

CITY OF YUBA CITY
STAFF REPORT

Date: January 18, 2022
To: Honorable Mayor & Members of the City Council
From: Council and Board
Presentation By: Dave Shaw, Mayor

Summary

Subject: Ad Hoc Committee Dissolution

Recommendation: A. Dissolve defunct ad hoc committees including the Yuba City/Sutter County Homeless Advisor ad hoc and the Richland Village ad hoc

B. Adopt a Resolution to authorize the dissolution of the Development Impact Fee ad hoc

Fiscal Impact: No fiscal impact

Purpose:

To dissolve defunct ad hoc committees including the Yuba City/Sutter County Homeless Advisor ad hoc, the Richland Village ad hoc, and the Development Impact Fee ad hoc.

Background:

The Ralph M. Brown Act (Brown Act) requires open and public meetings by legislative bodies of local agencies when conducting the public's business. Under the Brown Act, advisory committees composed solely of the members of the legislative body that are less than a quorum of the legislative body are not "legislative bodies," where those committees are charged with specific tasks for a limited period of time.

With this in mind, the City Council occasionally establishes ad hoc committees, comprised of two members of the City Council, to provide Council support and participation in addressing specific issues facing the City. An ad hoc committee should be dissolved once its specific task has been completed.

Analysis:

Upon taking office in December 2021, Mayor Shaw evaluated the purpose and function of all existing ad hoc committees. As part of this process, it was determined that the following committees are no longer needed:

Yuba City/Sutter County Homeless Advisor ad hoc

The Yuba City/Sutter County Homeless Advisor ad hoc committee was formed in October 2019. While the need for the City/County to address the homeless issue in our community is ongoing, the duties and purpose of this committee have been transitioned into the Intergovernmental Relations Committee in order to facilitate better cooperation and collaboration with our partners.

Richland Village ad hoc

The Richland Village ad hoc committee was formed in January 2021 in order to continue dialogue with the Regional Housing Authority concerning the Richland Village project. In May 2021, Council voted to approve the funding request for the Richland Village Affordable Housing.

Development Impact Fee ad hoc

In December 2019, the Development Impact Fee ad hoc committee was formed by Resolution. In an effort to increase development within the City, they were asked to evaluate fees and requirements for undergrounding existing overhead utilities. In reviewing the data, the committee ultimately adopted an Overhead Utility Policy and recommended reducing Development Impact Fees. Council adopted this change in March 2020.

Alternatives:

Deny or modify the recommendation.

Recommendation:

- A. Dissolve defunct ad hoc committees including the Yuba City/Sutter County Homeless Advisor ad hoc and the Richland Village ad hoc.
- B. Adopt a Resolution to authorize the dissolution of the Development Impact Fee ad hoc.

Attachments:

- 1. Ad Hoc Committee Dissolution Resolution
- 2. Resolution 19-122 - Development Impact Fee Ad Hoc

Prepared By:
Ciara Wakefield
City Clerk Administrator

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
TO DISSOLVE THE DEVELOPMENT IMPACT FEE AD HOC COMMITTEE**

WHEREAS, the Development Impact Fee ad hoc committee was formed in December 2019 in an effort to increase development within the City; and

WHEREAS, this committee was asked to evaluate fees and requirements for undergrounding existing overhead utilities; and

WHEREAS, in reviewing the data, the committee ultimately recommended reducing Development Impact Fees; and

WHEREAS, City Council adopted this change March 2020.

NOW, THEREFORE, the City Council of the City of Yuba City does resolve as follows:

Section 1. The City Council expresses its appreciation for all members who have served on and contributed to the Development Impact Fee committee.

Section 2. The Development Impact Fee ad hoc committee shall be dissolved effective immediately.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 18th day of January, 2022.

AYES:

NOES:

ABSENT:

Dave Shaw, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon Chaffin, City Attorney
Aleshire & Wynder, LLP

RESOLUTION NO. 19-122

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
ESTABLISHING AN AD HOC DEVELOPMENT IMPACT FEE COMMITTEE**

WHEREAS, the City Council of the City of Yuba City finds that a study and review Development Impact Fees should be conducted to determine the advisability of amending and updating such fees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF YUBA CITY DOES RESOLVE AS FOLLOWS:

1. An Ad Hoc Development Impact Fee Committee is hereby created consisting of two Councilmembers, staff, and representatives from Yuba City Unified School District, Sutter County, and the builder/developer community, as needed.
2. The Ad Hoc Development Impact Fee Committee shall study and review Development Impact Fees and make written recommendations to the City Council as to amendments and/or updates. The Committee's review may include the following:
 - a. Necessity of the Development Impact Fees
 - b. Evaluation of the Infill Area including the infill property definition and infill area boundary map
 - c. Infrastructure needs and costs
 - d. Sutter County Impact Fees
 - e. Yuba City Unified School District Fees
3. The Ad Hoc Development Impact Fee Committee shall coordinate with staff to solicit Committee members, facilitate the meetings, identify necessary staff to participate in each meeting, and coordinate the preparation of a report with recommendations as applicable to the entire City Council.
4. The Ad Hoc Development Impact Fee Committee shall be formed for a period of not more than one year


The foregoing resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 17th day of December, 2019.

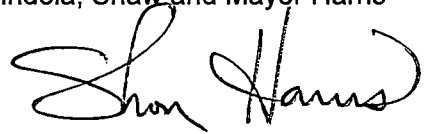
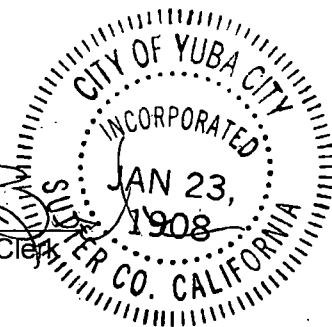
AYES: Councilmembers Boomgaarden, Cardoza, Espindola, Shaw and Mayor Harris

NOES: None

ABSENT: None


ATTEST:


Patricia Buckland, City Clerk



Shon Harris, Mayor

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY


Shannon Chaffin
Aleshire & Wynder, LLP