

CITY OF YUBA CITY
STAFF REPORT

Date: June 21, 2022
To: Honorable Mayor & Members of the City Council
From: Administration Department
Presentation By: Ciara Wakefield, City Clerk Administrator

Summary

Subject: Minutes of the June 7, 2022 meeting
Recommendation: Approve the June 7, 2022 minutes
Fiscal Impact: None

Attachments:

1. 06-07-2022 - Regular Meeting Minutes (DRAFT)

Prepared By:
Ciara Wakefield
City Clerk Administrator

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

MINUTES (draft)
CITY COUNCIL - CITY OF YUBA CITY
REGULAR MEETING – JUNE 7, 2022
5:00 P.M. CLOSED SESSION: SUTTER ROOM/VIRTUAL
6:00 P.M. REGULAR MEETING: COUNCIL CHAMBERS/VIRTUAL

Call to Order

The Closed Session Meeting of the City Council was called to order by Mayor Shaw at 5:00 PM

Roll Call

Present: Mayor Shaw, Vice-Mayor Kirchner, and Councilmembers Boomgaarden, Espindola, and Harris

Absent: None

Closed Session

- A. Conference with Labor Negotiators (Pursuant to Government Code, Section 54957.6.)
Agency designated representatives: Diana Langley, City Manager, Natalie Springer, Human Resources Director, Brad McIntire, Community Services Director, Spencer Morrison, Finance Director, Ben Moody, Public Works and Development Services Director, Brian Baker, Police Chief, Jesse Alexander, Fire Chief, Michael Jarvis, LCS
Employee organizations: Yuba City Police Officers; Police Sergeants; Yuba City Firefighters Local 3793; Yuba City Fire Management; First Level Managers, Mid Managers, Police Sworn Mid Managers; and Public Employees Local No. 1
Unrepresented employees: Confidential Employees, Executive Services Employees
- B. Public Employee Performance Evaluation (Pursuant to Government Code §54957(b)(1).) Position: City Manager

No public comment received

Regular Meeting

The Regular Meeting of the City Council was called to order by Mayor Shaw at 6:00 PM

Roll Call

Present: Mayor Shaw, Vice-Mayor Kirchner, and Councilmembers Boomgaarden, Espindola, and Harris

Absent: None

Invocation/Inspiration

Rev. Rick Laughman, St James of Jerusalem Episcopal Church - Yuba City

Pledge of Allegiance to the Flag

Ciara Wakefield, City Clerk Administrator

City Attorney's Report on Closed Session Items

No reportable action was taken

Agenda Modifications/Approval of Agenda

No changes were made

Ceremonial Presentations

1. Open Counter Presentation

Clint Knittle, Director of Sales – Open Counter gave a presentation

Public Communication

2. Appearance of Interested Citizens

Piara Johl spoke
Heather Esemann spoke
Raji Tumber spoke

Consent Calendar

Vice-Mayor Kirchner moved and Councilmember Espindola seconded the motion to:

3. Minutes of May 10, 11, 17, and 24, 2022

Approve minutes of May 10, 11, 17, and 24, 2022

4. Domain Estates Phase 3 (Subdivision Agreement and Final Map Approval)

Adopt **Resolution 22-072** approving the execution of a Subdivision Agreement with Crowne Communities Domain Estates LLC providing for public improvements associated with the Domain Estates Phase 3 Subdivision Map, approving the Domain Estates Phase 3 Subdivision Final Map, accepting dedication of rights-of-way and easements shown thereon and authorizing the filing of the map. (Subdivision is located west of Blevin Road and north of Janice Way)

Note: The subdivision improvement agreement will be dated April 30, 2022

5. Yuba City Lighting and Landscape Maintenance District No. 5, Zone of Benefit K_18 (Domain Estates – Unit III)

Adopt **Resolution 22-073** confirming and ordering annexation of the parcel associated with the Domain Estates – Unit III Development, APN 59-530-027 into the existing Yuba City Lighting and Landscape Maintenance District No. 5, Zone of Benefit K_18 and establishing a levy of assessments for the annexed territory

6. Cooperative Agreement – City/County Sanborn Road Project

Adopt **Resolution 22-074** authorizing the Public Works Director to execute a Cooperative Agreement with the County of Sutter for roadway improvements associated with the City's portion of Sanborn Road in the County's FY2020-21 Road Overlay Project

7. 2022 Striping and Marking Project (Plans & Specifications)

