeted to low and moderate-income households, continue to work and coordinate with other public entities, including the Regional Housing Authority, Sutter County and the State of California.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City followed requirements for citizen participation outlined in the City's Citizen Participation Plan. The City encouraged citizens, along with local and regional organizations, to participate during the preparation of the Draft 2019 Action Plan. Regional and local service agencies, non-profit organizations, City staff, City Council, City Commissions, were invited to two (2) public meetings held to discuss the Draft 2019 Action Plan update and solicit comments. The first meeting was held on February 6, 2019 at 10:30 a.m. The second meeting, a Public Hearing, will be held on June 18, 2019 at 6:00 p.m. at Yuba City Hall. The City's website also included notification of the development of the Draft 2019 Action Plan and encouraged citizens to provide input.

The Draft 2019 Action Plan will be made available for public review and comment during a 30-day period, May 17, 2019 through June 18, 2019. A public hearing will be held on June 18, 2019 before the City Council to solicit public comment regarding the Draft 2019 Action Plan. The Draft 2019 Action Plan will also be made available during the 30-day comment period on the City's website and copies made available at City Hall.

Prior to submission to the Department of HUD, the City Council reviews and approves the Action Plan.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-targeted/broad community	The City hosted a public meeting at City Hall on February 6, 2019 to provide information on the consultation and planning process, review the application process and encourage public participation and comment in the development of the Draft 2019 Action Plan.	No public comments were received.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	<a href="http://www.yubacity.net">www.yubacity.net</a>
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	The City will hold a public hearing on June 18, 2019 to request approval and authorization for the submission of the 2019 Annual Action Plan.	Reserved for public comments.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	<a href="http://www.yubacity.net">www.yubacity.net</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	City Website	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Announcement the City was developing the Draft 2019 Action Plan, encouraged public input and participation. Identified meeting dates and the availability of the Draft 2019 Action Plan for public review and comment.	Reserved for public comments.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	www.yubacity.net
4	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Public notice of the June 18, 2019 public hearing was posted in the Appeal Democrat on May 17, 2019.	Reserved for public comments.	The City has not intentionally excluded or avoided consulting any agency type or organization during the consultation and planning process.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The anticipated resources identified in the table below include only those funding sources covered by the 2015 Con Plan. The only source of funds covered by the Con Plan the City receives annually, as an entitlement jurisdiction, is CDBG funds.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$647,714	\$4,632	\$753,671.50	\$1,406,017.50	\$647,714	The fifth and final year of Con Plan

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds may not be sufficient to fully fund activities undertaken and are leveraged with a variety of Federal, State funds, charitable organizations and private donations. The CDBG funds do not require matching funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

There is no publicly owned land or properties located within the City that will be used to address needs

identified in the Draft 2019 Action Plan.

## **Discussion**

The Regional Housing Authority administers the City's Owner-Occupied Housing Rehabilitation Program, (Housing Rehabilitation Program). The amount and availability of funds for this Program cannot be predicted due HUD funding constraints and the unknown amount of Program Income that will be received. Program Income is generated by past loans being paid off and the proceeds deposited into the Housing Rehabilitation Program activity.

The City will aggressively pursue, or support applications by other entities for, Federal and State funding over the 2019 Program Year to address priority needs; however, other funding sources available to the City or its partners will be through a competitive application process. The City cannot be assured an application(s) will be successful based on the rating and ranking criteria. Due to limited funding availability, the City will struggle to meet future matching requirements should the City be successful in applying for other Federal or State funding sources and matching funds be required.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Assistance	2015	2019	Homeless	Citywide	Homeless Housing and Supportive Services	CDBG: \$97,157	Public service activities other than Low/Moderate Income Housing Benefit: 481 Persons Assisted
2	Housing Rehabilitation	2015	2019	Affordable Housing	Citywide	Preservation of existing units	CDBG: \$61,014	Homeowner Housing Rehabilitated: 85 Housing Units
3	Affordable Rental Housing	2015	2019	Rental Housing	Citywide	Public Housing Needs	\$60,000	Rental Housing Rehabilitated: 10 Housing Units
4	Public Facilities Construction/Rehabilitation	2015	2019	Non-Housing Community Development	Qualified Low/Mod Census Tracts	Public Facilities	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 800 Persons Assisted
5	Infrastructure Improvements/ADA Modifications	2015	2019	Non-Housing Community Development	Qualified Low/Mod Census Tracts	Public Improvements and Infrastructure	CDBG: \$200,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12,736 Persons Assisted

