

CITY OF YUBA CITY
STAFF REPORT

Date: November 2, 2021
To: Honorable Mayor & Members of the City Council
From: Public Works Department
Presentation by: Diana Langley, Public Works Director

Summary

Subject: City Welcome Sign Design Concepts

Recommendation: A. Adopt a Resolution awarding a Professional Services Agreement to Melton Design Group, Inc. of Chico, CA for development of City welcome sign concepts in the amount of \$27,200 plus \$5,000 contingency, with the finding that it is in the best interest of the City

B. Authorize a supplemental appropriation and related transfers in the amount of \$32,200 from unallocated General Fund to Account No. 901294-65501 for the development of City welcome sign concepts

Fiscal Impact: \$32,200 – Account No. 901294-65501 (City Welcome Signs)

Purpose:

To develop welcome signs that portray a positive image of Yuba City.

Background:

Welcome signs are often the first impression that a traveler will have about a community. The signs provide pride of place, and often exhibit symbols that are associated with the community.

The existing City welcome signs located on eastbound Highway 20 west of Township Road and northbound Highway 99 south of Bogue Road were installed in late 2005/early 2006 at a cost of \$43,991.70. Little work has been done to the signs since the installation, and the sign on Highway 99 was damaged by a vehicle in December 2020. Over the last few months, staff received complaints about the poor condition of the signs, and questions regarding the City's plans to refurbish the signs.

After the sign on Highway 99 was damaged, staff coordinated with first one sign company and then a second to try to get the Highway 99 sign repaired and refurbished and the Highway 20 sign refurbished. However, due to COVID-19, both sign companies had a tremendous backlog of work and were unable to even remove the signs in a timely manner. On August 27, staff removed both signs and took them to the Corporation Yard for safekeeping (Figure 1).

Finally, the property owner of the Highway 20 location recently sold the property to another party. The property owner told staff that a formal agreement for the placement of the sign was never

executed, and they were unsure if the new property owner would want the sign to remain on their property. In researching the Highway 99 location, staff cannot find a formal agreement with the property owner for the placement of that sign either.

Analysis:

In late September, YESCO, a sign company, provided a quote in the amount of \$30,265.22 to repair and refurbish the Highway 99 sign and refurbish the Highway 20 sign. Under this scope of work, YESCO would repair the structural damage to the Highway 99 sign, and paint and replace the lighting on both signs.

In order to provide Council with options, staff also obtained a proposal from Melton Design Group (MDG) to develop new welcome sign concepts that could be applied to all five entrances to the City: eastbound Highway 20 at Township Road, southbound Highway 99 at Pease Road, westbound Highway 20 at the west end of the 10th Street Bridge, westbound Twin Cities Memorial Bridge near Second Street, and northbound Highway 99 at Stewart Road. Staff continually receives positive feedback regarding the “Yuba City” metal cut-out lettering and ducks located on the north side of Highway 20 at Stabler Lane (Figure 2). MDG will use those signs as inspiration to create multiple design concepts that will:

- Unify the design
- Be built to be long-lasting, low-maintenance, and easy to repair
- Reflect special interest at each entrance, yet maintain a common thread

MDG’s scope of work includes project coordination, site analysis and mapping, conceptual design and cost, and final design and cost, including 3D renderings and video at a cost of \$27,200 plus \$5,000 contingency. Once the design is complete, additional funds will need to be programmed to construct and install the signs.

Staff recommends awarding a Professional Services Agreement to MDG for development of City welcome sign concepts. Having a unified design at all City entrances that are low-maintenance, easy to repair, and long-lasting will be more cost effective long-term. Also, the City can construct the signs in phases as funds allow.

Finally, staff will coordinate with the property owners of the current welcome sign locations to try to formalize an agreement for the placement of the signs.

Fiscal Impact:

Should Council decide to award a professional services agreement to MDG, the cost for the design of new welcome sign concepts is \$27,200 plus \$5,000 contingency. Funds would then need to be programmed for the construction and installation of the signs.

