



# Traffic Signal Maintenance Contract Award

December 15, 2020



**Presentation By:**  
**Diana Langley, Interim City Manager/Public Works Director**

# Background



- Public Works is responsible for maintaining 40 signalized intersections throughout the City.
- Electrical Division does not have sufficient staffing levels to perform necessary routine maintenance and all emergency repairs.
- Since 2014, the City has contracted with St. Francis Electric.
- In order to assure the City continues to receive the most qualified, cost-competitive signal maintenance, staff issued a Request for Proposals.

# Analysis



- Public Works received two proposals:
  - Bear Electrical Solutions, Inc.
  - St. Francis Electric, Inc.
- Both extremely qualified.
- Staff has determined that Bear Electrical Solutions, Inc. is the most qualified contractor based on their experience, capabilities, past performance, and primarily its cost of services.

# Fiscal Impact



- The total contract amount for the 2021 calendar year is \$58,400.00.
  - \$38,400 for routine maintenance
  - \$20,000 for emergency response
- Contract may be extended annually up to 4 times.
- Contract extensions may be subject to cost increases not to exceed the Consumer Price Index for the San Francisco, All Urban Wage Earners.

# Recommendation



- Adopt a resolution awarding a Service Agreement to Bear Electrical Solutions, Inc. for the 2021 calendar year, in the amount of \$58,400, with the finding that it is in the best interest of the City.
- Authorize the Public Works Director to execute up to four, one-year extensions to the traffic signal maintenance contract on behalf the City.

# Alternatives



- Modify the on-call emergency amount.
- Do not award the contract and either direct staff to issue a new Request for Proposals with different terms or authorize additional staffing levels to perform this work with City staff.
- Require any one-year contract extensions to be brought to Council for approval each year.