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Homeless Assistance
	<b>Goal Description</b>	Public service activities other than Low/Moderate Income Housing Benefit: 481 Persons Assisted. Activities include Sutter Yuba Homeless Consortium-Homeless Coordinator, Bridges to Housing-Homeless Assistance, Central Valley Homeless Veterans, Hands of Hope-Day Shelter, and The Salvation Army-rental assistance and supportive housing services.  Assisting Sutter County with development and operational support of homeless shelter, if planned to be built in PY 2019/2020.
2	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	FREED-Home Repair/Modification Program that provides minor health and safety related home repairs for 70 low-income disabled and senior residents.  Regional Housing Authority: Kingwood Commons Roof Replacement Project, Building A; 10 Rental Units Rehabilitated.  Owner-Occupied Housing Rehabilitation Program; Homeowner Housing Rehabilitated: 5 Housing Units
3	<b>Goal Name</b>	Affordable Rental Housing
	<b>Goal Description</b>	Activities to address this need may include the use of CDBG funds in combination with other State and Federal funds for the construction, acquisition, and/or rehabilitation of affordable rental housing
4	<b>Goal Name</b>	Public Facilities Construction/Rehabilitation
	<b>Goal Description</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 800 Persons Assisted.  Activities include upgrading the equipment at Sam Brannan park.
5	<b>Goal Name</b>	Infrastructure Improvements/ADA Modifications
	<b>Goal Description</b>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12,736 Persons Assisted  City's Public Works Department: ADA Sidewalk and Public Facility Improvement Project.



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

This section identifies activities the City will undertake during the 2019 Program Year (PY) with CDBG funds.

#### Projects

#	Project Name
1	Program Administration; 21A – General Program Administration
2	Sutter Yuba Homeless Consortium, Homeless Services Coordination; LMC, 05 – Public Services
3	Sutter County Homeless Shelter, Operational Support; LMC, 05 – Public Services
4	FREED Home Repair/Modification Program; LMH, 14A - Rehab; Single-Unit Residential
5	Owner-Occupied Housing Rehabilitation Program; LMH, 14A - Rehab; Single-Unit Residential
6	Kingwood Commons Roofing Project, Building A; LMH, 14B – Rehab, Multi-Unit Residential
7	City Neighborhood Park Improvements; LMC, 03 - Public Facilities and Improvements
8	ADA Sidewalk and Public Facility Improvements; LMC, 03K - Street Improvements

#### 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The activities recommended for funding for PY 2019 are consistent with priority needs identified in the 2015 Con Plan. Lack of funding is the greatest obstacle to addressing underserved needs. The City has \$647,714 in CDBG funds available for PY 2019; the City received a total of \$682,500 in funding requests. In addition, the CDBG Program puts a cap on the amount of funds that can be spent on Public Services. The City is limited from spending no more than 15% of its annual allocation, plus program income on Public Service activities and 20% for Program Administration; as a result, some activities are not funded at the full amount requested.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Program Administration; 21A - General Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Rehabilitation Non-Homeless Supportive Services Homeless Assistance Infrastructure Improvements/ADA Modifications Public Facilities Construction/Rehabilitation
	<b>Needs Addressed</b>	Program Administration
	<b>Funding</b>	CDBG: \$129,543
	<b>Description</b>	General administration, oversight and management of Community Development Block Grant Program.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	1201 Civic Center Blvd., Yuba City, CA
	<b>Planned Activities</b>	Administration, management, implementation and monitoring of activities funded by Community Development Block Grant (CDBG) funds.
	2	<b>Project Name</b>
<b>Target Area</b>		Citywide
<b>Goals Supported</b>		Homeless Assistance
<b>Needs Addressed</b>		Homeless Housing and Supportive Services