Alternatives:

1. Direct staff to contract with YESCO to refurbish the existing signs and get agreements in place with the current property owners to place the signs back in the original locations.

2. Direct staff to contract with YESCO to refurbish the existing signs, and award a professional services agreement to Melton Design Group to develop city welcome sign concepts for the other three entry points to the City.

Recommendation:

A. Adopt a Resolution awarding a Professional Services Agreement to Melton Design Group, Inc. of Chico, CA for development of City welcome sign concepts in the amount of \$27,200 plus \$5,000 contingency, with the finding that it is in the best interest of the City.

B. Authorize a supplemental appropriation and related transfers in the amount of \$32,200 from unallocated General Fund to Account No. XXXXX for the development of City welcome sign concepts.

Attachments:

1. Resolution
 - A. Melton Design Group Proposal
2. YESCO proposal
3. Figures 1 & 2

Prepared by:

/s/ Diana Langley
Diana Langley
Public Works Director

Reviewed by:

City Attorney

Submitted by:

/s/ Dave Vaughn
Dave Vaughn
City Manager

SLC by email

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
AWARDING A PROFESSIONAL SERVICES AGREEMENT TO MELTON DESIGN GROUP,
INC. OF CHICO, CA FOR DEVELOPMENT OF CITY WELCOME SIGN CONCEPTS IN THE
AMOUNT OF \$27,200 PLUS \$5,000 CONTINGENCY**

WHEREAS, the City of Yuba City desires to develop welcome signs that portray a positive image of Yuba City; and

WHEREAS, the two existing welcome signs on Highway 20 and Highway 99 are in poor condition and need to either be refurbished or replaced; and

WHEREAS, Melton Design Group prepared the Yuba City SR 20 Streetscape Master Plan that recommended landscaping and signage improvements along Highway 20 and are familiar with concepts that represent the community; and

WHEREAS, Melton Design Group has provided a proposal to develop City welcome sign concepts; and

WHEREAS, the City desires to award a Professional Services Agreement to Melton Design Group, Inc. of Chico, CA in the amount of \$27,200 for development of City welcome sign concepts.

NOW, THEREFORE, be it resolved by the City Council of Yuba City as follows:

1. The City Council finds that an award to Melton Design Group, Inc. is appropriate on grounds including that Melton Design Group prepared the Yuba City SR 20 Streetscape Master Plan and is familiar with Yuba City and the images and symbols that represent the community. An exemption from competitive bidding is authorized per Municipal Code Section 2-6.14. As such, the City Council finds that it is in the best interest of the City to make a sole source award to Melton Design Group, Inc. for development of City welcome sign concepts.

2. The City Council hereby awards, in the amount of \$27,200, to Melton Design Group, Inc. of Chico, CA for development of City welcome sign concepts, and finds that the award is in the best interest of the City. The City Council further authorizes the City Manager, or designee, to enter into an agreement with Melton Design Group, Inc. for development of City welcome sign concepts consistent with the terms of this Resolution and the material terms of the proposal attached hereto, and subject to approval of the agreement as to legal form by the City Attorney. A \$5,000 contingency is hereby also authorized for the agreement, only to be accessed upon written authorization by the City.

3. This Resolution shall become effective immediately.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 2nd day of November, 2021.

AYES:

NOES:

ABSENT:

Marc Boomgarden, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY:

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

Exhibit(s):

A. Proposal from Melton Design Group, Inc.

EXHIBIT A



LANDSCAPE DESIGN AGREEMENT MELTON DESIGN GROUP, INC. and CITY OF YUBA CITY

This AGREEMENT, effective as of the 29th day of September 2021 shall be

BETWEEN the

Client: Diana Langley, Director of Public Works
City of Yuba City
1201 Civic Center Boulevard
Yuba City, CA 95993



AND

Consultant: Gregory V. Melton, President / CEO
Melton Design Group, Inc. (MDG)
Landscape Architecture & Planning
820 Broadway Street
Chico, CA 95928
530-899-1616 / Greg@meltondg.com

PROJECT: YUBA CITY ARRIVAL SIGN DESIGN

PROJECT UNDERSTANDING

MDG will work closely with the City staff to develop attractive arrival signs at all primary entries into the City. The signs will replace the existing signs that have recently been removed and will be designed to fit in with the style of the existing YUBA CITY sign at Stabler and Highway 20, that has ducks and letters, along with the new sign designs at the Highway 99/Highway 20 intersection.



