



SPECIAL NOTICE

Precautions to Address COVID-19 will apply to this meeting.

JANUARY 18, 2022

REGULAR MEETING OF THE CITY COUNCIL

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). While the Governor recently issued Executive Orders N-07-21, which lifted certain orders and associated restrictions, there are still public health guidance’s in place. The City is providing multiple alternatives to viewing Council meetings and providing comments on items on the agenda, including:

- **Web Conference:** The meeting will be conducted live over the internet by PC or Smartphone. Members of the public can join the web-based virtual meeting. (See instructions, below.)
- **Email:** You can email comments to cityclerk@yubacity.net any time before the meeting, or before the hearing is closed on the agenda item, and your comments will be read aloud. Please identify the Agenda item you wish to address in your comments.
- **Public Attendance:** Due to COVID-19, residents are encouraged to attend the City Council meeting via web conference or submit comments by email. Consistent with public health guidelines for social distancing, seating is available in the Council Chamber. A facial covering will be available upon request by any attendee. Comments may be made from the Council Chamber podium. Please participate via web conference or email if you are ill or have been exposed to COVID-19.

To join the web base virtual meeting please follow these instructions:
Click the link to sign up for the webinar at the specified time and date:

https://us06web.zoom.us/webinar/register/WN_84j5B51pSeWlzg8jyIRQoQ

You will need to register for the teleconference. Once registered, the following information will pop up.

Yuba City Council Meeting – 1/18/2022

Click here to [join the webinar](#).

Before joining, be sure to check system requirements to avoid any connection issues.

A confirmation email with information on how to join the webinar has been sent to you and with audio instructions. Questions or Comments? Email contact: cityclerk@yubacity.net

Note – currently the video conferencing process does not allow for verbal comments, but does have a chat function where comments will be read. Comments will also be received via email to cityclerk@yubacity.net.



AGENDA
JANUARY 18, 2022

REGULAR MEETING
CITY COUNCIL
CITY OF YUBA CITY

5:00 P.M. CLOSED SESSION:
SUTTER ROOM/VIRTUAL

6:00 P.M. REGULAR MEETING
COUNCIL CHAMBERS/VIRTUAL

MAYOR	<ul style="list-style-type: none">• Dave Shaw
VICE MAYOR	<ul style="list-style-type: none">• Wade Kirchner
COUNCILMEMBER	<ul style="list-style-type: none">• Marc Boomgaarden
COUNCILMEMBER	<ul style="list-style-type: none">• Grace Espindola
COUNCILMEMBER	<ul style="list-style-type: none">• Shon Harris
CITY MANAGER	<ul style="list-style-type: none">• Diana Langley
CITY ATTORNEY	<ul style="list-style-type: none">• Shannon L. Chaffin

1201 Civic Center Blvd
Yuba City CA 95993

Wheelchair Accessible



If you need assistance in order to attend the City Council meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the City Council, the City is happy to assist you. Please contact City offices at (530) 822-4817 at least 72 hours in advance so such aids or services can be arranged. City Hall TTY: 530-822-4732

**AGENDA
REGULAR MEETING
CITY COUNCIL - CITY OF YUBA CITY
JANUARY 18, 2022
5:00 P.M. CLOSED SESSION:
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6:00 P.M. REGULAR MEETING
COUNCIL CHAMBERS/VIRTUAL**

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's office at 1201 Civic Center Blvd., Yuba City, during normal business hours. Such documents are also available on the City of Yuba City's website at www.yubacity.net, subject to staff's availability to post the documents before the meeting.

Public Comment:

Any member of the public wishing to address the City Council on any item listed on the closed session agenda will have an opportunity to present testimony to the City Council in the Council Chamber prior to the City Council convening into closed session. Comments from the public will be limited to three minutes. No member of the public will be allowed to be present once the City Council convenes into closed session.

