



BOARD OF DIRECTORS
Sutter Animal Services Authority

MEETING AGENDA SUMMARY
Regular

January 30, 2023

Regular Meeting 4:00 P.M.
Council Chambers – 1201 Civic Center Blvd
Yuba City CA 95993

Bob Woten - Chairman
City of Live Oak

Lakhvir Ghag
City of Live Oak

Mike Ziegenmeyer
Sutter County

Karm Bains
Sutter County

Shon Harris
City of Yuba City

Michael Pasquale
City of Yuba City

Alternate:
Jeramy Chapdelaine, Live Oak
Mat Conant, Sutter County
Marc Boomgaarden, Yuba City

PROCEDURE FOR PUBLIC COMMENT

The Sutter Animal Services Authority Board of Directors welcomes comments from the Public on any items on the agenda as they are discussed. In the interest of time, individuals will be limited to 3 minutes. Comments from the public on items, not part of the Agenda may be made under Public Participation. If you wish to speak on any item, they may email public comments to mlaffond@yubacity.net and comments will be read from each member of the public.



BOARD OF DIRECTORS
Sutter Animal Services Authority

January 30, 2023
Regular Meeting: 4:00 P.M.
Council Chambers – 1201 Civic Center Blvd
Yuba City CA 95993

4:00 P.M. CALL TO ORDER

Roll Call

_____ Chairman Woten
_____ Director Boomgaarden
_____ Director Pasquale

_____ Director Ghag
_____ Director Bains
_____ Director Ziegenmeyer

Pledge of Allegiance

GENERAL ITEMS

1. Election of Board Chairman and Vice Chairman for 2023

Recommendation: Per the Joint Powers Agreement, staff recommends the Board elect a Chairman and Vice Chairman for 2023

2. 2023 Meeting Calendar

Recommendation: Approve the Meeting Calendar for the Calendar Year of 2023

3. Minutes June 27, 2022 and December 19, 2022

Recommendation: Approve the Minutes of June 27, 2022 and December 19, 2022

4. Manager Report – Megan Anderson

PUBLIC COMMENT

Members of the public will be allowed to address the Sutter Animal Services Authority Board of Directors on any item mentioned that has been described in the notice of this meeting. In the interest of time, individuals will be limited to 3 minutes.

ADJOURNMENT



BOARD OF DIRECTORS
Sutter Animal Services Authority

Date: Monday, January 30, 2023
To: Sutter Animal Services Authority Board of Directors
From: Brad McIntire, Executive Director

Subject: Election of Chair and Vice Chair for 2023
Recommendation: Per the Joint Powers Agreement, staff recommends the Board elect a Chair and Vice Chair for 2023.
Fiscal Impact: There is no fiscal impact associated with this proposal

Background:

Per Section 3.1 of the Joint Powers Agreement, it states that the Board shall elect a Chair and Vice Chair at the first regular meeting of the Board for each calendar year.

Fiscal Impact:

There are no fiscal impacts associated with electing a Chair and Vice Chair.

Recommendation:

Per the Joint Powers Agreement, staff recommends the Board elects a Chair and Vice Chair for 2023.

Prepared and Submitted By:

[/s/ Brad McIntire](#)

Brad McIntire
Executive Director



BOARD OF DIRECTORS
Sutter Animal Services Authority

Date: Monday, January 30, 2023
To: Sutter Animal Services Authority Board of Directors
From: Brad McIntire, Executive Director

Subject: 2023 Meeting Calendar
Recommendation: Approve the Meeting Calendar for the Calendar Year of 2023
Fiscal Impact: There is no fiscal impact associated with this proposal

Background:

Per Section 2.7.1 of the Joint Powers Agreement, the Board of Directors shall provide for regular meetings (a minimum of four per year) at a date, time and place fixed by the Rules of the Board.

Special Meetings may be called at any time (Section 2.7.2) by two or more Board Members representing two or more jurisdictions in accordance with the provisions of Section 54956, et seq., of the California Government Code, as may be amended from time to time.

Staff recommends the following meeting schedule for 2023:

- May 1, 2023 @ 4:00pm (Review Proposed 23/24 Budget)
- June 26, 2023 @ 4:00pm (Discuss and Adopt FY 23/24 Budget)
- October 30, 2023 @ 4:00pm

Fiscal Impact:

There are no fiscal impacts associated with approving the Meeting Calendar for 2023.

Recommendation:

Per the Joint Powers Agreement, staff recommends approving the Meeting Calendar for 2023.

Prepared and Submitted By:

[/s/ Brad McIntire](#)

Brad McIntire
Executive Director

MINUTES

Sutter Animal Services Authority

June 27, 2022

Regular Meeting 4:00 P.M.

Council Chambers – 1201 Civic Center Blvd

Yuba City CA 95993

CALL TO ORDER

The Sutter Animal Services Authority Board of Director's meeting was called to order by Director Woten 4:13 pm.

Roll Call

Present: Chairman Woten, Directors Bains, Boomgaarden, Conant, Espindola, and Ghag

Absent: Director Ziegenmeyer

Pledge of Allegiance led by Chairman Woten

GENERAL ITEMS

1. Election of Vice Chairperson for 2022

Director Ghag moved to nominate Director Espindola as Vice Chairperson. Director Conant seconded and the motion passed unanimously.

2. Minutes April 25, 2022

Chairman Woten moved to approve the Minutes of April 25, 2022. Director Harris seconded the motion, motion passed.

3. Adopt Operational Budget for Fiscal Year 2022/23

Director Ghag moved to adopt the Proposed Operational Budget for Sutter Animal Services Authority for Fiscal Year 2022/23. Director Bains seconded the motion and the motion passed unanimously.

5. Manager Report – Megan Anderson

None.

6. Business from the Board

a. Executive Director Brad McIntire thanked staff for all of their time and work on the animal seizure. Chairman Woten along with Directors Ghag, Boomgaarden and Espindola also thanked staff.

b. Next meeting – October 24, 2022 at 4:00pm

PUBLIC COMMENT – None

ADJOURNMENT – Meeting was adjourned at 4:25 pm

Bob Woten, Chairman

ATTEST:

Maddy Laffond, Secretary

MINUTES

Sutter Animal Services Authority

December 19, 2022

Special Meeting 4:00 P.M.

Sutter Room – 1201 Civic Center Blvd

Yuba City CA 95993

CALL TO ORDER

The Sutter Animal Services Authority Board of Director's meeting was called to order by Director Woten 4:00 pm.

Roll Call

Present: Chairman Woten, Directors Bains, Boomgaarden, Conant, Harris, and Ghag

Absent: None

1. Closed Session conference with legal counsel pursuant to Government Code 54956.95 to discuss potential Liability Claim presented by claimants Chad Dunivan & Lynn Country Dunivan against Sutter County Sheriff's Department and designated officers; Sutter Animal Services Authority and designated officers.

No Reportable action

ADJOURNMENT – Meeting was adjourned at 4:40 pm

Bob Woten, Chairman

ATTEST:

Maddy Laffond, Secretary



Report by:

Megan Anderson

SASA Manager