	<b>Funding</b>	CDBG: \$48,579
	<b>Description</b>	<p>The Sutter-Yuba Homeless Consortium, in collaboration with Hands of Hope, Bridges to Housing, The Salvation Army and Central Valley Homeless Veterans Assistance Program provide services to the homeless population in Sutter and Yuba Counties. In addition, it will be acting as the lead agency and fiscal agent in providing services and programs, in conjunction with four (4) other non-profit agencies, to the City's homeless population.</p> <p>Funding amount for the Sutter County Homeless Shelter is contingent upon planning for or construction of the shelter during the 2019 PY. If neither planning or construction of the shelter occurs by December 31, 2019, the Sutter-Yuba Homeless Consortium will be awarded the full 15%, (maximum allowable for Public Services), of the 2019 PY CDBG allocation.</p>
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	A combined total of 481 persons from all five (5) awarded agencies, Sutter-Yuba CoC, Bridges to Housing, Hands of Hope, Central Valley Homeless Veterans Assistance and The Salvation Army.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Continuum of Care Homeless Coordinator Salary; One-time security deposit assistance for homeless re-housing; assistance for homeless veterans to secure permanent housing; assistance for day shelter for homeless families; and rental assistance and supportive services provided by The Salvation Army. Additional services provided by Hands of Hope include showers, laundry facilities, clothes closet, computer access as well as referral and advocacy services.
<b>3</b>	<b>Project Name</b>	Sutter County Homeless Shelter, Operational Support; LMC, 05 – Public Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Homeless Assistance
	<b>Needs Addressed</b>	Homeless Housing and Supportive Services

	<b>Funding</b>	CDBG: \$48,578
	<b>Description</b>	City of Yuba City will assist Sutter County by awarding \$48,578.50 of 2019 CDBG allocation for operational costs of the proposed Homeless Shelter. If the project is delayed, or there are no plans for using the funds by December 31, 2019, the funding will be reallocated to the Sutter-Yuba Homeless Consortium.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At this time it is hard to estimate the number of persons assisted as plans haven't been finalized or a location identified.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Administrative costs associated with the day-to-day operation of the shelter.
4	<b>Project Name</b>	FREED Home Repair Program; LMH, 14A - Rehab; Single-Unit Residential
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Preservation of existing units
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Provide accessibility improvements for disabled and senior residents.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	70 individuals

	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The Program will provide health and safety related home accessibility modifications to disabled City residents, including seniors. The Program will allow disabled individuals and seniors to remain living safely and independently in their home.
<b>5</b>	<b>Project Name</b>	Owner-Occupied Housing Rehabilitation Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Preservation of existing units
	<b>Funding</b>	CDBG: \$46,016
	<b>Description</b>	Provide health and safety repairs, weatherization, energy efficiency improvements and ADA modifications for low-income City homeowners to allow them to live in a safer, healthier and more efficient home.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Owner-Occupied Housing Rehabilitation Program estimates it will assist 4 households with home repairs, modifications or necessary improvements to remain in their home
	<b>Location Description</b>	The Regional Housing Authority administers the City's Owner-Occupied Housing Rehabilitation Program. The repairs are done at the owner's home on a citywide basis.
<b>Planned Activities</b>	The Owner-Occupied Housing Rehabilitation Program will address a variety of home repairs and improvements such as roof replacement, installation of dual-pane windows, installation of weather stripping and energy efficiency appliances, termite/dry rot repairs, electrical and plumbing repairs, and other necessary repairs or improvements.	
<b>6</b>	<b>Project Name</b>	Kingwood Commons Roofing Project, Building A; LMH, 14B – Rehab Multi-Unit Residential
	<b>Target Area</b>	Citywide

	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Affordable Rental Housing
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Funds will be used to replace the roof of Kingwood Commons, Building A; this is a 64-unit rental housing complex; of which 10 units are set aside as affordable housing.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 low-income households
	<b>Location Description</b>	1340 Gray Avenue, Yuba City, CA
	<b>Planned Activities</b>	Funds will be used to replace the roof of Kingwood Commons, a 64-unit affordable rental housing complex.
<b>7</b>	<b>Project Name</b>	Sam Brannan Playground Replacement; LMC, 03F – Parks, Recreational Facilities
	<b>Target Area</b>	Qualified Low/Mod Census Tracts
	<b>Goals Supported</b>	Public Facilities Construction/Rehabilitation
	<b>Needs Addressed</b>	Public Facilities
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Using CDBG funds to replace the equipment at Sam Brannan Park; the park is located in a Qualified Low/Mod Census Tract.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	800 City residents.
	<b>Location Description</b>	810 Gray Avenue, Yuba City, CA
	<b>Planned Activities</b>	Funds will be used to improve and refurbish the playground equipment; as a result, residents in this neighborhood will enjoy a safer playground.
<b>8</b>	<b>Project Name</b>	ADA Sidewalk and Public Facility Improvements; LMC, 03L – Sidewalks
	<b>Target Area</b>	Qualified Low/Mod Census Tracts
	<b>Goals Supported</b>	Infrastructure Improvements/ADA Modifications
	<b>Needs Addressed</b>	Public Improvements and Infrastructure
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Provide sidewalks and improvements to public facilities allowing ADA accessibility.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12,736 persons.
	<b>Location Description</b>	Qualified Low/Mod Census Tracts
	<b>Planned Activities</b>	Provide safe passage for individuals with disabilities by installing new curb, gutter, and ADA compliant sidewalks/ramps.

