

# CITY OF YUBA CITY CANDIDATE'S GUIDE FOR MUNICIPAL OFFICE

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## FILING DOCUMENTS

All forms required for nomination and election to all municipal offices will be furnished by the City elections officer, the City Clerk, during regular business hours (E.C. 10227). There is no fee for filing nomination papers in Yuba City.

**NOMINATION PAPER:** The nomination paper is the petition circulated to obtain signatures of voters. The signer should sign his/her name as it appears on the registration form. The signer must personally affix his/her printed name and his/her residence address. **P.O. Box or other mailing addresses may not be used.** Ditto marks are not acceptable.

Candidates collecting signatures for their Nomination Paper must obtain at least 20 but no more than 30 signatures from **registered** voters of the City of Yuba City. Twenty valid signatures are required to qualify as a candidate. No voter may sign more than one nomination paper for the same office. Each seat on the City Council is a separate office (E.C. 10220).

***It is highly recommended that you obtain the full 30 signatures in case any signers are not "legally registered."***

Signatures will be verified at the Sutter County Elections Department. If there are enough "Non-Sufficient" or "Not Registered" signatures that the minimum requirement is not met, the City Clerk will notify you as soon as possible. New nomination papers may be circulated and filed if there is time before the close of the nomination period.

All signatures on a nomination paper must be witnessed by the same circulator. The total number of signatures obtained by the circulator for a candidate must not exceed the maximum allowed. The person who circulates that nomination paper must fill out and sign the "Affidavit of Circulator" section of the nomination paper.

All nomination papers must be submitted to the City Clerk's Office no later than the last day of the nomination period, Friday, August 10, 2018 at 5:00 p.m. or Wednesday, August 15, 2018 at 5:00 p.m. if nomination period extends. Do not wait until the last moment – it is highly recommended to turn in papers before the last filing day.

**BALLOT DESIGNATION WORKSHEET:** Required to be signed and returned to the City Clerk when the Nomination Papers are turned in. Carefully review the instructions for completion which are included on the form.

**CANDIDATE STATEMENT OF QUALIFICATIONS:** This document is required if the candidate chooses to have a statement published in the Voter Guide. It is due when the Nomination Papers are turned in along with a fee of \$400 payable to Sutter County Elections. Carefully review the instructions for complete which are included on the form.

**CODE OF FAIR CAMPAIGN PRACTICES:** Optional statement to be signed by the candidate to be turned in when Nomination Papers are due.