MDG will coordinate throughout the process to gain comments and direction for the design. We will provide two options of the sign, from simple to more complex, and will go through the process below to gain a consensus on the design.

The following are ideas and elements we see as a starting point and the program will be directed by staff and will guide the design.

1. Identify Locations
 - a. Locate the signs at five (5) spots with one at each arrival – N, S, E and W – and two (2) on the east at each bridge crossing.
2. Design Concepts
 - a. Create multiple design versions for review and comment.
 - 1) Unify the design

- 2) Long lasting and low maintenance
- 3) Easy to repair, if needed
- 4) Special interest at each entry reflecting that arrival yet maintaining a common thread
- b. Design will incorporate existing City branding and identity.
- c. Identify any accessory design elements.
 - 1) Landscape
 - 2) Lighting
 - 3) Colors
 - 4) Earth mounding

SECTION 1 – SCOPE OF SERVICES

TASK 1 – PROJECT COORDINATION, MANAGEMENT and GUIDELINES

- 1.1 Meet with the Client and advisory committee to discuss the design needs and specific desires for the project. Create a schedule of design submittals and completion of project to be clarified with City.
- 1.2 Coordinate throughout the project with the Client in regard to meetings, submittals, updates and presentations.
- 1.3 Develop project guidelines to clearly direct the project.
 - a. Review new ideas and gain a complete understanding of the project.
 - b. Discuss all possible opportunities and constraints directing the design of the signs.
 - c. Provide photo board of signs that may fit this example.

DELIVERABLES: Two (2) meetings with Client – virtual and in-person

- Prioritize specific development goals and objectives for this site
- Project schedule

TASK 2 – SITE ANALYSIS and BASE MAP

The goal of this Task is to be clear on the existing conditions and of the proposed sites for the signs. MDG will create a base without topography, from google aerals unless City has mapping of proposed locations.

- 2.1 Site visits to review all sites, collect data and confirm existing conditions.
 - a. Assess each area of preferred site to analyze site details.
 - 1) Study existing plans and aerals
 - 2) Soil types, drainage, general elevations and utilities
 - 3) Identify view corridors from vehicles
- 2.2 Create base map for development of design, additional survey will be needed for construction drawings along with Geotech report for soils.

DELIVERABLES: One (1) meeting with Client – In-person

- Five (5) Site base maps

TASK 3 – CONCEPTUAL DESIGN, COSTS and REVIEWS

The goal of this Task is to create conceptual designs and sketches that capture the signs. It will provide preliminary design alternatives, material lists, photos and 3D renderings that portray the new design options. We will also establish preliminary construction costs.

- 3.1 Create Conceptual Sign Plan with alternatives.
 - a. Develop preliminary designs and sketches with photo support.
 - b. Create a map showing locations on one plan.
 - c. Provide design of sites with sign location and direction.
 - d. Create 3D masses, scenes and video of arrival and drive by.
 - e. Develop preliminary material lists and cutsheets for proposed elements.
 - f. Present signage design to Client.
- 3.2 Preliminary Study of Construction Costs.
 - a. Provide preliminary cost analysis for preliminary review.
 - b. Review construction techniques and materials to improve cost savings (value engineering).
- 3.3 Project presentation and review for comment and revisions.
 - a. Present plans to Client and capture comments regarding design and costs.
 - b. Preliminary cost and approvals of plan to move forward to final plan.
 - c. Perform revisions as needed to gain approval.

