

CITY OF YUBA CITY
STAFF REPORT

Date: June 16, 2020
To: Honorable Mayor & Members of the City Council
From: Development Services Department
Presentation by: Benjamin Moody, Development Services Director

Summary

Subject: Local Early Action Planning (LEAP) Grant Application Submittal

Recommendation: Adopt a Resolution Authorizing the Development Services Director to submit a LEAP Grant Application to the State Department of Housing and Community Development

Fiscal Impact: Minor costs associated with preparing the grant application. Costs will be funded through existing budgeted operational funds.

Purpose:

To obtain state grant funds to further the City's efforts to update the City's General Plan, Municipal Code and Zoning Code to help streamline housing production and meet state Regional Housing Needs Assessment (RHNA) requirements for the City.

Background:

The California Department of Housing and Community Development is providing approximately \$119,040,000 statewide as part of the Local Early Action Planning (LEAP) grant program, of which the City is eligible for up to \$300,000. The LEAP program provides one-time grant funding to regions and jurisdictions for technical assistance, preparation of planning documents, and process improvements with the goal to accelerate housing approvals and production in California.

Analysis:

The LEAP Grant provides funds for advanced planning activities. These funds can be utilized to advance the City's efforts to update the City's General Plan and Municipal Codes relevant to streamlining housing development. Project scope will include updating existing codes and planning documents to align with current City priorities and state requirements.

The final due date for the grant application is July 1, 2020, with an expenditure deadline of December 31, 2023. This is a non-competitive grant. The grant award is based on the jurisdiction's population. The City is eligible for \$300,000 in grant funding. The grant application is to be accompanied by a resolution of the City Council authorizing the City to apply and submit the application to HCD.

Fiscal Impact:

There are no matching funds required with the grant funds. Minor costs associated with preparing the grant will be funded through the Development Services Department's existing budgeted operational funds. Should the City be successful, project scope will be funded through the grant program.

Alternatives:

Do not submit the LEAP Grant application. The City would not receive state funding through the program, and would need to utilize other funding sources to initiate planning updates.

Recommendations:

Adopt a Resolution Authorizing the Development Services Director to submit a LEAP Planning Grant Application to the State Department of Housing and Community Development

Attachment:

- A. Authorizing Resolution

Prepared by:

/s/ Benjamin K. Moody
Benjamin K. Moody
Development Services Director

Submitted by:

/s/ Diana Langley
Diana Langley
Interim City Manager

Reviewed by:

Finance

SM

City Attorney

SLC by email

ATTACHMENT A

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT
PLANNING SUPPORT GRANT PROGRAM FUNDS**

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the City Council of the City of Yuba City desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

NOW, THEREFORE, be it resolved by the City Council of the City of Yuba City ("Applicant") hereby authorizes as follows:

SECTION 1. The Development Services Director is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the Development Services Director of the City Yuba City is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement), subject to approval as to legal form by the City Attorney, for the amount of \$300,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

The foregoing resolution was duly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 16th day of June, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Shon Harris, Mayor

Patricia Buckland, City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP