

CITY OF YUBA CITY  
STAFF REPORT

**Date:** February 18, 2020  
**To:** Honorable Mayor & Members of the City Council  
**From:** Public Works Department  
**Presented by:** Diana Langley, Public Works Director

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**Summary**

**Subject:** Traffic Signal Maintenance Contract Extension with St. Francis Electric, Inc.  
**Recommendation:** Adopt a Resolution awarding a contract extension for traffic signal maintenance to St. Francis Electric, Inc. of San Leandro, CA in the amount of \$66,876.80, with the finding that it is in the best interest of the City.  
**Fiscal Impact:** \$66,876.80 – Account No. 3150-63674 (Electrical Maintenance)  
\$46,876.80 – Routine Monthly Maintenance  
\$20,000 – On-call Services

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**Purpose:**

To maintain the City's traffic signal infrastructure.

**Background:**

In 2014, the Public Works Department issued a Request for Proposals (RFP) for traffic signal maintenance. The City received three (3) proposals and awarded the contract to the lowest responsible bidder, St. Francis Electric, Inc. The contract was to be for one (1) year with up to four (4) extensions with a Consumer Price Index annual increase.

On December 20, 2016, Council approved the remaining contract extensions plus an annual allowance for on-call emergency and extra work services of \$20,000 per year.

**Analysis:**

The contract extensions with St. Francis Electric have now expired. Due to staffing changes, staff has been unable to satisfactorily conduct an RFP process to select a new traffic signal maintenance contractor prior to the expiration of the contract. In order to provide adequate time to prepare and conduct the RFP and keep the City's traffic signals in good working order, the Public Works Department is requesting a one (1) year additional extension with St. Francis Electric.

St. Francis Electric has provided efficient and reliable service to the City throughout the previous contract terms and staff has developed a good working relationship with the vendor. Staff believes that continuity of predictable, satisfactory service is a valuable asset to the Department and in the best interest of the City.

The new RFP will be issued in early March 2020, with proposals due in April. After the proposals are evaluated, the contract award will be brought to Council for consideration in April/May.

**Fiscal Impact:**

The fee per month for monthly routine maintenance of all 38 of the City's signalized intersections is \$3,906.40, which includes a CPI increase from last year's contract extension. The rates for on-call services can be seen in Attachment 1a, which would be utilized for emergency services and extra work to augment City staff with a requested \$20,000 on-call allowance. There is adequate funding available in the Electrical Maintenance Division's operating budget for this contract.

**Alternatives:**

Approve only a shorter extension of the contract and direct staff to conduct the RFP immediately.

**Recommendation:**

Adopt a resolution awarding a contract extension for traffic signal maintenance to St. Francis Electric, Inc. of San Leandro, CA in the amount of \$66,876.80, with the finding that it is in the best interest of the City.

**Attachments:**

1. Resolution
  - a. Quote

**Prepared by:**

*/s/ William Jow*  
William Jow  
Assistant Engineer

**Submitted by:**

*/s/ Michael Rock*  
Michael Rock  
City Manager

**Reviewed by:**

Department Head  
Finance  
City Attorney

DL  
SM  
SLC by email

# ATTACHMENT 1

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY  
AWARDING A CONTRACT EXTENSION FOR TRAFFIC SIGNAL  
MAINTENANCE TO ST. FRANCIS ELECTRIC, INC. OF SAN LEANDRO, CA**

WHEREAS, the City of Yuba City desires to maintain its traffic signal infrastructure in a safe and satisfactory manner; and,

WHEREAS, the City issued a Request for Proposals in 2014 and awarded a traffic signal maintenance contract to the lowest responsible bidder, St. Francis Electric, Inc. of San Leandro, CA; and,

WHEREAS, St. Francis Electric has performed efficient and reliable service throughout the contract period; and,

WHEREAS, the Public Works Department is requesting an additional extension of the contract with St. Francis Electric in order to maintain continuity of service while staff develops and issues a Request for Proposals for future traffic signal maintenance; and,

WHEREAS, the City desires to award the contract extension for traffic signal maintenance to St. Francis Electric, Inc. of San Leandro, CA in the amount of \$66,876.80.

NOW, THEREFORE, be it resolved by the City Council of Yuba City that a contract extension for traffic signal maintenance be awarded to St. Francis Electric, Inc. in the amount of \$66,876.80, with the finding that it is in the best interest of the City.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 18<sup>th</sup> day of February 2020.

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Shon Harris, Mayor

ATTEST:

\_\_\_\_\_  
Patricia Buckland, City Clerk

APPROVED AS TO FORM  
COUNSEL FOR YUBA CITY:

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Shannon Chaffin, City Attorney  
Aleshire & Wynder, LLP

Attachment(s):

Quote from St. Francis Electric, Inc.

# ATTACHMENT 1a



CITY OF YUBA CITY

2/06/20 RATE SHEET

Routine Monthly Maintenance		
	Per Intersection	\$ <u>102.80</u> each
Traffic Signal Technician		
	Hourly Straight Time	\$ <u>96.12</u> per hr.
	Hourly Overtime	\$ <u>181.06</u> per hr.
Journeyman Electrician		
	Hourly Straight Time	\$ <u>101.82</u> per hr.
	Hourly Overtime	\$ <u>181.06</u> per hr.
Foreman Electrician		
	Hourly Straight Time	\$ <u>141.44</u> per hr.
	Hourly Overtime	\$ <u>254.61</u> per hr.
Laborer		
	Hourly Rate	\$ <u>79.99</u> per hr.
		\$ <u>101.66</u> per hr.
Bucket Truck		
	Hourly Rate	\$ <u>28.27</u> per hr.
Dump Truck/Utility Truck		
	Hourly Rate	\$ <u>22.58</u> per hr.
Testing & Certification of Cabinet & Controller		\$ <u>1,244.29</u> each
Install of Inductive Loop – Type “D” & “A” (Qty 1-4)	Price per loop	\$ <u>594.05</u> each
Install of Inductive Loop – Type “D” & “A” (Qty 4+)	Price per loop	\$ <u>559.00</u> each
Traffic Engineering Services	Hourly Rate	\$ <u>186.66</u> per hr.



*The confidential data and information contained in SFE's proposals/offers, any and all oral discussion or comment relating to the confidential data and information and any information derived therefrom shall be maintained in the strictest confidence and shall not be released, sold, disseminated, transferred or otherwise disclosed by any means to any person, firm, corporation, or third party without the prior written approval of SFE.*