DELIVERABLES:

- Meetings with Client (3)
- Take-offs and Preliminary Cost Estimates
- Preliminary Schematic Designs, sketches, renderings with multiple alternatives and revisions to the concept
- Map of City showing all the locations
- 3D Rendering scenes and video

TASK 4– FINAL DESIGNS and COST

The goal of this Task is to finalize the sign designs and identify all proposed improvements, plants, lighting and grading, along with material types, colors and layout. Additionally, take-offs and construction costs will be finalized along with a presentation to your council and commission. These designs will be adjusted, as needed, to gain final approval of design to move into construction drawings.

- 4.1 Finalize the Sign designs and costs.
 - a. Update conceptual plan based on review and comments.
 - b. Develop all design, materials and construction techniques.
 - c. Develop accessory elements for site such as planting, signage, fencing, utilities.
 - d. Update 3D to final scenes and video for presentation.
 - e. Provide cost analysis for final plan.



DELIVERABLES:

- Meetings with staff (2)
- Take-offs and Cost Estimate
- Final Concept Plans and Approvals
- Final Colored Elevations and 3D Rendering/Videos
- Final Design Booklet (11x17)

COST SUMMARY PER TASK – PLAN DEVELOPMENT	FEES
TASK 1: PROJECT COORDINATION, MANAGEMENT and GUIDELINES	\$ 3,200
TASK 2: SITE ANALYSIS and BASEMAP	\$ 3,950
TASK 3: CONCEPTUAL DESIGN, COSTS and REVIEWS	\$11,750
TASK 4 FINAL DESIGNS and COST	\$ 6,900
REIMBURSABLES	\$ 1,400
<hr/>	
TOTAL FOR ALL TASKS:	\$ 27,200

DESIGN CONTINGENCY (for possibility of additional work, used only upon written approval):

..... **\$ 5,000**

If the project scope changes in a way that could cause additional work beyond this contract, Landscape Architect will dictate an addendum to contract and notify Client prior to exceeding the estimate. Additional Services compensation shall be on an hourly rates/expense basis in accordance with MDG's Schedule of Rates.

SECTION 2 – BASIS OF COMPENSATION

Compensation due Consultant for services described in Section 1 shall be a not to exceed fee of **\$27,200**. Charges for Services described in Section 1 shall be billed monthly in proportion to the work completed. Client agrees to pay Consultant within thirty (30) days after the date of billing. Payments due Consultant and unpaid under this Agreement shall bear interest on the unpaid balance at a rate of 1.5% per month which is an annual percentage rate of 18%. If payment is not received within forty-five (45) days, Consultant may, at his discretion, stop work until payment is received.

SECTION 3 – ADDITIONAL SERVICES NOT IN CONTRACT

1. Construction Drawings and Specifications
2. Permitting fees and Plan review.
3. Construction permits will be by construction contractor.
4. Work involving environmental impact reports or initial study.



5. Civil engineering or design for off-site improvements.
6. Structural engineering or geotechnical reports.
7. Construction material testing such as concrete density or soil compaction tests.
8. Work involving making or processing applications for additional permits.
9. Renderings, models, computer generated animations or other forms of presentation materials, that go beyond the stipulated plans, drawings and documents outlined Section 1.
10. Any service or reimbursable expense not included in or in excess of Section 1 that are provided by Melton Design Group, Inc. at your request or concurrence.