## **AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	40
Qualified Low/Mod Census Tracts	40

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

As noted above, the City allocates the majority of funding on a citywide basis; however, the distribution of funding is predicated somewhat on the nature of the activity to be funded. Resources targeted to new construction and preservation of existing housing will be allocated on a citywide basis. Resources targeted to special needs populations, including homeless, will also be allocated on a citywide basis; where needs are identified and/or where resources can be coordinated with existing facilities and services. Activities such as public facilities and improvements will be targeted to areas identified as Qualified Low/Mod Census Tracts; Qualified Low/Mod Census Tracts are those older, low-income neighborhoods within the City most in need of assistance. Economic development activities will be targeted to business districts located in qualified low-income areas, industrial parks, and commercial sites in various City locations.



# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

This section provides estimates on the number of homeless, non-homeless and special needs households to be provided affordable housing during the 2019 Program Year and the number of affordable housing units that will be provided by program type. The estimates do not include the provision of emergency shelter, transitional shelter or social services.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	481
Non-Homeless	10
Special-Needs	0
Total	491

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	600
The Production of New Units	0
Rehab of Existing Units	14
Acquisition of Existing Units	0
Total	614

**Table 10 - One Year Goals for Affordable Housing by Support Type**

### Discussion

Goals contained in the 2015 Con Plan are to increase the supply of affordable housing through Housing Rehabilitation and construction of new affordable housing units. The City does not anticipate it will provide rental assistance or acquire existing housing units during the five-year planning period covered by the Con Plan, including the 2019-2020 Action Plan period. The City will support both public and private agencies and non-profit and for-profit housing developers in their efforts to increase the supply of affordable housing to homeless, non-homeless and special needs populations.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The purpose of this section is to outline actions the City will take to address the needs of public housing. The City does not own or operate public housing or have any oversight over the operation of the Regional Housing Authority (RHA). The City will continue its efforts to maintain a close working relationship with the Regional Housing Authority supporting their actions to address the needs of public housing.

### **Actions planned during the next year to address the needs to public housing**

As noted above, the City does not own or operate any public housing in the City; the RHA serves the City. During the 2019 Program Year the City will continue its close working relationship with the RHA to expand housing opportunities for City residents.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Since the City does not own or operate public housing, or have oversight over the Regional Housing Authority operations, there are no actions directed specifically to public housing tenants.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Regional Housing Authority is not designated as a “troubled” Housing Authority.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

This section identifies the actions the City will take during the 2019 Program Year (PY) to address homelessness. The City's goals are to address chronic homelessness by assisting transitional housing programs that provide on-going supportive services such as case management, education and job training to help ensure that people do not return to homelessness. The City will also provide assistance to homeless persons and low-income families at risk of becoming homeless.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City does not provide any homeless services; however, the City does work in partnership with the Sutter-Yuba Homeless Consortium and Continuum of Care to address homelessness. Annually the Sutter-Yuba Homeless Consortium conducts a Point-in-Time (PIT) count. The PIT count provides valuable information, including demographic and living situation that allows service providers and the community to better identify and evaluate the homeless population and their needs. During the 2019 PY the City will provide CDBG funds to the Sutter-Yuba Homeless Consortium in its efforts to address the homeless needs.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

During the 2019 PY the City will allocate a portion of CDBG funds, under the Public Services Category, to organizations that provide emergency shelter and transitional housing services to the homeless. Specifically, the City will provide CDBG funding to the Salvation Army-Family's Rapid Re-Housing Program that assists families with achieving the financial, vocational, educational and personal goals established during their stay at the Salvation Army Depot, Family Crisis Center. Hands of Hope operates a day shelter and provides support services to homeless families with children and homeless populations that are underserved. Services at the shelter include showers, laundry facilities and computer stations, to name a few.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City will provide CDBG funding for several organizations that serve the homeless, including families with children and veterans. Organizations that will be assisted during the 2019 PY are: Bridges to

Housing that assists homeless or about to become homeless families with one-time financial assistance, (security deposits, utility deposits, etc.), referrals, case management and on-going support to ensure they do not become homeless again. Central Valley Homeless Veterans Assistance Program assists Veterans with one-time financial assistance, (security deposits, utility deposits, first month’s rent, etc.), and other supportive services. Central Valley Homeless Veterans is a supporter of the Yuba-Sutter Veterans Stand Down event held annually.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City’s efforts during the 2019 PY to prevent homelessness will include affordable housing programs that maintain the existing affordable housing stock or increase the number of affordable housing units available to low-income households. As noted above, the City will also support housing programs that address the underlying reasons for homelessness and provide on-going support services for formerly homeless families and programs that provide assistance to low-income families at risk of becoming homeless.

