

CITY OF YUBA CITY
STAFF REPORT

Date: December 17, 2019
To: Honorable Mayor & Members of the City Council
From: Human Resources Department
Presentation By: Natalie Springer, Human Resources Director

Summary

Subject: City of Yuba City Representatives on the Northern California Cities Self Insurance Fund (NCCSIF) Board of Directors
Recommendation: Appoint the person holding the title of Finance Director as the Board Representative and the person holding the title of City Manager as the Alternate Representative to the NCCSIF Board of Directors
Fiscal Impact: None

Purpose:

To update the City of Yuba City representative on the Northern California Cities Self Insurance Fund Board of Directors.

Background:

The Northern California Cities Self Insurance Fund (NCCSIF) is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.

NCCSIF, a Joint Powers Authority, was first formed in early 1979. It is one of the first pooled municipal insurance programs in California. The JPA's purpose is to provide Northern California Cities a mechanism to self-fund a layer of workers' compensation insurance, as well as to obtain the advantages of group purchase excess insurance. In 1981, a number of the member Cities desired to apply the same concepts of pooling to automobile and general liability coverage. Membership has grown over the years to now include twenty two (22) Northern-California Cities:

- | | | |
|-------------------|---------------------|---------------------|
| City of Anderson | City of Gridley | City of Placerville |
| City of Auburn | City of Lone | City of Red Bluff |
| City of Colusa | City of Jackson | City of Rio Vista |
| City of Corning | City of Lincoln | City of Rocklin |
| City of Dixon | City of Marysville | City of Willows |
| City of Elk Grove | City of Nevada City | City of Yuba City |
| City of Folsom | City of Oroville | |
| City of Galt | Town of Paradise | |

Analysis:

For the past several years, Natalie Springer, Human Resources Director, has acted on behalf of the City on all matters that come before the NCCSIF Board of Directors. In an effort to transition the City's NCCSIF responsibilities from the Human Resources Department to the Finance Department, the City Manager has requested a change in NCCSIF Board representation.

Moving forward, staff recommends that the person holding the title of Finance Director be the City of Yuba City NCCSIF Board Representative and the person holding the title of City Manager be the alternate. A resolution adopted by the City Council is required to make this change.

Fiscal Impact:

None

Recommendation:

Appoint the person holding the title of Finance Director as the Board Representative and the person holding the title of Accounting Manager as the Alternate Representative to the NCCSIF Board of Directors.

Attachment:

1. Resolution

Prepared By:

[/s/ Ciara Wakefield](#)

Ciara Wakefield
Administrative Analyst II

Submitted By:

[/s/ Michael Rock](#)

Michael Rock
City Manager

Reviewed By:

Human Resources

[NS](#)

Finance

[RB](#)

City Attorney

[SLC by email](#)

ATTACHMENT 1

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
APPOINTING REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE
NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND BOARD OF DIRECTORS**

WHEREAS, the City of Yuba City (the "City") is a party to the Joint Exercise of Powers Agreement for the Northern California Cities Self Insurance Fund (the "Joint Exercise of Powers Agreement"), and, as such, is a founding Member Agency of the Northern California Cities Self Insurance Fund ("NCCSIF"), as that term is defined in the Joint Exercise of Powers Agreement, and

WHEREAS, pursuant to the Joint Exercise of Powers Agreement, each Member Agency of NCCSIF is required to appoint a Director and an Alternate Director to act in the Director's absence, to represent the City as if the City itself were present and acting on the NCCSIF Board of Directors for all matters which come before such Board of Directors, and also for the Director to be eligible for serving on the NCCSIF Executive Committee; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby appoints the Director of Finance to serve as its Director on the NCCSIF Board of Directors to act on behalf of the City, a Member Agency of NCCSIF, on all matters to come before the Board of Directors, as if the City itself were present and acting at such meeting, and for such Director to be eligible for serving on the NCCSIF Executive Committee; and appoints the City Manager to serve as Alternate Director in the absence of the Director.

BE RESOLVED FURTHER, that the Director of Finance, or a designee, be instructed to inform the Secretary of NCCSIF of the above appointment by sending a certified copy of this Resolution to NCCSIF's business office.

The foregoing Resolution of the City Council of the City of Yuba City was duly introduced, passed and adopted at a regular meeting thereof held on the 17th day of December 2019.

AYES:

NOES:

ABSENT:

Shon Harris, Mayor

ATTEST:

Patricia Buckland, City Clerk

Approved as to form:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP