



BOARD OF DIRECTORS
Sutter Animal Services Authority

MEETING AGENDA SUMMARY

October 22, 2018
Closed Session 12:30 P.M. - Butte Room
Regular Meeting 1:00 P.M. - YUBA CITY COUNCIL CHAMBERS
1201 CIVIC CENTER BLVD
YUBA CITY CA 95993

Lakhvir Ghag
City of Live Oak

Aleksandar Tica, Chairman
City of Live Oak

John Buckland
City of Yuba City

Shon Harris, Vice-Chairman
City of Yuba City

Larry Munger
Sutter County

Ron Sullenger
Sutter County

Alternates:

Steve Alvarado, Live Oak | Manny Cardoza, Yuba City | Mat Conant, Sutter County

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the City Clerk's office at 1201 Civic Center Blvd., Yuba City, during normal business hours. Such documents are also available on the City of Yuba City's website at www.yubacity.net subject to staff's availability to post the documents before the meeting.

If you need assistance in order to attend this meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board of Directors, the City is happy to assist you. Please contact the City Clerk at (530) 822-4817 at least 48 hours in advance so such aids or services can be arranged. City Hall TTY: 530-822-4732

PROCEDURE FOR PUBLIC COMMENT

The Sutter Animal Services Authority Board of Directors welcomes comments from the Public on any items on the agenda as they are discussed. In the interest of time, individuals will be limited to 3 minutes. Comments from the public on items, not part of the Agenda may be made under Public Participation. If you wish to speak on any item, please fill out a Speaker Card, noting the Agenda Item or Public Participation and present it to the Clerk.



BOARD OF DIRECTORS
Sutter Animal Services Authority

October 22, 2018
Closed Session 12:30 P.M.
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YUBA CITY COUNCIL CHAMBERS
1201 CIVIC CENTER BLVD
YUBA CITY CA 95993

12:30 – Closed Session – Butte Room

- A. Government Code 54956.9, Confer with Legal Counsel – anticipated litigation based upon receipt of written claim
- B. Confer with legal counsel, regarding existing Worker's Compensation Claim of former employee pursuant to Government Code Section 54956.9(a) Kim Skinner case numbers NCWA-557187 and NCWA-557416

1:00 P.M. CALL TO ORDER

Roll Call

- _____ Chairman Tica
- _____ Vice-Chairman Harris
- _____ Director Buckland
- _____ Director Ghag
- _____ Director Munger
- _____ Director Sullenger

Pledge of Allegiance

GENERAL ITEMS

1. Minutes June 25, 2018

Recommendation: Approve the Minutes of June 25, 2018

2. 2019 Meeting Calendar

Recommendation: Approve the Meeting Calendar for the Calendar Year of 2019

3. Animal Services Manager Oral Report

4. Business from the Board

PUBLIC COMMENT

Members of the public will be allowed to address the Sutter Animal Services Authority Board of Directors on any item mentioned that has been described in the notice of this meeting. In the interest of time, individuals will be limited to 3 minutes.

ADJOURNMENT

MINUTES (DRAFT)
Sutter Animal Services Authority
June 25, 2018
Regular Meeting: 1:00 P.M.
YUBA CITY COUNCIL CHAMBERS
1201 CIVIC CENTER BLVD
YUBA CITY CA 95993

Agenda Item **1**

1:00 P.M.CALL TO ORDER

The Sutter Animal Services Authority Board of Director's meeting was called to order by Vice-Chairman Tica at 1:00 p.m.

Present: Directors Buckland, Ghag, Harris, Munger, Sullenger, and Chairman Tica

Absent: None

Pledge of Allegiance

Director Sullenger led the Pledge of Allegiance

GENERAL ITEMS

1. Minutes April 16, 2018

Director Sullenger moved to approve the Minutes of April 16, 2018 as submitted. Director Ghag seconded the motion that passed with an abstention by Director Buckland.

2. Operational Budget – Fiscal Year 2018-2019

Director Sullenger moved to adopt the Proposed Operational Budget for Sutter Animal Services Authority for Fiscal Year 2018-2019. Director Buckland seconded the motion that passed with a unanimous vote.

3. Animal Services Manager Oral Report

Executive Director Brad McIntire provided a report regarding some activities at the Animal Services Facility:

- Dog Bites
- Staffing increase for the 4th of July
- Rabid bats - encourage vaccinations

4. Business from the Board - None

PUBLIC COMMENT

None.

ADJOURNMENT

Chairman Tica adjourned the Regular Meeting of the Sutter Animal Services authority at 1:14 p.m.

ATTEST:

Aleksandar Tica, Chairman

Terrel Locke, Secretary



BOARD OF DIRECTORS
Sutter Animal Services Authority

Date: Monday, October 22, 2018
To: Sutter Animal Services Authority Board of Directors
From: Brad McIntire, Executive Director

Subject: 2019 Meeting Calendar

Recommendation: Approve the Meeting Calendar for the Calendar Year of 2019

Fiscal Impact: There is no fiscal impact associated with this proposal

Background:

Per Section 2.7.1 of the Joint Powers Agreement, the Board of Directors shall provide for regular meetings (a minimum of four per year) at a date, time and place fixed by the Rules of the Board.

Special Meetings may be called at any time (Section 2.7.2) by two or more Board Members representing two or more jurisdictions in accordance with the provisions of Section 54956, et seq., of the California Government Code, as may be amended from time to time.

Staff recommends the following meeting schedule for 2019:

- January 28th @ 1:00pm
- April 22nd @ 1:00pm (FY 19/20 Budget Review and Discuss FY 19/20 Budget Proposal)
- June 24th @ 1:00pm (Discuss and Adopt FY 19/20 Budget)
- October 21st @ 1:00pm

Fiscal Impact:

There are no fiscal impacts associated with approving the Meeting Calendar for 2019.

Recommendation:

Per the Joint Powers Agreement, staff recommends approving the Meeting Calendar for 2019.

Prepared and Submitted By:

/s/ Brad McIntire

Brad McIntire
Executive Director

Reviewed By:

SASA Attorney: _____



Report by:

Diana Barrett

Animal Services Manager