**Discussion**

In addition to resources available to and controlled by the City, organizations within the community for which their mission is to provide services to the homeless may receive funds from a variety of federal, state and local sources. These funding sources include Emergency Solutions Grant (ESG), Continuum of Care-Supportive Housing Program, charitable organizations and private donations. Throughout the 2019 PY the City will work closely and support the efforts of the Sutter-Yuba Homeless Consortium to address the housing and supportive needs of the homeless.

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	0
Tenant-based rental assistance	0
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	
<b>Total</b>	<b>0</b>

The City does not receive HOPWA funds.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City's 2013 Housing Element provides a detailed analysis of potential barriers to affordable housing development, including local, State and Federal governmental constraints, as well as market and environmental constraints. Consistent with the Housing Element, Housing Program Schedule, this Section outlines efforts the City will undertake during the 2019 Program Year (PY) to address policies that may act as barriers to the development of affordable housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During the 2019 PY the City will continue to review and amend the zoning and land use policies to alleviate barriers to affordable housing. The Housing Element identifies the following actions the City will undertake:

Amend the zoning code to allow second units in R-2 and R-3 zones per state law.

1. Amend the zoning code to address requirements of AB2634, allowing for single-room occupancy (SRO) housing without a use permit in C zones. SRO housing is one type of housing appropriate for extremely low-income housing and special needs groups.
2. The City will continue to ensure zoning standards and development requirements facilitate the construction of higher density housing. The City will also encourage development of housing at the higher end of the density range in land designated as low/medium and medium high density through the provision of density bonuses and negotiated alternative parking standards, street improvement standards, maximum density and lot coverage.
3. Develop regulations for condominium conversions that minimize the displacement of lower income residents and prevent the loss of affordable housing units; conversions can be allowable as an opportunity for homeownership for current residents.

### **Discussion:**

The 2013 Housing Element analysis of barriers to affordable housing does not identify any regulations or policies in place that are inconsistent with other jurisdictions or specifically used to inhibit the development of affordable housing. However, there is much debate over whether or not regulations and public policies discourage the availability of affordable housing. California Housing Element law requires jurisdictions to have land use plans and regulatory policies that facilitate the development of a range of housing types to meet the needs of all income groups. The City's Housing Element was updated in 2013 and determined to be in compliance with State law.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section addresses the City's planned actions during the 2019 Program Year to carry out strategies covered in the 2015 Con Plan including, fostering and maintaining affordable housing, evaluation and reduction of lead based paint hazards, reduce the number of families within the poverty level and develop the institutional structure and enhancing coordination between public and private agencies that serve low-income and special needs populations.

### **Actions planned to address obstacles to meeting underserved needs**

The greatest obstacle to meeting the underserved needs in the City is the lack of funding available to meet the underserved needs. The City is challenged with providing financial assistance for the development of affordable housing due to lack of available funding sources.

During the 2019 PY and the duration of the 2015 Con Plan period, the City will continue its efforts to identify alternate funding sources, support funding applications by developers and service providers that expand the availability of affordable housing and support applications for homeless assistance and supportive service funds. The City will also implement zoning and land use policies that encourage the development of affordable housing. The City will continue to participate and encourage partnerships between local agencies and organizations so underserved needs may be better met by collaborative use of resources.

### **Actions planned to foster and maintain affordable housing**

The City will continue to offer and/or provide funding for a range of affordable housing activities including single-family housing rehabilitation, multi-family housing rehabilitation and first-time homebuyer assistance Programs. The City will work in partnership with private developers, local non-profit agencies and the Regional Housing Authority to develop and preserve affordable housing units.

### **Actions planned to reduce lead-based paint hazards**

The City will continue to implement HUD's lead-based paint regulations. Efforts by the City to reduce lead-based paint hazards include the disclosure to homeowners of possible lead hazards, sponsoring certification training for contractors, implementation of lead risk assessment and clearance testing procedures and supervision of lead-related work performed. In addition, the City will continue to adhere to its Housing Rehabilitation Program guidelines that identify the type and amount of assistance

provided and define costs covered under the City's Lead Reduction Program.