MISCELLANEOUS PROVISIONS

1. This proposal will remain valid for a time period of 6 months, after which if a contract has not been executed MELTON DESIGN GROUP reserves the right to revise billing rates and fee amounts.
2. If project is put on hold for 6 months a 5% startup fee will be assessed.
3. Invoices are due and payable within 30 days of receipt. A fee of 1.5% interest will be charged per month if past 30 days.
4. This Agreement is governed by the law of Landscape Architect's principal place of business.
5. This Agreement is the entire and integrated agreement between Client and Landscape Architect and supersedes all prior negotiations, statements or agreements, either written or oral. The parties may amend this Agreement only by a written instrument signed by both Client and Landscape Architect.
6. If any term or provision of this Agreement is found to be unenforceable or invalid for any reason, the remainder of this Agreement shall continue in full force and effect, and the parties agree that any unenforceable or invalid term or provision shall be amended to the minimum extent required to make such term or provision enforceable and valid.
7. Neither Client nor Landscape Architect shall assign this Agreement without the written consent of the other.
8. Irrespective of any other term in this Agreement, Landscape Architect shall not control or be responsible for construction means, methods, techniques, schedules, sequences or procedures; or for construction safety or any other related programs; or for other parties' errors or omissions or for another parties' failure to complete their work or services in accordance with Landscape Architect's documents.
9. Client agrees to indemnify, defend and hold Landscape Architect harmless from and against any and all claims, liabilities, suits, demands, losses, costs and expenses, including, but not limited to, reasonable attorneys' fees and all legal expenses and fees incurred through appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entities on account of any damages or losses to property or persons, including injuries or death, or economic losses, arising out of the Project and/or this Agreement, except that the Landscape Architect shall not be entitled to be indemnified to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by



Landscape Architect's negligent errors or omissions.

10. Client and Landscape Architect waive consequential damages for any claims, disputes or other matters in question arising out of or relating to this Agreement. Landscape Architect's waiver of consequential damages, however, is contingent upon the Client requiring contractor and its subcontractors to waive all consequential damages against Landscape Architect for claims, disputes or other matters in question arising out of or relating to the Project.
11. To the extent damages are covered by property insurance during construction, Client and Landscape Architect waive all rights against each other and against the contractors, consultants, agents and employees of the other for such damages. Client or Landscape Architect, as appropriate, shall require of the contractors, consultants, agents and employees of any of them similar waivers in favor of the other parties described in this paragraph.
12. Client acknowledges and agrees that proper project maintenance is required after the Project is complete. A lack of or improper maintenance in areas such as irrigation equipment may result in damage to property or persons. Client further acknowledges and agrees that, as between the parties to this Agreement, Client is solely responsible for the results of any lack of or improper maintenance.
13. Nothing in this Agreement shall create a contractual relationship for the benefit of any third party.
14. Landscape Architect agrees to provide its professional services in accordance with generally accepted standards of its profession.
15. Landscape Architects are regulated by the State of California. Any questions concerning a Landscape Architect may be referred to:
Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105, Sacramento, CA 95834. (916) 575-7230

Let us know if you have any questions concerning this proposal. If the above meets your approval, please sign and return a copy.

Sincerely,

Greg Melton, President / CEO
Principal Landscape Architect RLA #4217
Melton Design Group, Inc.



Yuba City Arrival Signage Study
MDG Project No: 2495
September 29, 2021

I hereby authorize Melton Design Group, Inc. to proceed with the work as set forth in this contract.

Date: _____ By: _____

Print Name: _____

Title: _____

Company: _____

State of Incorporation: _____ Federal Tax ID #: _____

NAME AND ADDRESS WHERE BILLINGS ARE TO BE SENT:

Print Name and Title: _____

Company Project # or Reference Name: _____

Phone #: _____ Email: _____

Mailing Address: _____

State / Zip Code: _____

If more than one recipient for billings, please add Email below.

Email: _____

All checks are to be mailed to: Melton Design Group, Inc.
820 Broadway Street
Chico, CA 95928

Billing Questions: Teresa Walsh, Controller
(530) 899-1616, Teresa@meltong.com



2021 SCHEDULE OF RATES

MDG PERSONNEL

Principal Landscape Architect	\$170.00 / hour
Project Manager	\$136.00 / hour
Irrigation Specialist	\$125.00 / hour
GIS Specialist	\$113.00 / hour
Graphic Designer	\$107.00 / hour
Drafting Technician I	\$ 87.50 / hour
Administration	\$ 75.00 / hour