Closed Session

1. **A. Threats to Public Services or Facilities (Pursuant to Government Code section 54957(a).) Consultation with: City Attorney, and/or Yuba City Fire Chief, Police Chief, Director of Public Works, IT Manager, and City Manager**

B. Conference With Legal Counsel—Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of Government Code Section 54956.9(d): (One case)

Regular Meeting

Call to Order

Roll Call

- Mayor Shaw
- Vice Mayor Kirchner
- Councilmember Boomgaarden
- Councilmember Espindola
- Councilmember Harris

Invocation/Inspiration

Pledge of Allegiance to the Flag

City Attorney's Report on Closed Session Items, City Attorney Shannon Chaffin

Agenda Modifications/Approval of Agenda

Ceremonial Presentations

2. Yuba Sutter Transit Presentation by Keith Martin, Executive Director

Public Communication

3. Appearance of Interested Citizens

You are welcome and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public comment on items not listed on the agenda will be considered at this time. Comments on controversial items may be limited and large groups are encouraged to select representatives to express the opinions of the group.

- **For Items on the Agenda**

Public comments on items on the agenda are taken during Council's consideration of each agenda item. If you wish to comment on any item appearing on the agenda, please note the number of the agenda item about which you wish to comment. If you wish to comment on more than one item, please send an email for each item.

- **Items not listed on the Agenda**

Public comments on items not listed on the agenda will be considered at this time. Members of the public submitting written requests at least 24 hours prior to the meeting will normally be allotted 5 minutes to comment. In addition to written comments, the public is welcome to submit a video presentation in electronic format to be played during public comment or during the hearing item. Due to COVID-19 staffing limitations, formatting, and video streaming related issues, presentations must be submitted to the City Clerk no later than 5:00 p.m. the day before the meeting to ensure the presentation is available for streaming at the time the Agenda item is called. Presentations submitted after 5:00 p.m. the day before the meeting may not be available to be streamed at the meeting.

Consent Calendar

All matters listed under Consent Calendar are considered to be routine and can be enacted in one motion. There will be no separate discussion of these items prior to the time that Council votes on the motion unless members of the City Council, staff or public request specific items to be discussed or removed from the Consent Calendar for individual action.

4. Yuba City Wastewater Collection and Treatment Ordinance Update

Recommendation: Adopt an Ordinance of the City Council of the City of Yuba City amending Chapter 5 (Wastewater Collection and Treatment) of Title 6 of the Yuba City Municipal Code by title only, and waive the second reading

5. Annual Community Facilities District Report Pursuant to Government Code Section 53411

Recommendation: Note and File

6. Yuba City Purchasing System Ordinance and Purchasing Policies Update

Recommendation: Adopt an Ordinance of the City Council of the City of Yuba City amending Chapter 6 (Purchasing System) of Title 2 of the Yuba City Municipal Code by title only, and waive the second reading

7. Cellular Water Meter Replacement Project (18-14) – Purchase Order Increase

Recommendation: Adopt a Resolution authorizing an increase of \$165,000 to the Badger Meter, Inc. Purchase Order, with a finding that it is in the best interest of the City

8. Assessor Parcel Number Correction – Harter Specific Plan

Recommendation: Adopt a Resolution which rescinds Resolution No. 21-182 due to incorrect Assessor's Parcel Numbers being utilized in documentation, and re-approve the authorization of the City Manager to execute a Grant Deed and associated documents, to create a new legal parcel for the future park on Harter Parkway, and participate in a Lot Line Adjustment to help facilitate development of the Harter Specific Plan for properties southerly of Butte House Road, westerly of Harter Parkway and northerly of future Jefferson Avenue

9. City Council Regional Boards and Committee Assignments - Amended

Recommendation: Approve the Mayor's Amended Assignments to Regional Boards and Committees for Calendar Year 2022

10. Ad Hoc Committee Dissolution

Recommendation: A. Dissolve defunct ad hoc committees including the Yuba City/Sutter County Homeless Advisor ad hoc and the Richland Village ad hoc

B. Adopt a Resolution to authorize the dissolution of the Development Impact Fee ad hoc

11. Custodial Services Bid Award (FB22-05)

Recommendation: Adopt a Resolution awarding the contract for custodial services to VALCO Cleaning, Inc. (formerly known as Valley Commercial Cleaning) of Marysville, CA in the amount of \$74,628 for one (1) year with the option of three (3) one (1) year extensions, with the finding that it is in the best interest of the City. Authorize the City Manager to approve the contract extensions

12. Increase Funding for Heavy Lifts Purchase

Recommendation: A. Adopt a Resolution awarding the purchase of six (6) heavy lifts to NAPA Auto Parts of Atlanta, GA, in the amount of \$74,967.75 through Sourcewell Open Contract #032521-GPC, with the finding that it is in the best interest of the City

