

CITY OF YUBA CITY  
STAFF REPORT

**Date:** June 24, 2019  
**To:** Honorable Mayor & Members of the City Council  
**From:** Administration  
**Presentation By:** Terrel Locke, Assistant to the City Manager

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**Summary**

**Subject:** July 2, 2019 Council Meeting  
**Recommendation:** Cancel the July 2, 2019 Regular Council Meeting  
**Fiscal Impact:** None.

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**Purpose:**

To establish the City Council Meeting Calendar for 2019.

**Background:**

The Yuba City Municipal Code Section 2-1.01 sets the Regular meetings of the City Council to occur on the first and third Tuesday of each month at 6:00 p.m. in the Council Chambers. Special meetings or workshops may be called at any time by the Mayor or by a majority of the members of the Council.

**Analysis:**

On November 6, 2018, the City Council adopted the 2019 Meeting Calendar, with no change to holding the Regular Meeting on July 2, 2019. In past years, the first meeting in July has been canceled due to its proximity to the 4<sup>th</sup> of July, and availability of staff and Council due to vacations.

This year, due to lack of agenda items, staff would like to cancel the July 2, 2019 Regular Council meeting. The next Regular Meeting is scheduled for July 16, 2019.

As a reminder, the Regular meeting on August 6, 2019 has been canceled in order for the City Council to participate in National Night Out. National Night Out events occur on the first Tuesday in August. National Night Out is designed to heighten crime and drug prevention awareness and to provide an opportunity to promote and celebrate police-community partnerships in crime prevention efforts. This event is well received by the community.

**Alternatives:**

Regular meetings are set by the Municipal Code, however if needed, meetings can be canceled by the Council with sufficient notice, and special meetings can be scheduled as needed.

**Recommendation:**

Cancel the July 2, 2019 Regular Council Meeting.

Prepared By:

*/s/ Terrel Locke*

Terrel Locke  
Assistant to the City Manager

Review by:

City Attorney

Submitted By:

*Diana Langley*

Diana Langley  
Interim City Manager

SLC by email