### **Actions planned to reduce the number of poverty-level families**

The City will continue its efforts to increase the availability of affordable housing opportunities and assist homeless individuals or those who may be at risk of homelessness. In addition, the City will implement land use policies that seek to balance the creation of jobs and housing and ensure a variety of employment opportunities requiring varying levels of skills and training.

The City will continue its efforts to develop and maintain cooperative relationships with public and private organizations that share a common mission for improving the quality of life for individuals through housing, social services, employment and skills training and economic development.

### **Actions planned to develop institutional structure**

The City's Development Services Department is the City Department responsible for the administration of the City's Housing Programs, including the CDBG Program. The Development Services Department also oversees the City's Community Development and Economic Development activities. As an entitlement jurisdiction, the City receives CDBG funds from HUD annually. Both internal City Departments and external agencies implement and administer the programs and projects identified in the Draft 2019 Action Plan. The Development Services Department will continue to collaborate with other City Departments, City Council, City Commissions, as well as local agencies and organizations and residents to develop programs and activities that serve low and moderate-income individuals and families within the jurisdiction.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to meet with and maintain a dialog with non-profit agencies and organizations that serve low and moderate-income persons. The City will work to enhance and improve the organizational capacity and foster a collective planning process.

The City will continue to work closely with the Regional Housing Authority to develop, preserve and improve the supply of affordable housing in the City.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

**Introduction:**

This section identifies any funds, including program income that will be available in addition to the City’s annual CDBG allocation for activities during the 2019 Program Year.

At a minimum, 70% of CDBG funds must benefit low and moderate-income persons. This Section also identifies the percentage of funds that will be spent on low- and moderate-income persons over a specified period of time, 1, 2, or 3 consecutive year period. In a one-year period, if the City cannot meet the minimum 70% benefit, the jurisdiction may elect to accomplish the minimum 70% benefit over a longer period of time, up to 3 years.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate-income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate-income. Specify the years covered that include this Annual Action Plan.	70%



## **Discussion**

The City has determined that at least 70% of the 2019 PY funds will be expended on low and moderate-income persons.

# ATTACHMENT 4

### Application for Federal Assistance SF-424

**\* 1. Type of Submission:**

- Preapplication  
 Application  
 Changed/Corrected Application

**\* 2. Type of Application:**

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

CA64176 YUBA CITY

5b. Federal Award Identifier:

B-18-MC-06-0036

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

City of Yuba City

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

94-6000460

\* c. Organizational DUNS:

08218192

**d. Address:**

\* Street1:

1201 Civic Center Blvd.

Street2:

\* City:

Yuba City

County/Parish:

Sutter

\* State:

CA: California

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

95993

**e. Organizational Unit:**

Department Name:

Development Services

Division Name:

Housing

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

Mrs.

\* First Name:

Jaspreet

Middle Name:

\* Last Name:

Kaur

Suffix:

Title:

Housing Analyst

Organizational Affiliation:

\* Telephone Number:

(530) 822-3233

Fax Number:

(530) 822-7575

\* Email:

jkaur@yubacity.net

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant/Entitlement Grants

**\* 12. Funding Opportunity Number:**

[Redacted]

\* Title:

[Redacted]

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Properties located within the City Limits of Yuba City, CA.

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Funds to benefit low and moderate-income individuals and families citywide and on a targeted basis in accordance with the adopted 2018-2019 Annual Action Plan.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="647,714.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="\$647,714.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

**\*\* I AGREE**

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

# ATTACHMENT 5

## **CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative

agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official Date

June 18, 2019

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Diana Langley  
Interim City Manager



## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2019, \_\_\_\_\_, \_\_\_\_\_ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing: 1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and

administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

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## OPTIONAL CERTIFICATION

### CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official Date

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## Specific HOME Certifications

### **THIS DOES NOT APPLY AS THE CITY IS NOT A DIRECT RECIPIENT OF HOME FUNDS**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

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## ESG Certifications

### **THIS DOES NOT APPLY AS THE CITY IS NOT A RECIPIENT OF ESG FUNDS**

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in

obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

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June 18, 2019

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## HOPWA Certifications

**THIS DOES NOT APPLY AS THE CITY IS NOT A RECIPIENT OF HOPWA FUNDS**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official Date

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Diana Langlely  
Interim City Manager

June 18, 2019

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.