B. Approve a capital acquisition purchase increase of \$31,094.30

C. Authorize a supplemental appropriation in the amount of \$31,094.30 from unallocated reserves held in Fund 301 to 6605-69201 (Vehicle Maintenance), which is the current increase in the price quote of \$16,100.75 plus a 20% contingency of \$14,993.55

13. Sidewalk Maintenance and Repairs Ordinance

Recommendation: Adopt an Ordinance of the City Council of the City of Yuba City establishing sidewalk maintenance and repair responsibilities by adding Chapter 11 (Sidewalk Maintenance and Repairs) to Title 6 of the Yuba City Municipal Code by title only, and waive

the second reading

Business Items

- 14. Public Hearing No. 4 – Consideration of Draft District Maps and Election Sequencing for a District Based Election System; Selection of District Map and Election Sequence; Introduction of an Ordinance of the City Council of the City of Yuba City, California, Adding Sections 2-9.04, 2-9.05, and 2-9.06 to Chapter 2, Title 9 of the Yuba City Municipal Code to Establish a District-Based System of Elections for Members of the City Council**

Recommendation: A. Receive NDC's presentation of the NDC Green Map and the sequencing of division elections and hold a Public Hearing regarding same

B. Continue deliberations and provide further any further comments or revisions to the draft map(s)

C. Select a district map and decide which districts will have elections in 2022 and which districts will have elections in 2024, and incorporate those selections into the Ordinance

D. Introduce, through first reading by title only with further reading waived, an Ordinance of the City Council of the City of Yuba City, California, Adding Sections 2-9.04, 2-9.05, and 2-9.06 to Chapter 2, Title 9 of the Yuba City Municipal Code to Establish a District-Based System of Elections for Members of the City Council, and set the next Public Hearing and second reading of the Ordinance for February 1, 2022

- 15. Levy of the 2022 Annual Assessment of the Downtown Yuba City Business Improvement District**

Recommendation: A. Conduct Public Hearing, and after consideration,

B. Adopt a Resolution confirming the Annual Report for the Yuba City Downtown Business Association and levying the assessment for the Downtown Business Improvement District for calendar year 2022

- 16. Renewal of the Yuba-Sutter Tourism Improvement District (YSTID)**

Recommendation: Adopt a Resolution of Intention to Renew the Yuba-Sutter Tourism Improvement District

- 17. Purchase of ESO Fire Records Management Software (RMS)**

Recommendation: A. Adopt a Resolution authorizing the sole source purchase of ESO Fire Records Management Software (RMS) and enter into a 60-month advance payment term in the amount of \$152,027.25

B. Authorize the Finance Director to use funds from the American Rescue Plan Act account 2560-69201 in the amount of \$152,027.25

- 18. Final Financial Report for Fiscal Year Ending June 30, 2021**

Recommendation: Note and File the Final Financial Report for the Fiscal Year Ending June 30, 2021

19. Annual Sacramento Metro Chamber Capitol-to-Capitol Legislative Program in Washington DC

Recommendation: Determine which Councilmembers will participate in the Sacramento Metro Chamber's Annual Cap-to-Cap Legislative Program and authorize the Finance Director to make a supplemental appropriation from unallocated General Fund to Account No. 1110-62801 (Professional Development)

20. Administrative Policy – Community Sponsorship Policy

Recommendation: Adopt a Resolution to amend the Administrative Policy for Community Sponsorships

21. Community Sponsorship Request - Film Yuba Sutter

Recommendation: Consider a monetary Sponsorship request from Yuba Sutter Chamber of Commerce of \$6,250.00 to assist in funding the Film Yuba-Sutter Film Commission

Future Agenda Items

- 22. Future Agenda Items:**
- Councilmember Boomgaarden
 - Councilmember Espindola
 - Councilmember Harris
 - Vice Mayor Kirchner
 - Mayor Shaw

Reports and Communications

The following reports and communication items are provided for the Council's information. No action can be taken on items under this section unless the Council agrees to include it on a subsequent agenda

23. City Manager Report

24. City Council Reports

- Councilmember Espindola
- Councilmember Harris
- Councilmember Boomgaarden
- Vice Mayor Kirchner
- Mayor Shaw

Adjournment