REIMBURSABLES

Black & White 24x36 Print	\$ 5.10 each
Black & White 30x42 Print	\$ 7.44 each
Color 24x36 Print	\$27.48 each
Color 30x42 Print	\$39.20 each
Premium Color Glossy Plan Print	\$59.50 each
Foam Core 24" x 36"	\$12.50 each
Foam Core 30" x 42"	\$15.00 each
B & W Copies, 8.5 X 11	\$.29 each
B & W Copies, 11 X 17	\$.52 each
Color Copies 8.5 x 11	\$ 1.29 each
Color Copies 11 X 17	\$ 2.37 each
Binding Covers 8.5 x 11	\$ 2.88 each
Binding Covers 11 x 17	\$ 5.77 each
Flash Drive	\$ 8.00 each
Overnight Mail	Cost Plus 15%
Courier	Cost Plus 15%
Photography	Cost Plus 15%
Soils Analysis	Cost Plus 15%
Travel / Automobile	.62 per mile

Note: Rates subject to change after one year of proposal

ATTACHMENT 2



Agreement

For Work At

City of Yuba City
1185 Market Street
Yuba City, CA 95991
Mike Morrill
(530) 822-4624

Billing Address

City of Yuba City
1185 Market Street
Yuba City, CA 95991
Mike Morrill
(530) 822-4624

Account Executive

Don Sena
dsena@yesco.com

Date	Estimate Number	Estimate Name	Terms	Pricing Valid Until	Deposit
	27574	City of Yuba City Monument Repairs	Net 30		\$15,132.61

Item	Amount
Scope YESCO to refurbish two monuments; one has been damaged by vandalism/car and the other needs to be refurbished. This will include painting, new artwork, and LED retro. YESCO to dispose of all materials.	
Scope Previous Field Labor & Materials:	\$0.00
3 LABOR Service Labor	\$345.00
Scope Future Field Labor & Materials:	\$0.00
8 LABOR 2 Man Labor Rate To Pattern Faces	\$2,400.00
4 LABOR 2 Man Labor Rate To Remove Damaged Ch Letters and Install New	\$1,200.00
16 LABOR 2 Man Labor Rate To Retrofit (2) Monument Signs	\$4,800.00
8 LABOR 2 Man Labor Rate To Replace Digital Prints On Aluminum Backer	\$2,400.00
8 LABOR 2 Man Labor Rate To Install New Faces	\$2,400.00
12 LABOR 2 Man Labor Rate To Repaint (2) Monument Signs	\$3,600.00
240 Misc Service Material Sloan VL 4 6500K White (SLVL465)	\$600.00
6 Misc Service Material Sloan 60w Power Supply (SLPS1260U)	\$370.38
2 Misc Service Material 24' Principle Back Bend Sign White Led Border	\$1,465.64
2 Misc Service Material Principle 24v 96w Led Power Supply	\$112.44
2 Misc Service Material Misc. Electrical Hardware	\$800.00
4 Misc Service Material Paint	\$280.00
2 Misc Service Material Install Hardware	\$200.00
32 Disposal Fee Disposal Fee	\$128.00
Scope Future Shop Labor & Materials:	\$0.00
12 LABOR - SHOP /COGS	\$1,132.61

8	LABOR - SHOP (COGS) Shop Labor To Cut Acrylic Faces	\$760.00
8	LABOR - SHOP (COGS) Shop Labor To Cut, Mask and Apply Vinyl	\$760.00
8	LABOR - SHOP (COGS) Shop Labor To Trimcap Acrylic Faces	\$760.00
6	LABOR - SHOP (COGS) Shop Labor To Print Digital Graphics	\$570.00
4	Misc Service Material .177" x 52" Clear Poly-carbonate	\$103.60
0.5	Misc Service Material .040" x 4.3" x 270' White Aluminum Coil	\$217.81
4	Misc Service Material .177" x 48" x 96" White Acrylic	\$743.68
2	Misc Service Material 48" x 10 Yards 3635-222 Dual Color Black Vinyl	\$1,730.40
240	Misc Service Material 1" Trimcap	\$240.00
180	Misc Service Material Laminated Digital Print	\$1,260.00
Subtotal		\$29,386.95
Estimated Sales Tax		\$878.27
Total		\$30,265.22



Agreement Acceptance for Estimate 27574

YESCO's Standard Terms and Conditions, available at www.yesco.com/terms/standardtermsandconditions.pdf, are an integral part of this agreement and are incorporated by reference. City of Yuba City acknowledges that it has accessed and reviewed the **Standard Terms and Conditions**. Upon acceptance by an authorized agent of YESCO LLC, this agreement becomes effective as of the last date signed below. This document is a complete integration and final expression of the agreement between the parties, and may not be amended, supplemented, or otherwise modified except by written agreement executed by authorized representatives of each.

