

CITY OF YUBA CITY
STAFF REPORT

Date: December 21, 2021
To: Honorable Mayor & Members of the City Council
From: Administration Department
Presentation By: Ciara Wakefield, City Clerk Administrator

Summary

Subject: 2022 City Council Meeting Calendar
Recommendation: Cancel the January 5th, May 3rd, and August 3rd 2022 Regular Council Meetings and provide for Special Workshops to be scheduled as needed
Fiscal Impact: None

Background:

The Yuba City Municipal Code Section 2-1.01 sets the Regular meetings of the City Council to occur on the first and third Tuesday of each month at 6:00 p.m. (5:00 p.m. for any closed session items) in the Council Chambers. Special meetings or workshops may be called at any time by the Mayor or by a majority of the members of the Council.

In order to allow the City Council to determine their schedules in advance and to allow staff to prepare for meetings and workshops more efficiently, it is proposed that Council approve a Council Meeting Calendar for 2022. The proposed calendar is attached for your reference.

Analysis:

2022 provides few scheduling conflicts with City Council Meetings and holidays. The following Regular Council meetings are recommended to be canceled:

- **January 4, 2022**

City Hall offices will be closed the last week in December for approved Holiday Closure, the time during which agenda preparation usually occurs. Staff requests that the first meeting in January be canceled.

- **May 3, 2022**

The Metro Chamber of Commerce has scheduled the 2022 Cap to Cap trip to Washington D.C. from April 30 – May 4, 2022. Council will be sending a delegation to this event.

- **August 2, 2022**

The Council has the option of participating in National Night Out events on the first Tuesday in August in place of the scheduled Council meeting. National Night Out is designed to heighten crime and drug prevention awareness and to provide an opportunity to promote and celebrate police-community partnerships in crime prevention efforts. This event is well received by the community.

Special Workshops:

Special Workshops will be scheduled as needed. The following Special Meetings and Workshops are proposed for the 2022 meeting schedule:

- **January 25, 2022** – Funding Workshop

Review and discuss Funding Sources, Expenditures, and Budgets

- **May 24, 2022** – Budget Study Workshop

Discuss Fiscal Year 2022-2023 Budget Planning and Projections

Alternatives:

Regular meetings are set by the Municipal Code, however if needed, meetings can be canceled by the Council with sufficient notice, and special meetings can be scheduled as needed.

Recommendation:

Cancel the January 4th, May 3rd, and August 2nd 2022 Regular Council Meetings and provide for Special Workshops to be scheduled as needed.

Attachments:

1. 2022 Agenda Calendar Complete 12.21.21

Prepared By:

Ciara Wakefield
City Clerk Administrator

Submitted By:

Diana Langley
City Manager

ATTACHMENT 1

2022 City Council Agenda Schedule AT A GLANCE



	COUNCIL MEETING
	HOLIDAY
	CANCELLED MEETING

	BUDGET/FUNDING WORKSHOP
	NEW MAYOR'S CEREMONY

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2022

SUN	MON	TUE	WED	THU	FRI	SAT
						1 HOLIDAY
2	3	4 COUNCIL MEETING	5	6	7	8
9	10	11	12	13	14	15
16	17 HOLIDAY	18 COUNCIL MEETING	19	20	21	22
23	24	25 FUNDING WORKSHOP	26	27	28	29
30	31					

February 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		1 COUNCIL MEETING	2	3	4	5
6	7	8	9	10	11	12
13	14 Valentine's Day	15 COUNCIL MEETING	16	17	18	19
20	21 HOLIDAY	22	23	24	25	26
27	28					

March 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		1 COUNCIL MEETING	2	3	4	5
6	7	8	9	10	11	12
13	14	15 COUNCIL MEETING	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5 COUNCIL MEETING	6	7	8	9
10	11	12	13	14	15	16
17 Easter	18	19 COUNCIL MEETING	20	21	22	23
24	25	26	27	28	29	30 Cap to Cap

May 2022

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 COUNCIL MEETING	4	5	6	7
Metro Cap to Cap—Washington DC						
8 Mother's Day	9	10	11	12	13	14
15	16	17 COUNCIL MEETING	18	19	20	21
22	23	24 BUDGET WORKSHOP	25	26	27	28
29	30 HOLIDAY	31				

June 2022

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7 COUNCIL MEETING	8	9	10	11
12	13	14	15	16	17	18
19 Father's Day	20	21 COUNCIL MEETING	22	23	24	25
26	27	28	29	30		

July 2022

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4 HOLIDAY	5 COUNCIL MEETING	6	7	8	9
10	11	12	13	14	15	16
17	18	19 COUNCIL MEETING	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2 COUNCIL MEETING National Night Out	3	4	5	6
7	8	9	10	11	12	13
14	15	16 COUNCIL MEETING	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5 HOLIDAY	6 COUNCIL MEETING	7	8	9	10
11	12	13	14	15	16	17
18	19	20 COUNCIL MEETING	21	22	23	24
25	26	27	28	29	30	

League of California Cities Conference - Long Beach

October 2022

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4 COUNCIL MEETING	5	6	7	8
9	10	11	12	13	14	15
16	17	18 COUNCIL MEETING	19	20	21	22
23	24	25	26	27	28	29
30	31 Halloween					

November 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		1 COUNCIL MEETING Election Day	2	3	4	5
6	7	8	9	10	11 HOLIDAY	12
13	14	15 COUNCIL MEETING	16	17	18	19
20	21	22	23	24 HOLIDAY	25 HOLIDAY	26
27	28	29	30			

December 2022

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6 COUNCIL MEETING New Mayor's Ceremony	7	8	9	10
11	12	13	14	15	16	17
18	19	20 COUNCIL MEETING	21	22	23 HOLIDAY	24
25	26 HOLIDAY	27	28	29	30 HOLIDAY	31