Adopt **Resolution 22-075** adopting a CEQA Class 1 Categorical Exemption, approving the plans and specifications, and authorizing advertisement for bids for the 2022 Striping and Marking Project

8. Proposed City Hall Holiday Closures

Adopt **Resolution 22-076** authorizing the closure of City Hall for Monday, November 21, 2022 through Friday, November 25, 2022 and for Monday, December 26, 2022 through Monday, January 2, 2023

9. Approve PARS Amended and Restated Plan Document

Adopt **Resolution 22-077**:

- A. Approving the PARS Amended and Restated Plan Document
- B. Authorizing the City Manager to execute the PARS Amended and Restated Plan Document on behalf of the City

10. Salary Schedule Changes

Adopt **Resolution 22-078**:

- A. Approving an updated City salary schedule that eliminates unused classifications and includes one title change
- B. Approving removal of the salary schedule item tied to the five (5) percent salary increase for the Fire Captain temporarily assigned by the Fire Chief to Fire Prevention (so that the increase can more properly be accounted for and report to CalPERS as a special compensation item)
- C. Approving side letters with bargaining units incorporating salary schedule changes

11. Fire Mutual Aid Deployment Staffing and Compensation Policy

Adopt **Resolution 22-079** approving Side Letters with the Mid-Manager group and Fire Management group, and an Amendment to Chief Alexander's Employment Agreement, Exhibit B

12. Yuba City Firefighters' Local 3793 Wage Reopener Side Letter

- A. Adopt **Resolution 22-080** approving a wage reopener side letter with Yuba City Firefighters' Local 3793

- B. Approve a supplemental appropriation to 2310-61210 in the amount of \$942,900
- C. Approve a supplemental appropriation to 2310-61430 in the amount of \$236,000
- D. Authorize the Finance Director to transfer funds from unallocated General Fund 301 in the amount of \$1,178,900

13. Public Employees Union, Local 1 Wage Reopener Side Letter

- A. Adopt **Resolution 22-081** approving a wage reopener side letter with the Public Employees Union, Local 1
- B. Approve supplemental appropriations as required to the impacted divisions in the five funds: General, Water, Wastewater, SASA, and Vehicle Maintenance
- C. Authorize the Finance Director to transfer funds from unallocated General Fund 301 in the amount of \$388,000

The motion was passed with a unanimous vote

Business Items

14. Adoption of the City of Yuba City's Fiscal Year 2022-2023 Operating and Capital Budgets and Fiscal Year 2022-2023 Appropriations Limit

Councilmember Espindola moved and Councilmember Harris seconded the motion to:

- A. Adopt **Resolution 22-082** approving the proposed Fiscal Year 2022-2023 Operating Budget
- B. Adopt **Resolution 22-083** approving the Fiscal Year 2022-2023 Capital Improvement Project Budget. Project Summaries by Funding Source are attached to the Resolution
- C. Adopt **Resolution 22-084** approving the City's Appropriations Limit for Fiscal Year 2022-2023

The motion was passed with a unanimous vote

15. Mayor/Vice-Mayor Rotation Policy

Heather Esemann spoke

Councilmember Espindola moved and Councilmember Boomgaarden seconded the motion to:

- A. Introduce **Ordinance 008-22** of the City Council of the City of Yuba City, California, Amending Section 2-1.01(g) of Chapter 1 of Title 2 of the Yuba City Municipal Code (Mayor/Mayor Pro-Tem Rotation) by title only and waive the first reading

The motion was passed with a unanimous vote

Heather Esemann spoke

Vice-Mayor Kirchner moved and Councilmember Harris seconded the motion to:

- B. Adopt **Resolution 22-085** of the City Council of the City of Yuba City, California, establishing a process for selection of Mayor and Vice Mayor for a District-based system of elections, with the requirement the Mayor must have served on the Council within the last 2 years, and the Vice Mayor within the last 1 year, in order to be eligible for appointment

The motion was passed with a unanimous vote

Future Agenda Items

16. Future Agenda Items

No suggestions

Reports and Communications

17. City Manager's Report

18. City Council Reports

- Councilmember Espindola
- Councilmember Harris
- Councilmember Boomgaarden
- Vice Mayor Kirchner
- Mayor Shaw

Adjournment

Mayor Shaw adjourned the Regular Meeting of the City Council at 7:43 PM

City Council resumed Closed Session immediately following the Regular Meeting.

Closed Session

Mayor Shaw adjourned the Closed Session of the City Council at 9:17 PM

Dave Shaw, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk