

CITY OF YUBA CITY
STAFF REPORT

Date: August 16, 2016
To: Honorable Mayor & Members of the City Council
From: Public Works Department
Presentation by: Benjamin Moody, Deputy Public Works Director - Engineering

Summary

Subject: Bridge Street Reconstruction – Cooper Ave. to Plumas St. (CDBG Fund Transfer)

Recommendation: A) Authorize the Finance Director to make the necessary budget adjustments to transfer CDBG funds in the amount of \$360,000 from CIP account 961206 (Bridge Street Reconstruction) to 961153 (Garden Highway Improvements – Winship Road to Lincoln Road)

B) Authorize the Finance Director to make the necessary budget adjustments to transfer available non-CDBG funds from CIP account 1153 (Garden Highway Improvements – Winship Road to Lincoln Road) to account 1206 (Bridge Street Reconstruction) in the amount of \$360,000

Fiscal Impact: Changes the use of available funding sources with no change in total project budget

Purpose:

To comply with CDBG funding source requirements.

Background:

The City has historically obtained Federal - Community Development Block Grant (CDBG) funding for American Disabilities Act (ADA) improvement projects. The CDBG federal funding source has specific requirements and processes that are to be followed regarding the use of those determined federal funds. A specific requirement of the funds is to process a federal environmental analysis in accordance with the National Environmental Policy Act (NEPA), in addition to the environmental review per the state's California Environmental Quality Act (CEQA).

With the past allocation of funds to the Bridge Street project and the Garden Highway Improvement project, CDBG funds were budgeted in both projects for applicable costs.

Analysis:

Staff was unaware of the additional requirement to process the CDBG project through both the CEQA and NEPA review processes. Therefore, to not jeopardize funding and to comply with the CDBG funding source requirements, staff recommends unallocating the CDBG funds from

the Bridge Street Reconstruction Project and transferring those funds between the Bridge Street Reconstruction project and the Garden Highway Improvement project.

Staff is working to satisfy all CDBG requirements prior to expending the available funding on the Garden Highway Improvement project.

Fiscal Impact:

The proposed transfers will change the use of fund type for each project, but will not affect the overall project budget amounts.

Alternatives:

Propose an alternative funding source or modify the recommended action.

Recommendation:

A) Authorize the Finance Director to make the necessary budget adjustments to transfer CDBG funds in the amount of \$360,000 from CIP account 961206 (Bridge Street Reconstruction) to 961153 (Garden Highway Improvements – Winship Road to Lincoln Road)

B) Authorize the Finance Director to make the necessary budget adjustments to transfer available non-CDBG funds from CIP account 1153 (Garden Highway Improvements – Winship Road to Lincoln Road) to account 1206 (Bridge Street Reconstruction) in the amount of \$360,000.

Prepared by:

Submitted by:

/s/ Benjamin K. Moody

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/s/ Steven C. Kroeger

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City Manager

Reviewed by:

Department Head

DL

Finance

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City Attorney

TH via email