

CITY OF YUBA CITY  
STAFF REPORT

**Date:** October 4, 2022  
**To:** Honorable Mayor & Members of the City Council;  
**From:** Administration Department  
**Presentation By:** Ciara Wakefield, City Clerk Administrator

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**Summary**

**Subject:** Minutes from the September 20, 2022 meeting  
**Recommendation:** Approve the September 22, 2022 meeting minutes  
**Fiscal Impact:** None

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**Attachments:**

1. 09-20-22 - Regular Meeting Minutes (DRAFT)

**Prepared By:**  
Ciara Wakefield  
City Clerk Administrator

**Submitted By:**  
Diana Langley  
City Manager

# ATTACHMENT 1

**MINUTES (DRAFT)**  
**CITY COUNCIL - CITY OF YUBA CITY**  
**SEPTEMBER 20, 2022**  
**5:00 P.M. CLOSED SESSION**  
**SUTTER ROOM/VIRTUAL**  
**6:00 P.M. REGULAR MEETING**  
**COUNCIL CHAMBERS/VIRTUAL**

**Call to Order**

The Closed Session Meeting of the City Council was called to order by Mayor Shaw at 5:01 PM

**Roll Call**

Present: Mayor Shaw, Vice-Mayor Kirchner, and Councilmembers Boomgaarden, Espindola, and Harris

Absent: None

**Closed Session**

A. Conference with real property negotiator (Govt. Code § 54956.8) Property:

APN: 59-010-119, approximately 2 acres generally located at the northwest corner of Poole Boulevard and Civic Center Field, Yuba City, CA 95993

Negotiator: Diana Langley, City Manager

Negotiating parties: Robert Leal, Ron Scott and Holly Shackelford

Under negotiation: Price and terms of payment

B. Conference with real property negotiator (Govt. Code § 54956.8)  
Properties:

APN: 51-62-026, 1.58 acres generally located on Providence Court, west of Clark Avenue and south of Kensington Way, Yuba City, CA 95991

APN: 51-660-084, 0.19 acres generally located on Providence Court, west of Clark Avenue and south of Kensington Way, Yuba City, CA 95991

APN: 57-150-001, 0.47 acres located at 217 S Walton Avenue, Yuba City, CA 95991

APN: 57-150-050, 1.0 acres located at 211 S Walton Avenue, Yuba City, CA 95991

APN: 57-220-065, 0.11 acres generally located on S Walton Avenue between 211 and 217 S Walton Avenue, Yuba City CA 95991

Negotiator: Diana Langley, City Manager

Negotiating parties: Habitat for Humanity

Under negotiation: Price and terms of payment

C. Public Employee Performance Evaluation (Pursuant to Government Code §54957(b)(1).)

Position: City Attorney

*Mayor Shaw recused himself from items related to Providence Court*

No public comment received

**Regular Meeting**

The Regular Meeting and the Successor Agency to the Redevelopment Agency Meeting was called to order by Mayor Shaw at 6:05 PM

**Roll Call**

Present: Mayor Shaw, Vice-Mayor Kirchner, and Councilmembers Boomgaarden, Espindola, and Harris

Absent: None

**Invocation/Inspiration**

Pastor Ron Fortenberry, YCPD Chaplain

**Pledge of Allegiance to the Flag**

Shon Harris, Councilmember

**City Attorney's Report on Closed Session**

No reportable action

**Agenda Modifications/Approval of Agenda**

No changes were made

**Ceremonial Presentations**

**1. Paul Hatfield Retirement Proclamation**

Mayor Shaw presented a proclamation to Paul Hatfield, Police Sergeant

**2. Senior Center Proclamation**

Mayor Shaw presented a proclamation to Senior Commissioners John Boyer, Tony Kurlan, and Recreation Supervisor Jessica Chiechi

**3. Emergency Preparedness Proclamation**

Mayor Shaw presented a proclamation to Jesse Alexander, Yuba City Fire Chief

**4. Kristel Martin, Downtown Business Association Certificate of Appreciation**

Mayor Shaw presented a Certificate of Appreciation to Kristel Martin, formerly of our Downtown Business Association via MS Teams

**5. SACOG Blueprint Project Presentation**

SACOG Executive Director, James Corless gave a presentation

**6. Zonehaven - County Zach Hamill Presentation**

Sutter County Emergency Operations Manager, Zach Hamill gave a presentation

**Public Communication**

**7. Appearance of Interested Citizens**

Amarjit Kaur spoke  
John Nicoletti spoke

**Consent Calendar**

No public comments were received on Consent Calendar items 8-10

Councilmember Espindola moved and Vice-Mayor Kirchner seconded the motion to:

**8. Minutes from the September 2 and 6, 2022 meetings**

Approve the September 2 and 6, 2022 meeting minutes

**9. Acceptance of 2021 Assistance to Firefighter Grant**

A. Adopt **Resolution 22-140** authorizing the Fire Chief to accept the 2021 Assistance to Firefighters Grant in the amount of \$35,360.60

B. Authorize the Finance Director to make a supplemental budget appropriation for grant revenues to 100-43120 and grant expenditures to 2327-63404 in the amount of \$35,360.60, and transfer the 10% match from unallocated general funds

**10. Rezone 22-01 to remove the X8 District Overlay located East of the Intersection of Sutter and Market Street**

Adopt **Ordinance 010-22** of the City Council rezoning Accessor's Parcel Numbers 51-550-029, -030, -040, -041, -042-and -043, located east of the intersection of Sutter and Market Street to remove the X8 District Overlay, and waive the second reading

The motion was passed with a unanimous vote

## **Business Items**

### **11. City Housing Loan Programs Administration - Agreement with Habitat for Humanity**

Vice-Mayor Kirchner moved and Councilmember Espindola seconded the motion to:

Adopt **Resolution 22-141** authorizing the City Manager to enter into the Subrecipient Agreement with Habitat for Humanity Yuba/Sutter for the administration of the City's housing loan programs with the finding that entering into the Agreement is in the best interest of the City

The motion was passed with a unanimous vote

### **12. 2021 CDBG - Consolidated Annual Performance and Evaluation Report**

Mayor Shaw opened a Public Hearing

No public comment

Mayor Shaw closed the Public Hearing

Councilmember Espindola moved and Councilmember Boomgaarden seconded the motion to:

B. Adopt **Resolution 22-142** approving the 2021 CAPER and authorizing staff to submit all necessary documents to the U.S. Department of Housing and Urban Development (HUD)

The motion was passed with a unanimous vote

### **13. Emergency Operations Plan-Draft**

Received a presentation on the draft Emergency Operations Plan

No action taken

## **Future Agenda Items**

### **14. Future Agenda Items**

No suggestions

## **Reports and Communications**

### **15. City Manager's Report**

### **16. City Council Reports**

- Councilmember Espindola
- Councilmember Harris
- Councilmember Boomgaarden
- Vice Mayor Kirchner
- Mayor Shaw

**Adjournment**

Mayor Shaw adjourned the Regular Meeting of the City Council at 8:12 PM

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Dave Shaw, Mayor

ATTEST:

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Ciara Wakefield, Deputy City Clerk