

CITY OF YUBA CITY
STAFF REPORT

Date: August 16, 2022
To: Honorable Mayor & Members of the City Council;
From: Administration Department
Presentation By: Diana Langley, City Manager

Summary

Subject: Creation of City Clean-Up Fund

Recommendation: Adopt a Resolution authorizing the Finance Director to create a Capital Improvement Program Account for City Clean-Up and approve a supplemental appropriation of \$50,000 from unallocated General Fund to the City Clean-Up account

Fiscal Impact: Total Clean-Up Account Fund - \$95,000, broken down as follows:

- \$50,000 - General Fund
- \$45,000 - CDBG Funds

Purpose:

To address illegal refuse, vandalism, and other damage to properties throughout the City.

Council's Strategic Goal:

This item addresses Council's goals of Public Safety and Business Friendly, and supports the overarching goal to improve the Quality of Life for Yuba City residents.

Background:

City staff and Councilmembers consistently hear from business and property owners throughout the City about out-of-pocket expenses incurred to address debris, vandalism, clean-up of landscaping, addition of security lighting and cameras, and installation of locking mechanisms on faucets and electrical outlets to deter unauthorized use.

On July 19, 2022, as part of the 2022 Community Development Block Grant (CDBG) Annual Action Plan, City Council authorized the programming of \$45,000 for City clean-up for the "abatement of illegal refuse, vandalism, and damage to eliminate blight in low/mod census tracts." Per CDBG requirements, the funding can only be used within low/mod census tract areas within the City.

Analysis:

In order to provide funding for areas that don't qualify for utilization of the CDBG funding, staff recommends that City Council authorize a supplemental appropriation of \$50,000 from unallocated General Fund to a new Capital Improvement Program Account for City Clean-Up. If the funding is approved, staff will work with the City's Homeless Liaison Officers and CDBG Analyst to develop a program for utilization of the funds. Options include:

- Perform work with City forces and deduct the cost from the project account.
- City hire contractors for on-call services to support requests from property/business owners.
- Property/business owners submit an application to utilize the funds either using their own staff or a contractor.
- Combination of all of the above.

In addition, the funds may be used to sponsor City clean-up days.

Fiscal Impact:

\$45,000 of CDBG funds have already been approved through the 2022 CDBG Annual Action Plan. Staff is requesting authorization for a supplemental appropriation of \$50,000 from unallocated General Fund, which will provide a total of \$95,000 in the City Clean-Up project account.

Alternatives:

1. Do not authorize the allocation of \$50,000 from the General Fund and limit the utilization of the funding to areas within low/mod census tracts, per CDBG requirements.
2. Modify the allocation from the General Fund.

Recommendation:

Adopt a Resolution authorizing the Finance Director to create a Capital Improvement Program Account for City Clean-Up and approve a supplemental appropriation of \$50,000 from unallocated General Fund to the City Clean-Up account.

Attachments:

1. Attachment 1 - Reso - Clean-Up Fund

Prepared By:
Diana Langley
City Manager

Submitted By:
Diana Langley
City Manager

ATTACHMENT 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUBA CITY
AUTHORIZING THE FINANCE DIRECTOR TO CREATE A CAPITAL IMPROVEMENT
PROGRAM ACCOUNT FOR CITY CLEAN-UP AND APPROVE A SUPPLEMENTAL
APPROPRIATION OF \$50,000 FROM UNALLOCATED GENERAL FUND TO THE CITY
CLEAN-UP ACCOUNT**

WHEREAS, City staff and Councilmembers consistently hear from business and property owners throughout the City about out-of-pocket expenses incurred to address debris, vandalism, clean-up of landscaping, addition of security lighting and cameras, and installation of locking mechanisms on faucets and electrical outlets to deter unauthorized use; and,

WHEREAS, on July 19, 2022, as part of the 2022 Community Development Block Grant (CDBG) Annual Action Plan, City Council authorized the programming of \$45,000 for City clean-up for the “abatement of illegal refuse, vandalism, and damage to eliminate blight in low/mod census tracts”; and

WHEREAS, in order to provide funding for areas that don’t qualify for utilization of CDBG funding, staff recommends that City Council authorize a supplemental appropriation of \$50,000 from unallocated General Fund to a new Capital Improvement Program Account for City Clean-Up; and

WHEREAS, a City Clean-Up fund addresses the City Council’s goals of Public Safety and Business Friendly, and supports the overarching goal to improve the Quality of Life for Yuba City residents.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Yuba City does hereby authorize the Finance Director to create a Capital Improvement Program Account for City Clean-Up and approve a supplemental appropriation of \$50,000 from unallocated General Fund to the City Clean-Up account.

The foregoing Resolution was duly and regularly introduced, passed, and adopted by the City Council of the City of Yuba City at a regular meeting thereof held on the 16th day of August, 2022.

AYES:

NOES:

ABSENT:

Dave Shaw, Mayor

ATTEST:

Ciara Wakefield, Deputy City Clerk

APPROVED AS TO FORM
COUNSEL FOR YUBA CITY

Shannon L. Chaffin, City Attorney
Aleshire & Wynder, LLP