

CITY OF YUBA CITY
STAFF REPORT

Date: July 21, 2015
To: Honorable Mayor & Members of the City Council
From: Finance Department
Presentation By: Spencer Morrison, Accounting Manager

Summary

Subject: Fiscal Year 2015-2016 Citywide sole source and professional services purchases.

Recommendation: Approve citywide sole source and professional services purchases from July 1, 2015 through June 30, 2016, based on each purchase recommendation being in the best interest of the City.

Fiscal Impact: \$1,457,000 approximate total of all requests

Purpose

Approve future citywide sole source and professional services purchases in the 2015-2016 fiscal year.

Background:

The purpose of this staff report is to consolidate all known future and mostly recurring staff reports for sole source and professional services purchases in the 2015–2016 fiscal year. This staff report will help streamline purchases during the year and allow City Council to have an overall knowledge of the upcoming sole source and professional services purchases.

Formal bid purchases will continue to go through the formal bid process outlined in the City's Purchasing Policies and Procedures; along with any additional sole source and professional services purchases that are not on this report.

Analysis:**Finance Purchases:****WILLDAN FINANCIAL SERVICES** of Temecula, CA

Recommendation: Authorize staff to enter into a professional services agreement in the estimated amount of **\$55,000** for assessment district administration, continuing disclosure and arbitrage rebate reporting.

INDEPENDENT STATIONERS of Indianapolis, IN

Recommendation: Authorize staff to “piggyback” on US Communities contract with Independent Stationers for office supplies in the estimated amount of **\$100,000**. US Communities competitively bid the contract for office supplies.

SPILLMAN TECHNOLOGIES of Logan, UT

Recommendation: Authorize staff to sole source in the estimated amount of **\$78,000** for the annual maintenance of the City's Police CAD/RMS System. This system is a collection of software modules that integrate to form a single system. Spillman is the developer and sole distributor of their software.

SUNGARD PENTAMATION of Bethlehem, PA

Recommendation: Authorize staff to sole source in the estimated amount of **\$99,000** for the City's financial system annual maintenance and server upgrade. This system is a collection of software modules that integrate to form a single system. Pentamation is the developer and sole distributor of their software.

DELL COMPUTER SYSTEMS of Round Rock, TX

Recommendation: Authorize staff to sole source computer purchases in the amount of **\$165,000** for fiscal year 2015-16 at prices not to exceed the California Multiple Award Schedule (CMAS) contract price for Dell Computer Systems.

Public Works Purchases:

CALTEST of Napa, CA

Recommendation: Authorize staff to enter into a professional services agreement in the estimated amount of **\$180,000** for contracted laboratory services.

DU-ALL SAFETY of Fremont, CA

Recommendation: Authorize staff to sole source in the amount of **\$55,000** for the continued development and implementation of safety programs, employee training and compliance services.

NATIONAL METER & AUTOMATION of Santa Rosa, CA

Recommendation: Authorize staff to sole source in the estimated amount of **\$500,000** for the continued operations of the water meter reading system such as software support, water meter equipment and repair parts. National Meter is a subsidiary of Badger Meter, Inc.

POLYDYNE of Riceboro, GA

Recommendation: Authorize staff to "piggyback" on the North Bay Agency Chemical contract with Polydyne for belt press polymer in the estimated amount of **\$225,000**. North Bay Agency competitively bid the contract for chemicals.

Alternatives:

Direct staff to formally bid the above sole source purchases and solicit proposals for the professional services agreements.

Recommendation:

Approve citywide sole source and professional services purchases from July 1, 2015 through June 30, 2016, based on each purchase recommendation being in the best interest of the City.

Prepared By:

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Reviewed By:

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City Attorney

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