

CITY OF YUBA CITY
STAFF REPORT

Date: February 15, 2022
To: Honorable Mayor & Members of the City Council
From: Administration Department
Presentation By: Ciara Wakefield, City Clerk Administrator

Summary

Subject: Minutes of January 28, February 1 and 7, 2022
Recommendation: Approve the City Council minutes January 28, February 1 and 7, 2022
Fiscal Impact: None

Attachments:

1. 01-28-2022 - Special Meeting Workshop (DRAFT)
2. 02-01-2022 - Regular Meeting Minutes (DRAFT)
3. 02-07-2022 - Special Meeting Workshop (DRAFT)

Prepared By:
Ciara Wakefield
City Clerk Administrator

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

MINUTES (draft)
SPECIAL MEETING
TEAM BUILDING & TRAINING WORKSHOP
JANUARY 28, 2022 - 9:00 A.M.

Special Meeting

Call to Order

Mayor Shaw called the Special Meeting of the City Council to order at 9:04 AM

Roll Call

Present: Mayor Shaw and Councilmembers Boomgaarden, Espindola and Harris

Absent: Vice-Mayor Kirchner

General Items

Public Communication on Items on the Agenda

1. Appearance of Interested Citizens

No comments from public

2. City Council Team Building and Training Workshop

Facilitated by Juan Lopez, Amistad and Associates

Adjournment

The Special Meeting was adjourned by Mayor Shaw at 2:44 PM

Dave Shaw, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

ATTACHMENT 2

MINUTES (draft)
REGULAR MEETING
CITY COUNCIL - CITY OF YUBA CITY
FEBRUARY 1, 2022
6:00 P.M. REGULAR MEETING COUNCIL CHAMBERS/VIRTUAL

Regular Meeting (Council Chambers)

The Regular Meeting of the City Council was called to order by Mayor Shaw at 6:01 PM

Roll Call

Present: Mayor Shaw, Vice-Mayor Kirchner, and Councilmembers Boomgaarden, Espindola, and Harris

Absent: None

Invocation/Inspiration

YCPD Chaplain Ron Fortenberry

Pledge of Allegiance to the Flag

Addalie Burns led the Pledge of Allegiance

City Attorney's Report on Closed Session Items

No Closed Session

Agenda Modifications/Approval of Agenda

No modifications were made

Ceremonial Presentations

1. Recognition Girl Scout Troop 2179 - Adopt a Park

Mayor Shaw presented certificates of appreciation to Girl Scout Troop 2179

2. Adventist Health and Rideout - Chris Champlin, President

Chris Champlin, President of Adventist Health and Rideout gave a presentation

Public Communication

3. Appearance of Interested Citizens

John Buckland spoke

Consent Calendar

Written comment and request received: Discuss Item 8 separately. This item was moved to the first Business Item.

Vice-Mayor Kirchner moved and Councilmember Harris seconded the motion to approve items 4-7 (excluding Item 8):

4. Minutes of December 21, 2021, January 18 and 25, 2022

Approve minutes of the December 21, 2021, January 18 and 25, 2022

5. Amend Certain Financing Documents Executed in 2020 in connection with a conduit financing for Ampla Health

Approve the attached Resolution approving the form and authorizing the execution of the following documents:

- A. First Amendment to First Installment Sale Agreement
- B. First Amendment to Second Installment Sale Agreement
- C. First Amendment to First Assignment Agreement

6. Yuba City Purchasing System Ordinance and Purchasing Policies Update

Adopt an Ordinance of the City Council of the City of Yuba City amending Chapter 6 (Purchasing System) of Title 2 of the Yuba City Municipal Code by title only, and waive the second reading

7. City Employee Policies in Response to the COVID-19 Pandemic

Adopt a Resolution approving supplemental emergency paid leave in response to the COVID-19 Pandemic

