

CITY OF YUBA CITY
STAFF REPORT

Date: June 18, 2019
To: Honorable Mayor & Members of the City Council
From: Information Technology Division
Presentation By: Brian Hansen, Sr. IT Analyst

Summary

Subject: Upgrade of application software for City's Financial, Payroll, and Utility Billing System.

Recommendation: Authorize the City Manager to enter into an agreement with Central Square Technologies of Lake Mary Florida for the amount of \$54,604 to upgrade the Financial, Payroll, and Utility Billing application software to the most current version, and provide training, by finding that it is the best interest of the City to do so.

Fiscal Impact: \$54,604 in account 6630-69201 as previously budgeted.

Purpose:

To upgrade the City's Financial, Payroll, and Utility Billing System to the latest software release.

Background:

The City has utilized the same vendor for Financial, Payroll, and Utility Billing applications since 1997. Over the span of years both the hardware and software has been updated several times to add new features, modules, and to provide changes due to regulatory requirements. It has been seven years since the last update and the vendor is requiring us to upgrade to the latest release as they will only support three versions of their product; their most current and two immediately prior versions.

Analysis:

Central Square is the creator and owner of the suite of software applications we use for the City's Financial, Payroll, and Utility Billing applications. No other vendor has the ability to upgrade our software.

Fiscal Impact:

Funding for this purchase is available in the Technology Replacement Fund account 6630-69201 for this scheduled update.

Alternatives:

1. Do not enter into agreement
We would no longer have support provided by the vendor which would mean Annual W2

and 1099 Updates, payroll issues, etc. would be the City's problems to resolve and we do have the ability to do so.

Recommendation:

Authorize the City Manager to enter into an agreement with Central Square Technologies of Lake Mary Florida for the amount of \$54,604 to upgrade the Financial, Payroll, and Utility Billing application software to the most current version, and provide training, by finding that it is the best interest of the City to do so.

Prepared By:

/s/ Devin Barber

Devin Barber
IT Manager

Submitted By:

/s/ Diana Langley

Diana Langley
Interim City Manager

Reviewed By:

Finance
City Attorney

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SLC by email