City of Yuba City	YESCO LLC
Signature	Signature
Title	Title
Name	Name
Date Signed	Date Signed



Invoice

Bill To
City of Yuba City
1185 Market Street
Yuba City, CA 95991
US

Ship To
City of Yuba City
1185 Market Street
Yuba City, CA 95991
US

Office Location
Don Sena
dsena@yesco.com

4119 S Market Court #10
Sacramento, CA 95834
916-419-8101

Estimate Number	Terms	Account Executive
27574	DUE ON ACCEPTANCE	Don Sena

Item	Amount
Down Payment Invoice for 50% (Prefunding)	\$15,132.61
Total	\$15,132.61

ATTACHMENT 3



Figure 1: Existing sign at Highway 20 and Township Road being removed by staff

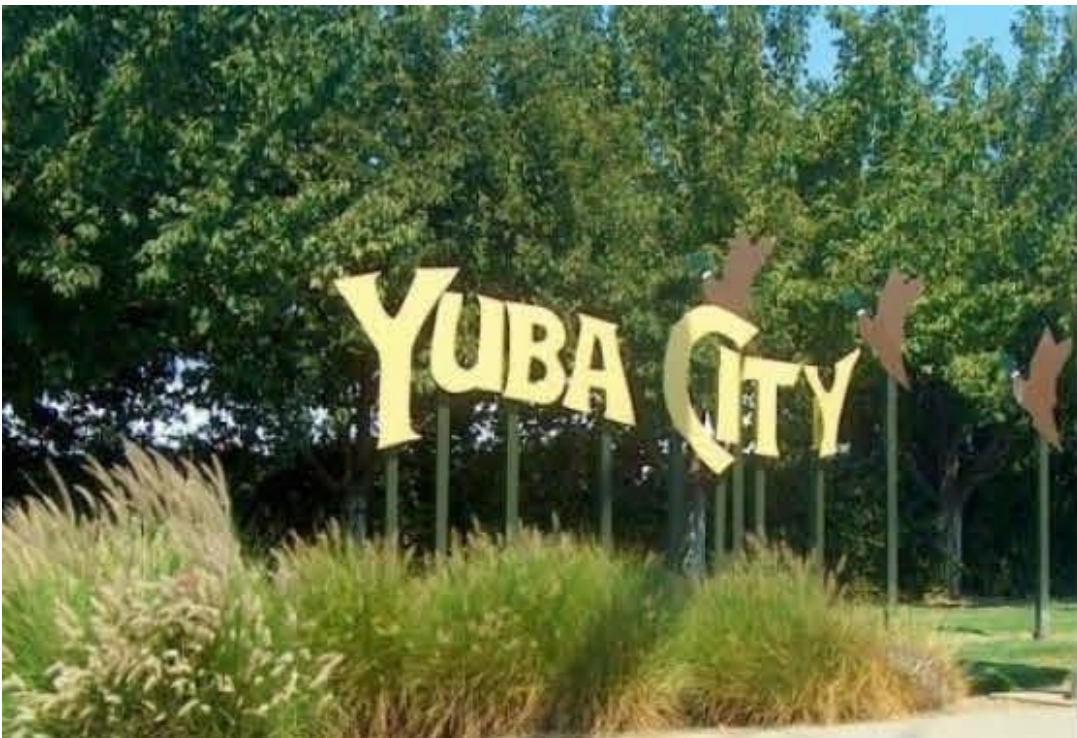


Figure 2: Existing metal cut-out sign at Highway 20 and Stabler Lane