

CITY OF YUBA CITY  
STAFF REPORT

**Date:** June 18, 2019  
**To:** Honorable Mayor & Members of the City Council  
**From:** Development Services Department  
**Presentation By:** Darin Gale, Interim Development Services Director

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**Summary:**

**Subject:** Habitat for Humanity CDBG 2018-2019 Agreement Extension

**Recommendation:** Adopt a Resolution granting a six-month extension to Habitat for Humanity's 2018-2019 Agreement authorizing the City Manager or designee to execute the agreement and documents subject to approval as to legal form by the City Attorney

**Fiscal Impact:** \$25,901 in CDBG funding

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**Purpose:**

Consent staff to execute a six-month extension to the Agreement with Habitat for Humanity in order to allow them more time to expend the \$25,901 CDBG funding granted in 2018-2019.

**Background:**

The City of Yuba City is an entitlement jurisdiction receiving a federal formula grant from the U.S. Department of Housing and Urban Development (HUD). In 2018-2019, the City awarded Habitat for Humanity \$25,901 to assist with Exterior Home Repairs. Due to assisting Camp Fire Evacuees, Habitat for Humanity has not been able to expend the funds. By granting them a six-month extension, they believe they should be able to expend the funds by December 31, 2019.

**Analysis:**

The City has worked with Habitat for Humanity for several years through the CDBG program; they have been successful in expending all funds and assisting the community. City staff believes granting a six-month extension will allow Habitat for Humanity sufficient time to expend the funds and provide assistance to city residents. If they are not able to expend the funds by December 31, 2019, Habitat for Humanity will forfeit the balance; City staff will reallocate any unexpended funds to another sub-recipient.

**Recommended Funding:**

City staff recommends adopting a resolution granting a six-month extension to the 2018-2019 Agreement with Habitat for Humanity; they will have until December 31, 2019 to expend all funds.

**Fiscal Impact:**

- \$25,901 from the 2018-2019 CDBG Allocation

**Alternatives:**

Do not grant a six-month extension to the 2018-2019 CDBG Agreement with Agreement with Habitat for Humanity.

**Recommendation:**

Adopt a Resolution granting a six-month extension to Habitat for Humanity's 2018-2019 Agreement authorizing the City Manager or designee to execute the agreement and documents subject to approval as to legal form by the City Attorney

**Attachments:**

1. Habitat for Humanity Resolution

Prepared By:

*/s/ Jaspreet Kaur*

Jaspreet Kaur  
Administrative Analyst

Submitted By:

*/s/ Diana Langley*

Diana Langley  
Interim City Manager

Reviewed By:

Finance  
City Attorney

DG

SLC by email

# ATTACHMENT 1

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY  
APPROVING AND AUTHORIZING THE CITY MANAGER TO  
EXECUTE A SIX-MONTH EXTENSION OF THE 2018-2019 CDBG  
AGREEMENT WITH HABITAT FOR HUMANITY**

WHEREAS, the Department of Housing and Urban Development allocated to the City of Yuba City \$650,001 in Community Development Block Grant funds under program year 2018-2019 of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Yuba City has determined that the six-month extension is appropriate and provided the City Council with an opportunity to review and comment on concerns involving the proposed extension of agreement with Habitat for Humanity.

NOW, THEREFORE, be it resolved by the City Council of the City of Yuba City that the six-month extension with Habitat for Humanity is hereby approved, that the City Manager is authorized to execute all documents related thereto, and that staff is authorized to execute the extension of the agreement with Habitat for Humanity.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on June 18, 2019, by the following vote:

AYES:

NOES:

ABSENT:

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Shon Harris, Mayor

ATTEST

\_\_\_\_\_  
Patricia Buckland, City Clerk

APPROVED AS TO FORM  
COUNSEL FOR YUBA CITY:

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Shannon Chaffin, City Attorney  
Aleshire & Wynder, LLP