~~**8. City Council Regional Boards and Committee Assignments – Amended**~~

~~Presentation by: Dave Shaw, Mayor~~

~~Action: Approve the Mayor's Amended Assignments to Regional Boards and Committees for Calendar Year 2022~~

Item 8 was pulled for separate discussion

The motion was passed with a unanimous vote

Business Items

8. City Council Regional Boards and Committee Assignments – Amended

[Pulled from Consent Calendar]

Written comment received from Heather Esemann
The Deputy City Clerk read the comment

Councilmember Boomgaarden moved and Vice-Mayor Kirchner seconded the motion to:

Approve the Mayor's Amended Assignments to Regional Boards and Committees for Calendar Year 2022

The motion was passed with a unanimous vote

9. Public Hearing No. 5 – Adoption of an Ordinance of the City Council of the City of Yuba City, California, Adding Sections 2-9.04, 2-9.05, and 2-9.06 to Chapter 2, Title 9 of the Yuba City Municipal Code to Establish a District-Based System of Elections for Members of the City Council

Mayor Shaw opened the Public Hearing

John Buckland spoke

Mayor Shaw closed the Public Hearing

Councilmember Boomgaarden moved and Councilmember Espindola seconded the motion to:

Adopt an Ordinance of the City Council of the City of Yuba City, California, Adding Sections 2-9.04, 2-9.05, and 2-9.06 to Chapter 2, Title 9 of the Yuba City Municipal Code to Establish a District-Based System of Elections for Members of the City Council by title only and waive the second reading

The motion was passed with a unanimous vote

10. Staffing and Salary Modifications in the Finance Department

Councilmember Espindola moved and Councilmember Boomgaarden seconded the motion to:

Adopt a Resolution approving the following changes to the Finance Department's authorized positions in the FY 2021-22 Operating Budget and amend the salary schedule as follows:

- A. Add an Accounting Manager (MM Unit - temporary overfill)
- B. Amend the salary schedule for the Accounting Manager, Accountant II in the amounts discussed, and;
- C. Authorize a supplemental appropriation to the appropriate Finance Department salary and benefits accounts in the amount of \$58,600

The motion was passed with a unanimous vote

11. Public Works and Development Services Department Management Modifications

Councilmember Espindola moved and Councilmember Boomgaarden seconded the motion to:

Adopt a Resolution authorizing:

- A. Reclassify the Public Works Director classification to Director of Public Works and Development Services
- B. Reclassification of the Development Services Director position to a Deputy Director of Development Services position
- C. Reclassify the Utilities Superintendent position to Deputy Public Works Director – Utilities
- D. Corresponding changes to the publicly-available salary schedule

The motion was passed with a unanimous vote

Future Agenda Items

12. Future Agenda Items

No suggestions were made

Reports and Communications

13. City Manager Report

14. City Council Reports

Councilmember Harris

Councilmember Espindola

Councilmember Boomgaarden

Vice Mayor Kirchner

Mayor Shaw

Adjournment

Mayor Shaw adjourned the Regular Meeting of the City Council at 7:46 PM

ATTEST:

Dave Shaw, Mayor

Ciara Wakefield, Deputy City Clerk

ATTACHMENT 3

MINUTES (draft)
SPECIAL MEETING
TEAM BUILDING & TRAINING WORKSHOP
FEBRUARY 7, 2022 – 6:00 P.M.

Special Meeting

Call to Order

Mayor Shaw called the Special Meeting of the City Council to order at 6:07 pm

Roll Call

Present: Mayor Shaw and Councilmembers Boomgaarden, Espindola and Harris

Absent: Vice Mayor Kirchner

General Items

Public Communication on Items on the Agenda

1. Appearance of Interested Citizens

No comments from public

2. City Council Team Building and Training Workshop

Facilitated by Juan Lopez, Amistad and Associates

Adjournment

The Special Meeting was adjourned by Mayor Shaw at 9:06 pm

Dave Shaw, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk